

MINUTES
VEGETATION MANAGEMENT ADVISORY COMMITTEE
January 12, 2005

MEMBERS PRESENT: David Bingham, Karen Bodner, Paul Clements, Susan Forester, Molly Hoffer, Mike Kesling, Mike Koivula, Chris Melotti, Douglass Moser

MEMBERS ABSENT:

STAFF PRESENT: Sonny Chickering, Stephonee Colley, Bill Manewal, Arno Nelson, John Petsch

BCC LIAISON PRESENT: Anna Morrison, Faye Stewart

GUESTS PRESENT: Shane Latimer (Jones & Stokes)

Chair, Chris Melotti, called the meeting to order.

I. PUBLIC COMMENT:

None.

II. APPROVAL OF MINUTES – DECEMBER 8, 2004

MOTION: Hoffer moved to approve the Minutes of December 8, 2004, as corrected. Bingham seconded. All present voted in favor. Motion passed.

Chickering discussed options for meeting minutes and how the Committee would prefer they be written (verbatim or paraphrased). The Committee agreed to test the “paraphrased” version for January Minutes. Koivula suggested that Staff research the purchase and use of a digital hard drive recorder.

MOTION: Melotti motioned that Minutes for January 2005 meeting be abbreviated. Moser seconded. All present voted in favor. Motion passed.

III. WELCOME TO NEW MEMBERS – CHICKERING

Chickering welcomed Susan Forester and Douglass Moser to the Committee, giving them a brief overview, and Staff and Committee gave self-introductions around the table.

IV. ELECTION OF OFFICERS – COMMITTEE

Currently, the Committee Chair is Melotti and Vice Chair is Koivula.

MOTION: Clements motioned that Committee Chair and Vice Chair remain the same. Hoffer seconded. All present voted in favor. Motion passed.

V. COMPLETION OF ANNUAL REPORT – COMMITTEE/STAFF

MOTION: Clements motioned to approve “2004 Accomplishments” Report as amended. Kesling seconded. All present voted in favor. Motion passed.

VI. DEVELOP 2005 WORK PLAN – COMMITTEE/STAFF

MOTION: Clements motioned that the 2005 Work Plan development be completed at the February 9, 2005 meeting. Kesling seconded. All in present voted in favor. Motion passed.

VII. TEST PLOT PLANNING – MANEWAL

Moved to February 9, 2005 meeting.

VIII. ROAD MAINTENANCE MANAGER / OPERATIONS UPDATE – NELSON, MANEWAL

Moved to February 9, 2005 meeting.

IX. INTRODUCTION / DISCUSSION OF “DRAFT LAST RESORT POLICY”

Latimer gave a brief introduction and answered questions for each section of the Draft:

- Definitions
- Control Methods (Caltrans)
- Synopses of Current IVM Programs of Other Jurisdictions
- Recommended Vegetation Control Methods
- Recommended Herbicide Products
- Training, Education, & Implementation
- Public Notification
- Record Keeping
- Annual Report Template

Latimer and Staff will be making corrections and revisions to the Draft, and plan to have this complete and before VMAC and the Health Advisory Committee at the beginning of March 2005.

Committee and Staff gave Latimer positive feedback on the work that has been done so far on this project.

X. NEW BUSINESS

1. DATE AND AGENDA ITEMS FOR NEXT MEETING: WED., FEBRUARY 9, 2005:

- Develop 2005 Work Plan – Staff/Committee
- Test Plot Planning – Manewal
- Road Maintenance Manager / Operations Update – Manewal, Nelson
- Final Jones & Stokes Report

Meeting adjourned at 7:35 p.m.

Recording Secretary