

**Parks Advisory Committee
January 9, 2006**

Members Present: Johnny Medlin, Emily Schue, Catherine Koehn, Merle Bottge, Damien Gilbert and Steve Davis

Staff Present: Todd Winter and Christine Johnson

Guests Present: Ollie Snowden, Director, Public Works; Howard Schussler, Assist. Director, Public Works; Faye Stewart, Lane County Commissioner; and Celia Barry, Lane County Public Works Engineering; and, Steve Hopkins, Lane County Land Management

Damien Gilbert, Vice-Chair, called the meeting to order at 5:30 p.m.

I. Announcements/Agenda Modifications

There were no announcements and one agenda modification – Winter wished to add the Five Year Capital Improvements Project priorities list under the Division Manager’s Report.

II. Approval of Minutes – November 14, 2005 Parks Advisory Committee Meetings

Gilbert asked that the minutes from the November 14, 2005 meeting be approved. Bottge moved that the minutes be approved. Schue seconded the motion, and the vote was unanimous in favor.

III. Public Comment (Maximum of 20 Minutes)

There was no public comment at this time.

IV. Election of Committee Officers

Motion: Bottge moved to nominate Damien Gilbert as the new Chair of the Parks Advisory Committee. Schue seconded the nomination, and the vote was unanimous in favor.

Motion: Bottge moved to nominate Johnny Medlin as the new Vice-Chair of this Committee. Schue seconded the nomination, and the vote was unanimous in favor.

V. Review of the Draft Inventory Chapter of the Lane County Parks and Open Space Master Plan – Celia Barry

Celia Barry said that this portion of the Master Plan was the parkland inventory. She reminded the Committee that this is just a snapshot in time, knowing that changes occur all the time. This portion of the process took about a year to complete. Barry touched on some of the highlights of the information packet that was mailed to each Committee member. Including where discrepancies occurred in the acreage listed on the deed records vs. what was in the tax records, the GIS Dept. was able to determine the correct acreage. So we should now have a more complete and accurate record. Barry also determined that of the total acreage in the Parks system, 88% was undeveloped. After completing that portion of the project they then highlighted each park by watershed and included pictures. The inventory as well as the watershed maps are all included on the Parks website. The next step in the Master Plan process is to complete the analysis and she hopes to have a final draft available by April 2006, but it

will depend on how much time she can allot to this project. Barry then went over some of the comments and corrections she received from a member of the Technical Advisory Committee.

Winter thanked both Celia Barry and Steve Hopkins for all the hard work they have done so far on this project.

VI. Division Manager's Report – Todd Winter, Division Manager

- **Review List of 2006 Goals – Request Additions to the List:** Winter distributed a draft of 2006 goals as well as a copy of the 2005 accomplishments discussed previously. He asked that the Committee take a few days to review the draft and if they had anything to add or that we should revise, to please call the Parks office by Friday if they could.
- **New On-Line Reservation System:** Winter stated that our new camping and picnic reservation system went on-line as of 8:00 a.m. this morning. As of 5:00 p.m. today, there were 163 confirmed reservations – meaning they were paid by credit card. These were completed either on-line or by a phone call to the office. There were a number of other reservations where the customer wanted to pay by cash or check and therefore would not be confirmed until payment was received. Commissioner Stewart asked if he could report this to the Board at Wednesday's meeting. Under to old manual system, we would average about 60 or so reservations the first day.
- **New LCP Road and Recreation Map:** Winter said that the new updated Road & Recreation Map has been printed at last. He distributed a copy to each Committee member. The GIS Dept. had a major role in doing this update and includes a lot of details that were not included in the old version of the map. Another difference is that we will be charging \$2 a piece for these maps so that we can recoup our printing costs as well as create a fund so that we can reprint them as needed. This item can also be purchased on-line at the County's eCommerce site. Medlin stated that he appreciated the fact that the pictures we chose to include on the map, included people recreating.
- **Goodpasture Coin – Update:** Winter passed around one of the coins for those members who have not had a chance to see it. We sold 475, of the 500 coins minted, in approximately 14 days. They were sold all over the U.S. Also, an auction was held at the Walterville Grange to sell the 25 numbered coins to the highest bidders. We sold 12 coins all together, with coin No. 1 going for \$400. Everyone is excited about how well this first coin did and optimistic about how future coins will do.
- **5 Year CIP Priority List – Update:** Winter distributed a copy of the list and briefly discussed it. Items with an asterisk by them means SDC funds can used. The major items listed for the next five years include: 1) Constructing a campground at Armitage Park, 2) Replacing the Richardson Park Marina, 3) Constructing sleeping accommodations at Camp Lane to replace the deteriorated tree-houses, 4) Construct a play structure and water feature at Armitage Park, and 5) The renovation/replacement of the house at Eagle Rock.

There were four projects that we had applied for and received grant monies for, but ended up having to decline the funds because of the lack of matching funds required to complete the projects. However, we can re-apply for these grants should funds become available in the future to do so. These included: 1) the Mercer Lake Boarding Dock, 2) the Munsel Lake Vault Toilet, 3) the Richardson Transient Dock, and 4) the Perkins Peninsula Boat Ramp and Transient Dock.

- **Establish Interview Committee/Interview Date & Time to Fill Vacant PAC Position:** Christine Johnson stated that we received one new application, and three applicants that applied for the previous vacancy wish to be considered again for the current vacancy. Davis, Gilbert, Winter, and Johnson volunteered to be on the interview committee. Medlin volunteered to be an alternate, if it became necessary. The interviews are tentatively set for Tuesday, January 24,

2006 beginning at 6:00 p.m. at the Park's office located in Armitage Park. Johnson will contact the applicants and set interview times.

VII. Good of the Order/Concerns of the Committee

Bottge asked for an update regarding the Glenada property. Winter stated that a Public Hearing has been tentatively set for Tuesday, February 7, 2006 at the Florence Event Center in Florence, Oregon. Winter will e-mail everyone once this has been confirmed. Winter will be reporting on all the options available for the disposition of this site.

VIII. Adjournment:

As there was no further business, the meeting was adjourned at approximately 6:40 p.m.

Submitted by Christine Johnson, Secretary