

**Parks Advisory Committee
May 10, 2004**

Members Present: Merle Bottge, Janet Alexander, Damien Gilbert, Johnny Medlin, and John Rosselli

Members Absent: Emily Schue and Steve Davis

Staff Present: Todd Winter and Christine Johnson

Guests Present: Ben Sunderland, President of DRACO (Deerhorn Ranch Acres Community Organization)

Merle Bottge, Chair, called the meeting to order at 6:30 p.m.

I. Announcements/Agenda Modifications

There were no announcements and one agenda modification – Winter wished to add a few items to the Park Manager’s Report.

II. Approval of Minutes – April 11, 2004 Parks Advisory Committee Meetings

Bottge asked that with no objections, the minutes from the April 11, 2004 meeting be approved as written.

III. Public Comment (Maximum of 20 Minutes)

There was no public comment at this time.

IV. Request Support of Board Order to Determine Auction Process for Sale of Oceanwoods

Winter passed around an appraisal report written by County staff, which concluded the market value of Oceanwoods to be \$1,040,000. Winter also distributed copies of the Agenda Cover Memo that will be going before the Board asking for permission to proceed with a Sheriff’s sale – preference being in the form of an oral auction – to be held in Florence on July 9, 2004 -- \$950,000 being the minimum bid. Winter added that there has been a lot of interest in the property from local developers and not too much opposition expressed so far.

Motion: Alexander moved that this Committee support the Board Order to determine the auction process for the sale of the Oceanwoods property. Gilbert seconded the motion and the vote was unanimous in favor, with one abstention.

V. Park Manager’s Report – Todd Winter, Parks Superintendent

• **June 12th Park Tour Itinerary:** Winter said that everyone should have received a copy of the itinerary in the mail. He briefly went over it and asked those present if they planned to participate in the tour. Everyone will meet at Armitage Park at 8:30 a.m. and we will proceed from there.

• **Park Manager Position – 2nd Posting:** Winter stated that the second posting for the Park Manager position went out last Sunday (May 8th) and will remain open for approximately three weeks. Management will meet with staff and work together to get a better picture of what everyone wants in a Park Manager.

• **SDC CIP Process - Update:** Winter distributed a copy of the Administrative Procedures Manual update on the Process for Approval of Park SDC Fund Capital Improvement Plan

Priorities List. Basically it outlines the process for spending the SDC funds we collect. We currently have \$104,000 in Fund 228, which was set up specifically for the SDC funds.

- **Car Rental Tax Issue – Update:** With the General Fund deficit and the need to cut 4% from the County budget, the Car Rental Tax is again being looked at to off-set other departments short-falls. 76% of the CRT comes to Parks and the other 24% goes to the General Fund. The amount we receive from the CRT represents 42% of our total budget, so any amount that is taken away will significantly impact Park operations overall. Winter stated that he would be going before the Budget Committee tomorrow to present and review the Parks budget.

- **Ranger Training:** The Park Rangers have completed their annual certification for baton and pepper spray use. They also reviewed ethics, civil and criminal law as well as created a Ranger procedural manual for Level II Citation Enforcement.

- **Seasonal Staff:** Normal summer staff at this time of year is 18. We are currently working with 6. Seasonal staff was not included in the FY03/04 budget, but with a lot of scrimping we were able to come up with the funds to bring them on this season. They will be coming on in the next two weeks and will help our permanent get caught up.

VI. Good of the Order

Bottge asked about the water levels at Fern Ridge Reservoir. Winter stated that as far as we know, the water levels would be at normal pool this summer. Rosselli asked about the Richardson Shelter. Winter said that the deck and roofing are done and we are currently working on the sidewalk, picnic tables, countertops, barbecues, etc. and hoped to ready to open for business by July 1st.

Mr. Sunderland commented that someone from his group (DRACO) would probably start coming regularly to the PAC meetings. He felt he now has a better understanding of what Park's is dealing with regarding staffing and budget problems. His group is willing to put time and money into any improvement efforts at Deerhorn Park. He would also welcome the opportunity to participate in the new Parks Master Plan process.

VII. Adjournment:

As there was no further business, the meeting was adjourned at approximately 7:25 p.m.

Submitted by Christine Johnson, Secretary