

Instructions for completing the Lane County Concealed Handgun License Application:



1. Fill out the [application](#) in its entirety:

You can complete the application on-line and print it out.

-or-

Print off the application and complete it *by hand*.

You cannot submit the application on-line.

2. Bring your completed application in person to the Lane County Sheriff's Office at 125 East 8th Avenue, Room 140, Eugene, Oregon.

You must also bring:

Two pieces of current I.D.

- One must have a photo (e.g. Oregon Driver's License)
- The second piece doesn't have to have a photo—it just needs to be current (have an expiration date, your name and not be expired).

New Applicants Also Need to Bring...

- ***Proof of competency (e.g. NRA Certificate)***
- ***[Reference Sheet with signatures](#)***

3. We accept cash or check (no credit or debit cards).
4. If you have any questions, please call before your arrival and we can assist you: 541-682-3906; or email our office at: chinfo@co.lane.or.us
5. We are open Monday-Friday between 9:00 a.m. and 5:00 p.m. (excluding holidays.) In order to minimize your wait, please arrive before 4:30 p.m. to complete your process before our closing time at 5:00 p.m.