

Job Number _____

Request Date _____

DATA REQUEST (Job Order) FORM
Lane County Elections

Requested By: _____ (Please Print) Phone: _____

Alt. Phone: _____

If mailing, send to: _____

Mailing cost applies if data is mailed _____

SELECT ONE DATA REQUEST

MASTER VOTER FILE: CD or Paper
(See options to the right)

VOTED/NOT VOTED: CD only (EXBP-033)

Election Date: _____

Voted Not Voted Both

Requested Report Dates:

JURY LIST: CD only (EX-004)

Random sample of _____ voters

WALKING LIST – CD only

___ VR-014 (PDF in street number order)

___ VR-015 (PDF in even/odd address order)

PRECINCT WITHIN DISTRICT: Paper only

SELECT ONE FORMAT

(CD or Paper Report)

CD

Voting History - Select one:

None (EX-002)

Last 12 Elections (EX-003)

Format - Select one:

Tab Delimited

Comma Delimited

Semi-colon Delimited

PAPER REPORT

Voting History - Select one:

None

Full History

Party Affiliation (check all that apply):

All Party Affiliations (default) or Specific party(s): _____

District(s) _____ **Precinct(s)** _____

By signing below, I agree that the items selected above are what I am requesting, and I am responsible for payment in full. I understand that Lane County Elections is not responsible for misinterpretations of any order. Per ORS 247.955, **I understand that the elector information supplied to me cannot be used for commercial purposes, which includes nonprofit agencies soliciting donations.**

Signature

Date

Data Request on CD

(Call Lane County Elections for exact voter counts and cost prior to submitting order)

District Registration	Set Up Fee	+ Base Price = (2½¢ per 100 voters)	Sub-total	+ Postage (\$3.50) (if mailed)	= Total Job Cost
	\$25.00				

For voted/not voted reports ONLY:

District Registration (1 time only)	Set Up Fee	+ Base Price = (2½¢ per 100 voters)	+ # of additional run dates x \$25 (No additional base cost)	Sub-total	+ # of mailings x \$3.50 (if mailed)	= Total Job Cost
	\$25.00					

Additional run dates:									
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Data Request on Paper

\$25.00 set up fee does not apply to Paper Data Request

Data Request on Paper (with or without history):

Step 1: Voter total _____ x .001 = \$ _____

Step 2: # pages _____ x \$.25/page = \$ _____ (**\$10 Minimum**)

Total Cost (Steps 1 + 2) \$ _____ + Mailing Cost \$ _____ Total Due \$ _____

Precinct Within District Data Request on Paper:

pages _____ x \$.25/page = \$ _____ + \$3.75 Research Fee = Job Cost

Job Cost \$ _____ + Mailing Cost \$ _____ Total Due \$ _____

Paid: **Cash:** ___ **Check:** ___ **Credit Card:** ___

Date Job Run: _____ **By:** _____

Verified Records #: _____ **By:** _____ **Date Called:** _____

Date Job Picked-Up or Mailed: _____ **Staff Person:** _____

(circle one)