

Lane County Continuum of Care

Data Expectations and Exceptions

ALL Persons using HMIS are expected to read, understand, and adhere to:

- The Final Revised HMIS Data Standards; March 2010,
- The Department of Housing and Urban Development Homeless Management Information Systems (HMIS); Data and Technical Standards Final Notice; Notice
- All Lane County Human Services Division HMIS documentation; including but not limited to the HMIS Policies and Procedures and the HMIS Community Data Standards

It is the responsibility of Participants and respective users to ask for all Universal and other required data elements from each client and enter into ServicePoint in a timely manner.

Lane County recognizes that it may be difficult to obtain all required Universal Data Elements for all clients entered into the HMIS. Exceptions may include programs which are not providing shelter, housing or rental assistance. Please contact the System Administrator for information and an Exemption from HUD Entry/Exit waiver. Alternatives are modified Entry/Exit templates.

Lane County recognizes that it may be difficult for projects with large numbers of clients served with intense frequency (ie: community service centers, meal sites, food pantries) to enter data into HMIS for all clients and services within the 3 day period. Exceptions may include programs which are not providing shelter, housing or rental assistance. Please contact the System Administrator for information and an Exemption from Timely Data Entry within 3 days. Alternatives include data entry within 3 days of end of prior month.

Program Type	Timely Data Entry (working days)	Don't Know or Refused Responses	Missing (Null) Data	Total Don't Know, Refused or Missing Responses
	<i>Not to exceed</i>			
Emergency Shelter	3	5%	5%	5%
Permanent Supportive Housing	3	5%	5%	5%
Transitional Housing	3	5%	5%	5%
Supportive Services Only	3	5%	5%	5%
Safe Haven	3	5%	5%	5%
Homeless Prevention	3	5%	5%	5%
Rapid Rehousing	3	5%	5%	5%
Permanent Housing (ie: Section 8, VASH)	3	5%	5%	5%
Overall System wide	3	5%	5%	5%

Data Completeness measured against data elements required by program.

Lane County HMIS System Administrator
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