

EXPIRATION DATE: None.

VACANCIES: Vacancies are filled by the Governing Body which has the vacancy. If the vacancy is an elected official, the Governing Body will appoint a member of their Council or Commission to fill the vacancy. If the vacancy is created by a citizen representative, the Governing Body will determine how to recruit and fill the vacancy.

REPORTS: Annually for budget ratification. Staff reports to the Governing Bodies regarding the MWMC budget and 5-year Capital Improvement Plan once per year.

MINUTES/AGENDAS: Copies of the agenda and meeting materials are available at Springfield City Hall, and electronically on the MWMC's website at www.mwmcpartners.org.

BYLAWS: Available for review on the MWMC's website at www.mwmcpartners.org. (Revised by Order No. 00-8-16-1, Effective 8.17.00; 17-06-06-06, 6.6.17)

OTHER COMMITTEES

Committee
Elected Officials Compensation Board
Hearings Official

3.700 Other Committees.

In addition to the committees outlined in this Manual, Lane County Commissioners may be asked to serve on other appointed or multi-jurisdictional committees. Where there are committees with commissioner representation, the method of selection for these committees is at the discretion of the Board of County Commissioners. All committee assignments are reviewed annually and posted to the Lane County website. (Revised by Order No. 17-06-06-06, Effective 6.6.17)

3.705 Elected Officials Compensation Board (Lane County).

Description: Recommends to the Budget Committee and to the Board of County Commissioners a compensation schedule for County elected officials. Compensation Board is established pursuant to the authority granted by the Lane County Home Rule Charter.

Duties of the Elected Compensation Board:

Recommends to the Budget Committee a compensation schedule for County Commissioners and recommends to the Board of County Commissioners a compensation schedule for non-board elected officials (Assessor, Sheriff, Justice of the Peace, and District Attorney). The Compensation Board will consider at least the following when determining the compensation schedule:

(1) The compensation paid to persons comparably employed by the State of Oregon; local public bodies, private businesses, non-profit agencies, and/or other counties within a labor market deemed appropriate by the Compensation Board for each elected officer;

(2) The number of employees supervised; the size of the budget administered by each elective officer; the duties and responsibilities of each elective officer; and the compensation paid to subordinates and other appointed employees who serve in positions of comparable management responsibility. In any event, the Sheriff's compensation will be fixed in an amount which is not less than that for any member of the Department of Public Safety; and

(3) "Compensation" is to be evaluated on the basis of the total compensation received, as relevant to the particular elected position. For example, the District Attorney position receives health insurance benefits from the State of Oregon as a State official. Total compensation includes consideration of insurance benefits, retirement benefits (including pension and deferred compensation programs), time management or vacation and sick leave, life insurance, medical leave, and other fringe components.

The Compensation Board will prepare and approve by majority vote a recommended compensation schedule for the elective officers and will submit the recommended schedule to the Board of County Commissioners and/or the Budget Committee, with a copy provided to the Board of County Commissioners.

DEPARTMENT: Department of Human Resources.

MEETING SCHEDULE: As needed, but at least once each year in which there is a general election, prior to July 31 of that same year.

TYPE OF COMMITTEE Non-Mandated.

MEMBERSHIP: (5) Consists of five members appointed by the County Administrator.

MEMBERSHIP TERM: 4 years, ending December 31. No limit on number of terms.

EXPIRATION DATE: None.

VACANCIES: Appointed by the County Administrator.

REPORTS: As needed to the Board and/or Budget Committee when there are recommendations that could result in salary increases for elected officials.

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. (Revised by Order No. 00-8-16-1, Effective 8.17.00; 06-1-25-5, 1.26.06; 17-06-06-06, 6.6.17)

3.710 Hearings Official.

Pursuant to the authority granted to the Board of Lane County by Oregon State Law, the Lane County Home Rule Charter and Lane Code, a Hearings Official is established for Lane County.

(1) Appointment:

(a) The Hearings Official will be appointed by the Board upon recommendation from the County Administrator and serve at the pleasure of the Board; and

(b) The Hearings Official will be appointed solely on the basis of said Hearings Official's qualifications for the duties of the office and will have such training and experience as will qualify said Hearings Official to conduct administrative and quasi-judicial hearings, and to discharge the other functions conferred upon the office.

(2) Duties and Functions:

(a) The Hearings Official will receive and examine available information, conduct public hearings, and prepare a record thereof and enter findings and conclusions for the adoption or rejection of land use applications as provided for in the Lane Code; and

(b) The Hearings Official will perform such other duties as may be prescribed by County ordinance or order of the Board.

(3) General Procedures:

(a) The Hearings Official will adopt rules and procedures for the transaction of business and will keep a record of said Hearings Official's findings, recommendations and determinations, which record will be a public record;

(b) The Planning Director will provide staff services and recommendations on matters coming before the Hearings Official;

(c) Any discussion, except at a public hearing, between the Hearings Official and an applicant or applicant's representative, or any other person with a direct