

## **LANE EVENTS CENTER MAINTENANCE WORKER**

### **DEFINITION**

To perform building and physical plant maintenance work at the Lane County Events Center/Fairgrounds, Ice Center and Lane County Fair; to perform difficult types of maintenance duties including electrical work, repair of complex systems and equipment, and facilities preventative maintenance; and to perform related duties as assigned.

### **CLASS CHARACTERISTICS**

This is the entry level class in the Maintenance series. This class is distinguished from the Lane Events Center Maintenance Specialist by the performance of the more routine tasks and duties assigned to positions within this series. Employees at this level are not expected to perform with the same independence of direction and judgment on matters related to established procedures and guidelines as are positions allocated to the Lane Events Center Maintenance Specialist level. Employees work under immediate supervision while learning job tasks.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives supervision from assigned supervisory and management staff.

### **EXAMPLES OF DUTIES** - Duties may include, but are not limited to the following:

Maintains/monitors compressor rooms, ice slab, dehumidification unit, ice resurfacer, and all related equipment and chemicals.

Assists in the monitoring of the mechanical systems providing heating, ventilation and air conditioning to Lane County Events Center/Fairgrounds and Ice Center buildings under supervision of assigned staff.

Assists in monitoring, adjusting and making repairs to plumbing, heating and electrical systems under supervision of assigned staff.

Monitors and makes repairs to equipment, furnishings and fixtures.

**EXAMPLES OF DUTIES** (con't)

Provides routine preventive maintenance for building structures, equipment and systems.

Reports major structural or equipment damage to management.

Installs and changes locks and door entry systems.

Services, maintains and repairs motors, filters, belts, coils, valves, and other portions of air conditioning systems under supervision of assigned staff.

Services, repairs and maintains restrooms, toilets, urinals, sinks, drains, exhaust fans, and other related plumbing fixtures.

Assists in verifying proper operation of mechanical systems such as chillers, boilers, cooling towers, fans, pumps, air compressors, and well tank systems under supervision of assigned staff.

Services, maintains and repairs structures, roofs, windows, doors, floor tile, walls, ceiling tile, lighting systems, and other related building structural components.

May operate light equipment such as forklifts and tractors.

Coordinates with user groups for safe and effective use of facilities.

Fills in for other staff as necessary.

Performs duties related to the Lane Events Center and Fairgrounds.

**MINIMUM OUALIFICATIONS**

Knowledge of:

Preventive maintenance processes and policies.

Tools and equipment used in the maintenance and repair of buildings and mechanical systems.

Operation of a variety of light equipment such as forklifts, boom trucks, scissor lifts, floor scrubbers, tractors, lawn mowers, and power cleaning equipment.

Chemicals, solutions and compounds used to clean and repair equipment and fixtures.

Buildings, systems and layout of mechanical systems related to area of assignment.

LANE COUNTY  
Lane Events Center Maintenance Worker (continued)

Ability to:

Use a variety of power and hand tools to repair and maintain fixtures and equipment.

Operate equipment, including but not limited to forklifts and tractors.

Follow routine preventive maintenance schedules.

Follow oral and written orders and requests.

Learn the identification and proper handling of hazardous materials that are typically found in a public building.

Experience and Training

Training:

Equivalent to the completion of the twelfth grade. Additional training in plumbing, carpentry, electrical or HVAC is desirable.

Experience:

Two years of building maintenance experience, preferably with large building systems.

An equivalent combination of experience and training that will demonstrate the required knowledge and abilities is qualifying.

Special Requirements:

Must be in possession of a valid driver's license at time of application, and a valid Oregon driver's license at time of appointment.

Must be able to work variable shifts, including evenings, weekends and holidays.

Forklift certification or the ability to acquire within 6 months of appointment.

Must have current CPR and first aid certification or the ability to acquire within 6 months of appointment, and to maintain.

Classification D013 Lane Events Center Maintenance Worker established 08/21/10 per Board Order 10-8-25-1. This is an AFSCME represented classification.  
Replaces N6011 Facility Maintenance Worker (a non-represented classification) est 12/10/08 per Board Order 08-12-10-7.