

SENIOR ANIMAL WELFARE OFFICER

DEFINITION

To lead activities in the field enforcement and protection and kennel units of the Animal Services Program; to provide humane animal care and control services in a safe adoptable animals environment; and to perform related duties as assigned.

CLASS CHARACTERISTICS

This is the advanced journey level class in the Animal Welfare Officer series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series, including providing lead supervision over field enforcement and kennel staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the animal services manager or supervisor.

Exercises direct supervision over assigned technical personnel.

EXAMPLES OF DUTIES - Duties may include, but are not limited to the following:

Instructs and oversees assigned personnel in the field enforcement of animal regulation and protection laws, rules and regulations, and in the care and handling of animals in a kennel or shelter setting.

Performs field enforcement of animal regulation and protection laws, rules and regulations; presents oral and written testimony in court cases concerning enforcement of animal regulations.

Assists in developing, implementing and coordinating a variety of volunteer programs; provides information and education to the public regarding responsible pet ownership.

Prepares and presents animal control lectures/programs to schools, clubs, agencies, and the media.

Instructs others and performs euthanasia on a variety of animal species following safety procedures to ensure humane treatment of animals and safety of staff; disposes of animals in a safe, clean and efficient manner.

EXAMPLES OF DUTIES

Instructs, oversees and participates in the cleaning of cage and pen areas in the shelter.

Instructs, oversees and participates in the feeding and watering of animals held in the shelter.

Instructs, oversees and participates in the dispensation and administration of medicine and drugs used to control disease in the kennel.

Assists the public in identifying and/or finding lost pets and animals.

Coordinates with other law enforcement agencies to provide comprehensive enforcement of the law.

MINIMUM QUALIFICATIONS

Knowledge of:

Animal regulation laws, rules, policies and procedures concerning impoundment and retention of animals.

Field enforcement activities of animal regulation.

Safe, humane and efficient care and handling techniques used to capture and impound animals.

Kennel operations and animal release policy and procedure.

Laws, rules and regulations pertaining to animal contact and humane euthanasia; euthanasia process and animal disposal policies and procedures.

Physical assessment of animals including sex, breed, adoptability and age determinations.

Animal diseases and control of diseased animals; medicines and treatment of injured and/or diseased animals.

Court proceedings concerning animal regulation and field enforcement activities.

Ability to:

Train and assign work to staff.

Meet and deal with the public in a variety of situations.

LANE COUNTY
Senior Animal Welfare Officer (Continued)

Ability to: (con't)

Explain proper care of animals to the public and to adopters.

Safely and efficiently handle, care for and treat vicious, stray or diseased animals.

Identify diseased animals and take appropriate safety precautions when handling such animals.

Present materials in a court of law.

Provide oral and written testimony in court.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training

Training:

Equivalent to the completion of the twelfth grade. Additional specialized training in animal regulation, technical veterinary medicine, law enforcement or a related field is desirable.

Experience:

Three years of progressively responsible field enforcement and kennel or shelter experience.

An equivalent combination of experience and training that will demonstrate the required knowledge and abilities is qualifying.

Special Requirements:

Possession of a valid Oregon driver's license.

Certification as an Oregon Certified Euthanasia Technician.