Date Received:

LAND MANAGEMENT DIVISION

LAND USE APPLICATION - ADMINISTRATIVE
Pre-Application Conference Request

PUBLIC WORKS DEPARTMENT ***3050 N. DELTA HWY , EUGENE OR 97408 Planning: 682-3577***

For Office Use Only. *FILE #* *FEE:*

Applicant (print name):_____

Mailing address: _____

Phone: _____ Email: _____

Applicant Signature: _____

Agent (print name):_____

Mailing address: _____

Phone: _____ Email: _____

Agent Signature: _____

Land Owner (print name):_____

Mailing address: _____

Phone: _____ Email: _____

Land Owner Signature: _____

LOCATION

_____

Township - Range - Section - Taxlot

_____

Site address

NOTE: Staff will review the proposal and contact the applicant to set up a meeting time for one hour to discuss the land use application(s) and criteria that are applicable to the proposed project.

PLEASE INCLUDE THE FOLLOWING:

- A statement describing your proposal and what you want to accomplish at the conference
- A site plan showing your proposed plan of the site
- If proposed development is related to a Measure 49 Waiver, please attach a copy of the State's Final Order and Authorization.
- Any additional documents pertaining to the proposal.

Version 1/2013

PROPOSAL: Explain your proposal. Please state any specific land use questions you would like answered.

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SITE PLAN: A site plan must be included that illustrates the development proposal and the subject property. Identify all existing improvements (structures, roads, wells, septic, etc.) and proposed structures, parcel lines, roads, driveways, streams, and dwelling sites.

Staff Notes: _____
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