



### OUR CAPABILITIES

- Over 150+ Languages and dialects are supported via translation and interpretation.
- 800+ translators and interpreters.
- Online access to your Interpreter Request Portal and MyProject portals.

### OUR EXPERIENCE

- CCOs
- Hospitals
- Private Clinics

## ноw то CREATE A LINGUAVA ACCOUNT

# Call (503) 265-8515

(Press Option 1, then 3 to be directed to Client Relations)

\*You will be asked to provide standard information about your organization, i.e., business address, phone #, email address and to whom the Vendor Authorization Agreement should be sent.

# Agreement

#### Review and sign a Vendor Authorization Agreement

\*Linguava Account Coordinator will email you a Vendor Authorization Agreement (standard contract). This includes Linguavas rates, terms of service, and policies. This agreement simply means that Linguava's interpreters are authorized to provide services at your place of business under the terms listed.

# **Customer Code**

#### Receive your Customer Code

\*All providers and/or scheduling staff will require a customer code in order to secure access to Linguava interpreter services. Your Linguava Account Coordinator will provide this information + detailed scheduling tips and materials once the agreement has been signed.

# (4)

### **Request an Interpreter!!**

\*Your account is now created with Linguava! You may now start requesting interpreters.