

Lane County Health & Human Services REQUEST FOR QUOTES

Introduction

Lane County is soliciting written quotes for the purchase of furniture in accordance with Lane Manual 20.420. Equipment and supplies must be able to be delivered to Lane County Youth Services as soon as possible. Vendor will provide set-up as needed.

Lane County is interested in purchasing the following items:

1. Modular style loveseats, sturdy construction, solid wood preferable, durable fabric (quantity 8)
2. Modular style chairs, sturdy construction, solid wood preferable, durable fabric (quantity 10)
3. Modular style coffee tables, sturdy construction, solid wood preferable (quantity 3)

Vendors may provide quote for some or all of the items being purchased.

Evaluation of Quotes and Selection of Contractor

1. Quotes must include all documentation to be considered.
2. Multiple vendors may be selected through this process in order to purchase all required items.
3. All applicants will be notified, in writing, of the decision within ten working days of the decision.
4. The department retains the right to reject any quote not in compliance with the request for quote or all prescribed request for quote procedures and requirements and may, for good cause, reject any or all quotes when it is in the public interest to do so. The department further retains the right to request additional information from any applicant during the evaluation process to clarify the applicant's response to any requirement.

Submission Requirements/Information

The following information must be submitted with your quote:

For each item on which you interested in providing: Item Number, Description including frame construction, Cost, Photograph of Item and fabric samples (if applicable).

Contact Information

For questions please email Katherine Burish, Program Services Coordinator: katherine.burish@lanecountyor.gov. Responses to this quote request are due electronically to Katherine Burish, Program Services Coordinator, at katherine.burish@lanecountyor.gov no later than 12:00 noon on March 16, 2021. Appropriate accommodations can be made upon notice for individuals with disabilities who wish to respond.