

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER AND RESOLUTION
NO: 13-06-25-04

IN THE MATTER OF APPROVING 2009-
2011 COMMUNITY MENTAL HEALTH
AND DEVELOPMENTAL DISABILITIES
PROGRAM PLAN FOR CARRY-OVER
FUNDS

WHEREAS, the Board of Commissioners has accepted revenues pursuant to the 2009-2011 Intergovernmental Agreement with the Oregon Department of Human Services (DHS); and; and

WHEREAS, this agreement allows for the carry over of unspent funds from one fiscal year to the next provided that funds are expended for services approved by DHS; and

WHEREAS, DHS has required completion of a report entitled *2009-2011 Community Mental Health and Developmental Disabilities Program Plan for Carry-Over Funds*; and

WHEREAS, the Lane County plan detailed in Exhibit A, describes the needed information and complies with expenditure of funds as approved by DHS; and

WHEREAS, a recommendation is hereby made to this Board to accept the plan per Lane Manual 3.524.

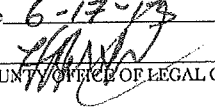
NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** and **RESOLVES** as follows:

1. approve the 2009-2011 Community Mental Health and Developmental Disabilities Program Plan for Carry-Over Funds; and
2. delegate authority to the County Administrator to sign 2009-2011 Community Mental Health and Developmental Disabilities Program Plan for Carry-Over Funds.

ADOPTED this 25th day of June, 2013.



Sid Leiken, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 6-17-13


LANE COUNTY OFFICE OF LEGAL COUNSEL

Exhibit A

2009-11 Community Mental Health and Developmental Disabilities Program

Plan For Carry-Over Funds

<u>Lane County</u> Name of County <u>151 West 7th Ave Suite 520</u> <u>Eugene, OR 97401</u> Address	<u>Melissa Arnone</u> Staff Contact for information about this plan <u>(541) 682-3918</u> Phone Number () Address Fax Number
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This report is intended to obtain countywide summary information on carry-over for all service providers of community mental health and developmental disabilities programs, local mental health authorities, and local mental health services programs. The carry-over funds from each of the county's providers within a program area must, therefore, be combined in this report regardless of whether the providers are operated by the county or are subcontractors.

The information below reports the total funds carried over from prior to July 1, 2009, carry over generated within the 2007-2009 fiscal period, and the planned use of these funds in the future, as permitted in ORS 430.695(1):

ACCOUNTING FOR FUNDS UNDER 430.695(CARRY-OVER)

	Local Administration DD 02 (include Federal Portion of Local Match)	Case Management DD 48 (include Federal Portion of Local Match)	Abuse Investigation Services DD 55	Quality Assurance Services DD 147	Regional Crisis and Back Up Services DD 157	Total
Total accrued carry-over at 6/30/09 (Beginning Balance)	196,249.82	167,582.50				363,832.32
Plus revenues received during the period 7/1/09 to 6/30/11	1,302,536.07	4,911,412.49	268,522.68	371,064.36		6,853,535.60
Less expense for providing Services during the period 7/1/09 to 6/30/11	1,297,551.24	4,791,308.01	268,522.68	371,064.36		6,728,446.29
Equals carry-over balance as of 6/30/11 (amounts from lines #1 and #2 less line #3)	201,234.65	287,686.98				488,921.63
Planned expenditure of carry over in 2011-13 biennium						
Planned carry over to be Retained until after 6/30/13 (line #4 less line #5)	201,234.65	287,686.98				488,921.63

Planned use of carry-over funds reported in line #5 above:

Local Administration DD 02:

The purpose of retaining \$72,115.16 in Local Administration DD02 is to pay for the new Electronic Records System (data base Lane) County DDS will need to implement as current database is not efficient.

The purpose of retaining \$129,119.49 in Local Administration DD02 is to pay for FTE shortfall in 13/14 budget and the required 5% reserve set forth in Lane Manual.

Case Management DD 48:

The purpose of retaining \$183,911.51 in Case Management DD48 is to pay for FTE shortfall in 13/14 budget and the required 5% reserve set forth in Lane Manual.

The purpose of retaining \$103,775.47 in Case Management DD48 is multi faceted. See break down description:

- \$27,884.84 is to pay for the new Electronic Records System data base including IS support to implement system and migrate current data.

- \$50,000.00 is to pay for consulting and contracting in order for continuous improvement regarding deficits identified in State Audits and implementing the new K Plan.

- \$25,890.63 is to pay for temporary extra help. Temporary extra help is needed to relieve multiple staff turn-over and retiree's leaving DDS.

Abuse Investigation Services DD 55:

Zero dollars were retained.

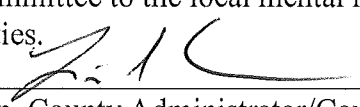
Quality Assurance Services DD 147:

Zero dollars were retained.

Regional Crisis and Back Up Services DD 157:

Deschutes County receives all regional funding and thus should provide carry-over reporting for DD157.

This plan for utilizing carry-over funds is submitted as part of the county's biennial plan and budget information as required by ORS 430.630(9) and 430.662 (f). The County Board of commissioners, or indicated designee further signifies approval of this plan by their signatures. The chair of the Developmental Disabilities Advisory Committee signifies by signing this form that the plan with respect to Developmental Disabilities Services has been compiled following provision of advice from the Advisory Committee to the local mental health authority, and program director on community needs and priorities.



Liane Richardson, County Administrator/County Commissioner Designee

6/25/13

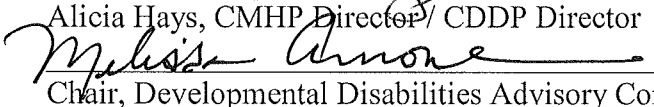
Date



Alicia Hays, CMHP Director/ CDDP Director

6/12/13

Date



Chair, Developmental Disabilities Advisory Committee

6/12/13

Date

Melissa Arnone

Printed Name (Chair of Advisory Committee)