

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 13-03-11-06

(In The Matter of Forming a Task Force for Large
(Events Within Lane County Parks Facilities.

WHEREAS, the Lane County Parks Division has been managing large outdoor events for several years; and

WHEREAS, the Summer of 2013 saw the most activity with large events being held in the Emerald Meadows portion of the Howard Buford Recreation Area; and

WHEREAS, in response to concerns surrounding the events and the criteria used to approve events, the Board is interested in the formation of a task force focused on establishing success criteria for large events that must be met in order for an event to be approved; and

WHEREAS, The Board has stated a continuing commitment to engage in collaborative leadership and fair and inclusive decision making; and

WHEREAS, the Board wishes a Task Force be created under the provisions of Lane Code 3.507 by the County Administrator who will develop the charge, membership, and duration of the Task Force in consultation with the Board as proposed in Exhibit A; and

WHEREAS, the Parks Division has adequate resources to staff the Task Force;

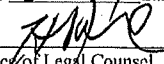
NOW THEREFORE, IT IS

ORDERED that the County Administrator shall create a Lane County Parks Large Events Task Force consistent with the charge, membership and duration as presented in Exhibit A of this Order.

Dated this 11th day of March, 2014.



Pat Farr, Chair
Lane County Board of Commissioners

Approved as to Form
Date 3-3-14 Lane County


Office of Legal Counsel

EXHIBIT A

Lane County Parks Large Events Task Force Proposed Format

CHARGE:

The Lane County Parks Large Events Task Force is charged with the responsibility of developing and recommending to the Board of Commissioners operational policies and standards for the use Lane County parks to be applied in all Lane County Parks Special Event Contracts and to determine the appropriateness of such events throughout the Park System.

MEMBERSHIP:

The County Administrator shall create the Task Force and designate members who will fulfill special or strategic interests as follows for a total membership of 11 individuals:

- 1 - Local tourism
- 1 - Lane County Parks Advisory Committee
- 1 - Mount Pisgah Arboretum
- 1 - Outdoor Events Industry
- 1 - Lodging
- 1 - Friends of Buford Park and Mt. Pisgah
- 1 - Sheriff's Mounted Posse
- 4 - Seavey Loop neighborhood

TIMELINE:

The Lane County Parks Large Events Task Force shall be established from February 2014 through April 2015. An approximate timeline has been prepared for the task force:

- February 2014 – Board of County Commissioners creates Task Force.
- April 2014 – Task Force membership is finalized and holds first task force meeting
- April through October 2014 – Task Force meetings and possible field trips to Dirty Dash 2014 and Faerieworlds 2014 events.
- November through December 2014 – Task Force creates draft report and receives public input.
- January and February 2015 – Task Force presents final report to the Board of Commissioners with recommendation(s).