

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 18-03-13-01

In the matter of amending Lane Manual Chapter 3 to remove the inactive Tourism Council and Economic Development Standing Committee (3.635, 3.655)

The Board of County Commissioners of Lane County **ORDERS** as follows:

Lane Manual Chapter 3 is amended by removing the following sections:

REMOVE THIS SECTION

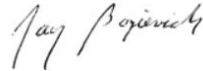
3.635
3.655

INSERT THIS SECTION

NONE
NONE

If any section, subsection, sentence, clause, phrase or portion of this Order or the referenced Lane Manual provisions is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion is deemed a separate, distinct, and independent provision, and such holding does not affect the validity of the remaining portions.

ADOPTED this 13th day of March 2018.



Jay Bozievich, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 2/28/18

LANE COUNTY OFFICE OF LEGAL COUNSEL

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Bold indicates material being added

~~Strikethrough~~ indicates material being deleted

LEGISLATIVE FORMAT

3.625

Lane Manual

3.635

3.625 Public Health Advisory Committee.

Makes recommendations to the Health Administrator and advises the Board of Health and Board of Commissioners on matters of public health, planning, policy development, control measures, funding, public education and advocacy. Acts in a community liaison capacity to provide a link between the community and the Health Division.

DEPARTMENT: Department of Health and Human Services.

MEETING SCHEDULE: Monthly.

TYPE OF COMMITTEE: Non-Mandated.

MEMBERSHIP: (12) Consists of five members appointed by individual Commissioners, two at-large representatives and five members from the health professions including physicians, dentists, nutritionists and health educators.

MEMBERSHIP TERM: At the will of the appointing Commissioner(s), but for no longer than 4 years without reappointment.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

REPORTS: Per Lane County Advisory Committee Policy (Annual).

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 07-12-5-2, 12.5.07; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*

3.630 Transportation Advisory Committee.

Description: Reviews road improvement needs; develops a Five-Year Capital Improvements Program; reviews and provides recommendations for long-range planning for future transportation needs, including alternative transportation modes and makes recommendations to the Board of Commissioners.

DEPARTMENT: Department of Public Works.

MEETING SCHEDULE: Every other month.

TYPE OF COMMITTEE: Non-Mandated.

MEMBERSHIP: (7) Consists of five members appointed by individual Commissioners and two at-large members.

MEMBERSHIP TERM: At the will of the appointing Commissioner(s), but for no longer than 4 years without reappointment.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

REPORTS: Annual list of accomplishments and an annual work plan.

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 01-8-1-8; Effective 8.1.01; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*

~~**3.635 Tourism Council (Lane County).**~~

~~Description: Advises the Board on policy issues and activities to enhance tourism throughout Lane County, including the implementation of a marketing plan toward which Lane County will allocate the dedicated funds from the Transient Room Tax.~~

~~DEPARTMENT: County Administration Office.~~

At left margin indicates changes

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**LEGISLATIVE
FORMAT**

3.650

Lane Manual

3.655

~~MEETING SCHEDULE: As needed.~~
~~TYPE OF COMMITTEE: Non-Mandated.~~
~~MEMBERSHIP: (5) Five members appointed by individual Commissioners.~~
~~MEMBERSHIP TERM: At the will of the appointing Commissioner(s), but for no longer than 4 years without reappointment.~~
~~LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.~~
~~EXPIRATION DATE: None.~~
~~VACANCIES: Per Lane County Advisory Committee Policy.~~
~~REPORTS: Per Lane County Advisory Committee Policy (Annual).~~
~~MINUTES/AGENDAS: Posted to Committee webpage.~~
~~BYLAWS: Posted to Committee webpage. (Revised by Order No. 00-8-16-1; Effective 8.17.00; 08-11-25-5; 11.25.08; 09-1-29-1; 4.29.09; 11-9-14-1; 9.14.11; 17-06-06-06, 6.6.17)~~

STANDING COMMITTEES

Committee	Department
Economic Development Standing Committee	CAO
Facilities	CAO
Finance & Audit	CAO
Legislative Committee	CAO
Policies and Procedures	CAO
Technology Management Team	TS

3.650 Standing Committees.

The County sees a need for standing committees to advise the Board of Commissioners or the County Administrator in areas of interest of the County. The following committees have been formed to meet those needs. Each standing committee will provide an annual report to the Board by February 15 of each year that highlights the progress, successes and challenges of the committee.

These committees are:

- (1) Economic Development Standing Committee;
- (2) Facilities
- (3) Finance & Audit;
- (4) Legislative;
- (5) Policies and Procedures; and,
- (6) Technology Management Team. *(Revised by Order No. 17-06-06-06, Effective 6.6.17)*

~~**3.655 Economic Development Committee.**~~

~~Description: This committee provides recommendations to the Board regarding Lane County's economic development policies and activities, including:~~

- ~~(1) Development and periodic review of Lane County's Economic Development Plan;~~
- ~~(2) Analysis of proposed uses of County real estate for economic development purposes;~~
- ~~(3) Review and analysis of economic development proposals or grants requiring Lane County sponsorship or participation; and,~~

~~———— (4) ——— Review and analysis of requests from outside economic development agencies or programs.~~

~~———— DEPARTMENT: ——— County Administration Office.~~

~~———— MEETING SCHEDULE: ——— The Committee will meet as needed, but no less than quarterly.~~

~~———— TYPE OF COMMITTEE: ——— Standing.~~

~~———— MEMBERSHIP: ——— Five lay citizens appointed by individual Commissioners. Two at large members selected by the Board. Two additional at large members living or working in rural Lane County selected by the Board. Two Lane County Board of Commissioners (ex officio status).~~

~~———— MEMBERSHIP TERM: ——— All members serve at the will of the Commissioner who appointed them or the Board if appointed by the whole Board, but for no longer than four years without reappointment.~~

~~———— REPRESENTATIVE: ——— Two members of the Lane County Board of Commissioners will be appointed as a representative to this committee.~~

~~———— EXPIRATION DATE: ——— None.~~

~~———— VACANCIES: ——— Per Lane County Advisory Committee Policy.~~

~~———— REPORTS: ——— Per Lane County Advisory Committee Policy (Annual).~~

~~———— MINUTES/AGENDAS: ——— Posted to Committee webpage.~~

~~———— BYLAWS: ——— Posted to Committee webpage. (Revised by Order 17-06-06-06, Effective 6.6.17)~~

3.660 Facilities Committee.

Description: The function of this committee is to provide recommendations to the Board regarding County owned facilities issues in the following areas:

- (1) The Capital Improvement Program (CIP) for County facilities;
- (2) Real Property acquisitions and sales;
- (3) Facilities Maintenance and Custodial Services;
- (4) Construction and remodel activities; and,
- (5) Use of County facilities.

DEPARTMENT: County Administration Office.

MEETING SCHEDULE: Monthly, or as needed.

TYPE OF COMMITTEE: Standing.

MEMBERSHIP: Two Lane County Board of Commissioners.
The County Administrator.
The County’s Director of Operations.
Three other Department Directors, at least one of

which must be elected.

MEMBERSHIP TERM: Commissioners appointed through annual committee assignments process at the Board. Staff members serve indefinite terms.

REPRESENTATIVE: Two members of the Lane County Board of Commissioners will be appointed as a representative to this committee.

EXPIRATION DATE: None.

VACANCIES: Either through the annual committee assignments process at the Board (Commissioner Representative) or vote of committee (county staff committee members).

REPORTS: Per Lane County Advisory Committee Policy (Annual).

MINUTES/AGENDAS: Posted to Committee webpage.

EXPIRATION DATE: None.
VACANCIES: Per Lane County Advisory Committee Policy.
REPORTS: Annual list of accomplishments and an annual work plan.
MINUTES/AGENDAS: Posted to Committee webpage.
BYLAWS: Posted to Committee webpage. *(Revised by Order No. 01-8-1-8; Effective 8.1.01; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*

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Description: Advises the Board on policy issues and activities to enhance tourism throughout Lane County, including the implementation of a marketing plan toward which Lane County will allocate the dedicated funds from the Transient Room Tax.

DEPARTMENT: County Administration Office.
MEETING SCHEDULE: As needed.
TYPE OF COMMITTEE: Non-Mandated.
MEMBERSHIP: (5) Five members appointed by individual Commissioners.
MEMBERSHIP TERM: At the will of the appointing Commissioner(s), but for no longer than 4 years without reappointment.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.
VACANCIES: Per Lane County Advisory Committee Policy.
REPORTS: Per Lane County Advisory Committee Policy (Annual).
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REPRESENTATIVE: Two members of the Lane County Board of Commissioners will be appointed as a representative to this committee.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

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MINUTES/AGENDAS: Posted to Committee webpage.

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