

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 21-01-05-02

In the Matter of Awarding Contracts for  
Building Repair, Alteration, and  
Maintenance Services and Authorizing  
County Staff to Order Work to Be Performed  
Under this class of Contracts

**WHEREAS**, Lane County Capital Projects and Facilities Maintenance staff frequently require immediate assistance with repair, alteration, and non-routine maintenance, and at times urgent, scopes of work; and

**WHEREAS**, the unforeseeable nature of these items and the typical urgency with which they occur has made securing timely and competitively-priced services in each instance difficult and burdensome; and

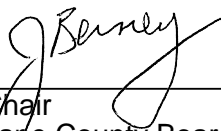
**WHEREAS**, the staff resources required to formally procure these small work scopes often causes a significant delay between the time work is needed and the time it actually gets done; and

**WHEREAS**, the County staff has developed a group of new and existing contractors with the capability of performing repair, alteration, and non-routine maintenance, and is prepared to issue defined work orders for such scopes of work when required;

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That contracts be awarded to the selected vendors submitting the best proposals for repair, alteration, and non-routine maintenance services;
2. That these contracts may be renewed contracts on an annual basis for up to four (4) additional years, should the vendor perform satisfactorily; and
3. That the Facilities and Capital Planning Manager and Capital Improvements Supervisor are granted authority to execute such contracts and renewals not to exceed \$150,000, and for any single work order authorization not exceed \$100,000.

**ADOPTED** this 5th day of January, 2021.

  
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Chair  
Lane County Board of Commissioners