

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 21-01-05-17

**IN THE MATTER OF NOTIFYING
BOARD MEMBERS OF EMERGENCY
MEETINGS AND BOARD
PARTICIPATION IN EMERGENCY
MEETINGS**

WHEREAS, the Board of Commissioners directed staff to work on a plan to deal with a variety of emergency situations that would require swift action on the part of staff and the Board of Commissioners; and,

WHEREAS, the Board of Commissioners has adopted a Strategic Plan that identifies four priorities for Lane County for 2018-2021: (1), Safe, Healthy County; (2) Vibrant Communities; (3) Robust Infrastructure, and (4) Our People and Partnerships; and,

WHEREAS, the Lane County Strategic Plan states that, Priority 1, Objective 1, is to protect and enhance the safety and health of Lane County residents with a focus on enhancing and managing resources, improving access to, prevention programs and collaborative initiatives; and,

WHEREAS, the Board of Commissioners recognize that Lane County could face an emergency response to critical incidents, whether natural or manmade; and,

WHEREAS, the Board of Commissioners recognize that during an emergency ordinary and usual communication may be disrupted; and,

WHEREAS, the Board of Commissioners recognize that the Board may need to make decisions related to an emergency on very short notice; and,

WHEREAS, the Board of Commissioners desire to have a process in place for the notification and participation of Board members in emergency meetings.

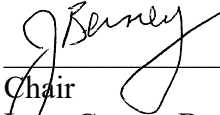
NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. An emergency meeting may be called for by the County Administrator or any individual Board member when, in their judgment, a meeting of the Lane County Board of Commissioners is necessary to address issues related to the emergency.
2. Notice of the emergency meeting will be provided as required by Oregon law and the Lane Charter and shall be made using cell phones, text, e-mail and land lines, if possible, or any other means reasonably likely to notify Board members of the meeting. Board members will provide the Board Secretary with secondary telephone numbers that can be used to attempt contact with them.

IN THE MATTER OF NOTIFYING BOARD MEMBERS OF EMERGENCY MEETINGS AND BOARD PARTICIPATION IN EMERGENCY MEETINGS

- 3. The meeting will not take place until a quorum of the Board members have acknowledged receipt of the notice and their availability to attend the meeting.
- 4. Board members shall be permitted to participate by any method possible that is consistent with Oregon law under the circumstances, including but not limited to: in person, by telephone, or Skype.
- 5. This Order shall be reviewed annually by the Board. Failure to review this Order does not affect its continuing validity.

ADOPTED this 5th day of January, 2021.



Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date December 16, 2020 Lane County



OFFICE OF LEGAL COUNSEL