

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 21-01-12-05

In the Matter of Adopting Recommendations
of the Lane County Legislative Committee
with Respect to the Committee's By-Laws.

WHEREAS, the Lane County Legislative Committee's function is to oversee all aspects of legislative and administrative policy making by other deliberative bodies which may affect Lane County's legislative program per Lane Manual 3.670; and

WHEREAS, each Advisory Committee to the Lane County Board of Commissioners is required to establish Committee By-Laws; and

WHEREAS, the Lane County Legislative Committee met on December 10, 2020 and reviewed the final draft of its By-Laws.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

Adopts the recommendations of the Lane County Legislative Committee with respect to the Committee's By-Laws as outlined in Attachment B- By Laws of the Lane County Legislative Committee

ADOPTED this 5th day of January, 2021.



Joe Berney, Chair
Lane County Board of Commissioners

Lane County Legislative Committee Bylaws

ARTICLE I

NAME

The name of the Advisory Board/Committee is the Lane County Legislative Committee

ARTICLE II

PURPOSE

The purpose of the Lane County Legislative Committee is provide recommendations to the Board of County Commissioners on fiscal and administrative policy which will or does involve the Oregon Legislature or the United States Congress. The Committee develops a set of principles and priorities which establish a framework for this work in order to provide guidance to both staff and elected officials as they consider actual or pending legislation. The Legislative Committee monitors legislation as it evolves and may recommend positions, or not, on that legislation. Additionally, the Legislative Committee identifies needs, gaps, or flaws in state and federal policies and may recommend new legislative language to address those issues, as well as craft strategies to ensure that work is successful.

ARTICLE III

DECISION MAKING

Section 1. Process

Legislative Committee meetings will be organized to allow member participation in developing agendas and meeting materials. The Committee will address existing and potential legislative issues through education, research, and networking, while also considering political ramifications. The Committee will attempt to reach consensus on its recommendations, and leave final decision making to the full Board of County Commissioners. The Committee will provide an annual written report, summarizing its work and or recommendations to the Board of County Commissioners

It is the policy of Lane County that the public has a right to inspect any public records maintained by the County, consistent with state law (ORS Chapter 192). All records not exempt from public inspection related to this section will be made available to the public pursuant to state law. Within a reasonable amount of time, documents related to this section including, but not limited to, the annual written report of the Committee and the formal written reports to the County Commissioners will be posted in an online format for the convenience of all interested parties.

Section 2. Function

The Committee will meet as necessary and dependent on the calendars of the US Congress and Oregon Legislature. Each meeting should include an examination of the Legislative Principles and Priorities document to ensure it is maintaining its dynamism and pertinence. The By-Laws of the Committee shall be reviewed once each year, preferably at the beginning of each calendar year but after the appointment of Commissioner which serve on the Committee. Changes to these By-Laws may be proposed by any member but will not be acted upon unless directed to do so by both the appointed Commissioners. The Intergovernmental Relations Manager shall maintain the By-Laws document, and will generally set the meeting agenda, schedule meetings, and facilitate the meetings. Each meeting of the Legislative Committee is a public meeting, and shall be scheduled as such.

ARTICLE IV

MEMBERSHIP

Section 1. Committee Size

The Committee is formed in accordance with Lane Manual, Chapter 3.670, and additional staff or elected officials may be invited to attend specific meetings given their expertise or interest in the workings of the Committee.

Section 2. Membership Requirements

Committee membership is established by Lane Manual, Chapter 3.670. Commissioner members are appointed to the Committee at the first Board of Commissioners meeting of each calendar year.

Section 3. Terms

Committee members' terms are established by Lane Manual, Chapter 3.670. Typically, a Lane County Commissioner serves for one year, while Directors serve for the duration of their employment.

Section 4. Officers

The Legislative Committee does not elect Officers. The meeting is facilitated by the Lane County Intergovernmental Relations Manager, or designee. The Committee consists of two Commissioners appointed as liaisons to the full Board of Commissioners, who serve as the final say on which issues advance to the full Board in the form of a recommendation.

Section 5. Attendance

Meetings are called as necessary, with the exception being that during odd numbered years when the Legislature is in session they are typically scheduled periodically, and in advance. Notes shall reflect those who are present at each meeting.

Section 6. Removal

There is not a process for removal from the Legislative Committee.