

ABREVIATED CONSENT CALENDAR MEMO

Memorandum Date: August 24, 2011

Order Date: August 31, 2011

TO: Board of County Commissioners

DEPARTMENT: Lane County Sheriff's Office

PRESENTED BY: Janice Gotchall

AGENDA ITEM TITLE: In The Matter Of Accepting An Award From Office Of Justice Programs, Paul Coverdell Forensic Science Improvement Program In The Amount Of \$140,592 And Delegating Authority To The County Administrator To Sign Documents

- I. MOTION _____/Move To Approve Acceptance of an Award from Office of Justice Programs, Paul Coverdell Forensic Science Improvement Program in the Amount of \$140,592 And Delegating Authority to the County Administrator to Sign Grant Documents.

DISCUSSION

A. Background/Analysis

The Sheriff's Office applied for funds equipment, personnel, and training to reduce a backlog of forensic evidence related to missing and unidentified persons. The grant application proposed limited duration contracts with two experienced, forensically trained personnel to perform data collection and data entry of forensic evidence. The contractors will also prepare a training module that will be offered to all Lane County law enforcement agencies and other agencies throughout the state of Oregon.

The grant application also requested funds for a workstation, laptop, In-focus projector, and other items to facilitate the project.

Of the total grant funds requested, \$140,592, \$125,898 will be paid to the contractors, the remaining amount will fund supplies, equipment, and travel a Missing and Unidentified conference next year. The length of the Award is one year.

Lane Manual 21.145 requires Board of Commissioner approval for execution of agreements exceeding \$100,000.

On August 24, 2011 we received notification that our application has been approved. We must now accept the grant and submit an Award Notification signed by the County Administrator.

The grant award begins October 1, 2011. It is important that we return the signed Award document as soon as possible so there is no delay in funding.

B. RECOMMENDATION

Sheriff's Office staff recommends that the Board of County Commissioners approve this motion to accept the Paul Coverdell Forensic Science Improvement Grant in the amount of \$140,592 and delegate authority to the County Administrator to sign grant-related documents.

II. ATTACHMENTS

1. Proposed Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) In The Matter Of Accepting An Award From Office Of
) Justice Programs, Paul Coverdell Forensic Science
) Improvement Program In The Amount Of \$140,592 And
 Delegating Authority To The County Administrator To
 Sign Documents

WHEREAS, Lane County has a significant number of missing person cases;
and

WHEREAS, the Sheriff's Office submitted a grant application to the
Department of Justice, Office of Justice Programs, Paul Coverdell
Forensic Science Improvement Program; and

WHEREAS, Lane Manual Chapter 21 sets forth policy regarding award of
contracts for services and policy regarding signatory authority of the
County Administrator; and

WHEREAS, the Office of Justice Programs has approved our application;
and,

WHEREAS, it is necessary to accept the grant award by signing the Award
document; and

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County
Commissioners accept a grant award in the amount of \$140,592 from the
Office of Justice Programs, Paul Coverdell Forensic Science Improvement
Program, and

IT IS FURTHER ORDERED, that the County Administrator is delegated
authority to sign grant-related documents.

DATED this 31th day of August, 2011.

,
Faye Stewart, Chair
Lane County Board of County Commissioners