

**IN THE BOARD OF COUNTY COMMISSIONERS  
OF LANE COUNTY, OREGON**

ORDER NO. 12-07-25-03

( In the Matter of Adding One (1)  
( 1040-Hour Office Assistant 2  
( Position in the Department of Public  
( Works and Appropriating the Funds  
( to Support the Manufactured Home  
( Licensing Program

**WHEREAS**, ORS 446.646 provides for the County acting as an agent of the State for the Manufactured Home Licensing Program (LOIS); and

**WHEREAS**, the operation of LOIS is not eligible for Road Fund revenue under the Oregon state constitution, Article IX, Section 3a; and

**WHEREAS**, the fee revenues from LOIS transactions are projected to be sufficient to support one (1) newly created 1040-hour Office Assistant 2 staff and associated space, equipment, and overhead expenses; and

**WHEREAS**, the need to create this new 0.5 FTE position and appropriation of program funds is an unforeseen, pressing necessity and will not be paid for by tax revenue; and

**WHEREAS**, ORS 294.338(2) provides that appropriation of specific use grants, gifts, bequests or devises outside of the supplemental budget process may occur via resolution; and

**WHEREAS**, the funds appropriated in this resolution are designated solely to support the Manufactured Home Licensing Program (LOIS); the requirements of ORS 294.338(2) & (3) are therefore met; and

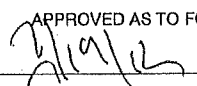
**NOW THEREFORE, IT IS HEREBY ORDERED and RESOLVED**, that one (1) 0.5 FTE, 1040-hour Office Assistant 2 position be created and added to the Department of Public Works and revenue and expense are appropriated as follows:

**ROAD FUND (FUND 225)**

PUBLIC WORKS	Amount	FTE	New Fund Total
Resources	\$34,000	0.5	\$60,805,314
Expenditures	\$34,000		\$60,027,425

**DATED** this 25<sup>th</sup> day of July, 2012.

  
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Sid Leiken, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM  
Date  Lane County  
\_\_\_\_\_  
OFFICE OF LEGAL COUNSEL