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AGENDA COVER MEMO

AGENDA DATE: January 9, 2008
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services/Human Services Commission
PRESENTED BY: Steve Manela



AGENDA TITLE: ORDER _____ / IN THE MATTER OF REAPPOINTING TWO MEMBERS TO THE COMMUNITY ACTION ADVISORY COMMITTEE OF THE HUMAN SERVICES COMMISSION

I. MOTION

ORDER _____ / In the Matter of Reappointing Two Members to the Community Action Advisory Committee of the Human Services Commission

II. COMMITTEE RECOMMENDATIONS

The Community Action Advisory Committee (CAAC) recommends the reappointment of two public official designees

<u>RECOMMENDATIONS</u>		<u>TERM EXPIRATION</u>
Erin Lynch	City of Springfield Public Official Designee	12/31/08
Kendra Lodewick	City of Eugene Public Official Designee	12/31/08

III. MEMBERSHIP

TOTAL MEMBERSHIP: 15

TOTAL VACANCIES: 5

APPLICATIONS SUBMITTED: 2

ADVERTISING PERIOD: June 18, 2007 to July 30, 2007

TERM: Public Officials or their Representatives are appointed annually, other candidates serve two year terms.

STAFF LIASON: Pearl Wolfe, H&HS/Human Services Commission, PHONE: 682-4629

IV. COMMITTEE CHARGE

To advise the Board of County Commissioners and Human Services Commission (HSC) on services that alleviate the conditions of poverty and promote and improve the health, well-being, self-sufficiency, and safety of low income, disadvantaged, and disabled Lane County residents. The committee reviews the annual budgets, plans, and evaluations of the operation of human services sponsored by the HSC to insure program effectiveness.

V. BACKGROUND

The Lane County Board of County Commissioners has served as the governing board for Lane County's Community Action Program since 1972. The Community Action Program is the delivery system for state and federal anti-poverty programs. Since 1983 the operation of this mandated advisory committee, for anti-poverty funding in Lane County, has functioned to assist the HSC as a part of its budget and planning process. This coupling of functions has allowed for the efficient integration of decision-making in the allocation of funding to local non-profit groups.

This committee has designated slots for recruitment within the mandated tripartite advisory board structure, consisting of equal parts local private sector, public sector, and low income representatives. The HSC designated slots for recruitment for specific community interests include: clergy, criminal justice programs, health care organizations, consumers, public welfare programs, and advocacy organizations. This structure brings together community leaders from each of these groups to collaborate on developing responses to local needs.

The Lane Manual allows for four-year terms, ending June 30, 2008. However, in practice the HSC public officials (elected/appointed) are appointed annually and have served one-year terms.

VII. ATTACHMENTS

Board Order
Applications
List of Present Committee Members
Letters

BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) IN THE MATTER OF REAPPOINTING TWO MEMBERS TO THE
AND ORDER:) COMMUNITY ACTION ADVISORY COMMITTEE OF THE HUMAN
) SERVICES COMMISSION

WHEREAS, there are 15 slots on the Community Action Advisory Committee; and

WHEREAS, the vacancies were duly advertised and applications reviewed; and

WHEREAS, the Community Action Advisory Committee recommended the reappointment of two members; and

WHEREAS, the Community Action Advisory Committee assists the Human Services Commission as its Budget Planning Committee; and

WHEREAS, the Human Services Commission has made recommendations for appointments to the Community Action Advisory Committee; and

WHEREAS, this matter having been fully considered by the Lane County Board of County Commissioners.

NOW THEREFORE, IT IS HEREBY ORDERED that the following named persons be reappointed to the Community Action Advisory Committee, said terms to expire as indicated below:

<u>Name</u>	<u>Term Expiration</u>	<u>Term</u>
Erin Lynch	12-31-08	2 nd Term
Kendra Lodewick	12-31-08	2 nd Term

DATED this _____ day of January, 2008.

Chair
Lane County Board of Commissioners

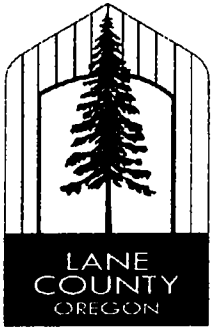
APPROVED AS TO FORM
Date 12/31/07 _____
OFFICE OF LEGAL COUNSEL

COMMUNITY ACTION ADVISORY COMMITTEE
(Human Services Commission Budget Planning Committee)

The following chart summarizes the appointments by categorical designation to Human Services Commission Budget Planning Committee.

Human Service Budget and Planning Committee

Type of Position	Commissioner District	Status / Appointee	Term Expiration
Public Official –or- Designee	North Eugene	Hugh Massengill	06-30-08
Public Official –or- Designee	West Lane County	Marty Johnson	06-30-08
Public Official –or- Designee	South Eugene	Kendra Lodewick	12-31-07
Public Official –or- Designee	Springfield	Erin Lynch	12-31-07
Public Official –or- Designee	North Eugene	Andrea Ortiz	06-30-08
Community Member	East Lane County	Jim Chaney	06-30-08
Community Member	South Eugene	Jan Gund	06-30-08
Community Member	North Eugene	Linda Hamilton	06-30-08
Community Member		- vacant -	
Community Member		- vacant -	
Low-Income Representative	South Eugene	Eve Terran	06-30-08
Low-Income Representative	South Eugene	Patricia Loewinger	06-30-08
Low-Income Representative	East Lane County	Ken Wedin	06-30-08
Low-Income Representative	Springfield	Wally Hicks	06-30-08
Low-Income Representative		- vacant -	



**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

APPLICANT'S NAME AND CITY: Erin Lynch	DATE:
NAME OF ADVISORY COMMITTEE: Community Action Advisory Committee (CAAC) of the Human Services Commission	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

I currently serve on the Community Development Advisory Committee for the city of Springfield. I also spent 5 years as a television journalist in Lane County covering events that impact our communities. I'm a graduate of the University of Oregon. I'm a member of the Oregon Track Club. I volunteer my time to the Eugene/Springfield American Cancer Society. I'm currently an Account Executive for JBL&K Risk Services.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

The Human Services Commission makes an important impact on the development of Lane County and on the citizens of this community. It's important to me that funds dedicated to this commission are carefully allocated to projects that will serve the basic needs of our citizens. As a representative of the City of Springfield, I can bring an important point of view to this commission in helping how to best serve all facets of our community. I take great pride in the work we do on CDAC for the City of Springfield. I hope to contribute that same passion for our city's success while serving on the CAAC. I hope we can bring important services to Lane County citizens that allow them to achieve self-reliance and health lifestyles

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

Private-Public partnership projects that address at-risk youth in our communities, Energy assistance programs. Housing and urban development programs, Early intervention and preventative health programs, Outreach and education programs.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

I currently serve on the Community Development Advisory Committee for the City of Springfield

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

CDAC for the City of Springfield

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.) No Yes Specify

8. How did you learn about this vacancy? Newspaper Word of mouth Other

9. In which County Commissioner District do you reside? please check one:

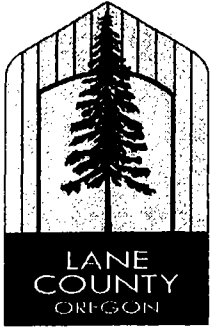
Unsure West Lane County Springfield South Eugene North Eugene East Lane County

**The Board of Commissioners has adopted the following policy on reappointments:*

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

** Unless waived by the Board.*



Lane County
**CITIZEN ADVISORY COMMITTEE
 APPLICATION**

APPLICANT'S NAME AND CITY: Kendra Lodewick; Eugene	DATE: 12/17/07
NAME OF ADVISORY COMMITTEE: HSC - Community Action Advisory Committee aka Budget Planning Committee	PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input checked="" type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

I am a social program evaluator and policy analyst by training, including both a Bachelor's and Master's in Public Policy Analysis and Management. For the past eight years I have been working in the field of social program evaluation and research, focusing on welfare, workforce development, and education and training, among other fields. I am currently the co-founder and principal of Program and Policy Insight, LLC, an Oregon-based social policy consulting firm; current clients include Oregon Department of Human Services and Denver Department of Human Services.

I believe my background gives me unique breadth and depth of knowledge related to human services, including an awareness of current best practices, program innovations, and cost-effective strategies. I also believe my experience gives me an understanding of the trade-offs involved when developing human service policies. Please see my attached resume for more information.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I believe I could help the Budget Planning Committee strategically use scarce public resources to identify and fund effective human service initiatives. I also hope to help the HSC identify and develop new funding sources to support human services in our county. Working with the Budget Planning Committee would provide a very tangible, hands-on opportunity to apply my skills within my own community.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

My primary concern would be making the most effective use of scarce resources, so my overriding goals would be gathering consensus on human service priorities and funding policies and programs strategic to those priorities. Eugene has implemented unique and varied human service initiatives and I would support continued innovation. Based on my first year on the CAAC, I also see a pronounced need for helping to identify and cultivate new funding sources for human services in Lane County.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

I have been involved in various community service activities, including founding a company community service committee during my tenure at Berkeley Policy Associates. In addition, I most recently served on the board of the Somerville Homeless Coalition in Somerville, MA, where I participated in the oversight and growth of a multi-service agency charged with addressing, alleviating, and eliminating homelessness.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones? No.

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.) NO Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other: When I first relocated to Eugene in the Fall of 2004 I heard a radio announcement describing opportunities to serve on the BPC. When I recently began seeking local opportunities for community service I sent an e-mail inquiry to the HSC to inquire whether there were any current needs for citizen involvement.