

Memorandum Date: 12/18/07
Order Date: 1/09/08

T. 3. D. 1.

TO: Board of Lane County Commissioners

FROM DEPARTMENT: Public Works

PRESENTED BY: Bill Morgan, County Engineer
Engineering & Construction Services Division

AGENDA ITEM TITLE: IN THE MATTER OF ENTERING INTO A REVENUE AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION (REGION 2) FOR CONSTRUCTION SURVEYING SERVICES IN AN AMOUNT NOT-TO-EXCEED \$150,000

I. MOTION

Move approval of the Order authorizing Public Works staff to enter into a revenue agreement with the Oregon Department of Transportation (Region 2) for construction surveying services in an amount not-to-exceed \$150,000 and authorizing the County Administrator to sign the agreement.

II. DISCUSSION

A. Background / Analysis

The Oregon Department of Transportation has requested to retain the services of the County for construction surveying services on an "as-needed" basis. The term of the agreement begins on the date that all required signatures are obtained and shall terminate one (1) calendar year following that execution date.

ORS 190.110 grants the authority for units of local government to enter into agreement for the performance of any and all function and activities that any party to the agreement it officers or agents have the authority to perform. The Oregon Department of Transportation will reimburse the County for all costs.

The "Not-to-Exceed" amount of this contract of \$150,000 exceeds the authority delegated to the County Administrator for execution of contracts pursuant to Lane Manual 21.145(b), and therefore action by the Board is necessary to authorize the signing of the Agreement.

B. Recommendation

The Board's options are to approve the Order authorizing the County Administrator to sign the Agreement; to deny approval of the Order or to direct staff otherwise.

It is recommended that the Order be approved.

**IN THE BOARD OF COUNTY COMMISSIONERS
OF LANE COUNTY, OREGON**

ORDER NO.

(**IN THE MATTER OF ENTERING INTO A**
(**REVENUE AGREEMENT WITH THE OREGON**
(**DEPARTMENT OF TRANSPORTATION**
(**(REGION 2) FOR CONSTRUCTION**
(**SURVEYING SERVICES IN AN AMOUNT**
(**NOT-TO-EXCEED \$150,000**

WHEREAS, ORS 190.010 and the Lane County Home Rule Charter provide that units of local government may enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agents have the authority to perform; and

WHEREAS, the Oregon Department of Transportation (Region 2) has requested to retain the services of the County for construction surveying services on an "as-needed" basis; and

WHEREAS, the Oregon Department of Transportation (Region 2) will reimburse the County for all costs in accordance with LM 21.124, and the term of the Agreement runs from the execution date and shall terminate one (1) calendar year from the execution date; **NOW, THEREFORE BE IT**

ORDERED that the Department of Public Works is authorized to enter into revenue agreement with the Oregon Department of Transportation (Region 2) in an amount not-to-exceed \$150,000; **AND BE IT**

FURTHER ORDERED, that the County Administrator is authorized to execute a survey services agreement in conformance with this order.

DATED this _____ day of _____, 2008.

Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 12-31-07 lane county

OFFICE OF LEGAL COUNSEL

W. G. A.

January 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 5:30 p.m. Eugene State of the City	8 9:00 a.m. BCC meeting	9 11:00 a.m. Springfield State of the City	10	11	12
13	14	15 9:00 a.m. HACSA Resident Commissioner Interviews	16 BCC Meeting 5:30 p.m. Joint Eugene/BCC meeting re: Delta	17	18	19
20	21 HOLIDAY	22 Hold for Board Meeting	23 BCC Meeting	24	25	26
27	28	29 No Board meeting	30 8:30 a.m. General Fund Prioritization Session 1 location TBD	31		

February 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 8:30 a.m. General Fund Prioritization Session 2 – location TBD	6 BCC Meeting	7	8	9
10	11	12 (tbd) Sexual Harassment/ Discrimination Training / Board Meeting	13 BCC Meeting	14	15	16
17	18 HOLIDAY	19 Hold for Board Meeting	20 BCC Meeting	21	22	23
24	25 DOWN WEEK	26 DOWN WEEK	27 DOWN WEEK	28 DOWN WEEK	29 DOWN WEEK	

March 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 DOWN WEEK	4 DOWN WEEK	5 DOWN WEEK	6 DOWN WEEK	7 DOWN WEEK	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 DOWN WEEK	25 DOWN WEEK	26 DOWN WEEK	27 DOWN WEEK	28 DOWN WEEK	29
	31					

UPDATE

CALENDAR OF BOARD OF COMMISSIONERS' DOWN WEEKS FOR 2008

JANUARY							FEBRUARY							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	6	7	8	9	10	11	12	3					1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	13	14	15	16	17	18	19	10	11	12	13	14	15	16
13	14	15	16	17	18	19	10	11	12	13	14	15	16	20	21	22	23	24	25	26	17	18	19	20	21	22	23
20	21	22	23	24	25	26	17	18	19	20	21	22	23	27	28	29	30	31			24/25	26	27	28	29	30	
27	28	29	30	31			24	25	26	27	28	29															
MARCH							APRIL							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5	7	8	9	10	11	12	13	5			1	2	3	4
2	3	4	5	6	7	8	6	7	8	9	10	11	12	14	15	16	17	18	19	20	12						11
9	10	11	12	13	14	15	13	14	15	16	17	18	19	21	22	23	24	25	26	27	19	20	21	22	23	24	25
16	17	18	19	20	21	22	20	21	22	23	24	25	26	28	29	30					26	27	28	29	30	31	
23/24	25	26	27	28	29		27	28	29	30																	
MAY							JUNE							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3		1	2	3	4	5	6	7	16	17	18	19	20	21	22	1	2	3	4	5	6	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	23	24	25	26	27	28	7	8	9	10	11	12	13	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	9	10	11	12	13	14	15	14	15	16	17	18	19	20
18	19	20	21	22	23	24	22	23	24	25	26	27	28	16	17	18	19	20	21	22	21	22	23	24	25	26	27
25	26	27	28	29	30	31	29	30						23/24	25	26	27	28	29	28							

■ indicates down weeks

▨ indicates holidays

UPDATED: October 4, 2007