

**IN THE JUSTICE COURT FOR THE STATE OF OREGON
LANE COUNTY
SMALL CLAIMS DEPARTMENT
(541) 997-2535**

Name (Plaintiff))	
Address)	<u>CLAIM AND NOTICE OF CLAIM</u>
City, State, Zip)	Docket #
Phone#)	
vs.)	
Name (Defendant))	Service Address (if different):
Address)	_____
City, State, Zip)	_____
Phone#)	

I, the above named Plaintiff, claim that on or about _____ the above named Defendant owed me the sum of \$ _____; and this sum is still owing for (reason): _____

I have incurred fees of: \$ _____ and service expense of \$ _____.

STATE OF OREGON/County of Lane: ss.

I, the above named Plaintiff, having been duly sworn, state that I have read the above claim, that IT IS TRUE and that I HAVE MADE A GOOD FAITH EFFORT TO COLLECT this claim from the defendant before filing this action.

Date: _____ Signed: _____

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 201__.

JUSTICE COURT CLERK

Lane County Justice Court
900 Greenwood Street
Florence, OR 97439
(541) 997-2535

COURT STAFF CANNOT GIVE LEGAL ADVICE

NOTICE TO DEFENDANT

READ THESE PAPERS CAREFULLY

WITHIN 14 DAYS after receiving this notice you ***MUST*** do ***ONE*** of the following things:

1. Pay the claim plus Court costs
2. Deny the Claim and demand a hearing
3. Deny the Claim, demand a hearing and file a Counterclaim
4. Deny the Claim and Demand a Jury Trial (if the Claim exceeds \$750)

If you fail to do one of the above within 14 DAYS after receiving this Notice, then upon written request from the plaintiff, the Court will enter a Judgment against you for the amount of the Claim plus Court costs and services fees paid by the plaintiff.

If you have questions about this Notice, contact an Attorney or call the Court Clerk at (541) 997-2535.

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