



# Lane County

# Law Library

**ACCESS - RIGHTS - EDUCATION**

## FINDING FORMS GUIDE

**GENERALLY:** Forms are a complex area for law libraries because of the perils of the unauthorized practice of law, which it is illegal for non-attorneys to do. This resource is meant to help you navigate the library to find examples, which you can try to use to create your own court documents. In this regard, be prepared to do some work, as few of the documents in the library are truly “fill in the blank forms.” The law library has Microsoft Word and is happy to assist you in navigating that program.

In addition to the problems posed by the unauthorized practice of law, Oregon, unlike many other states, has very few standardized or uniform court forms which are used in all circuit (county) courts. Most circuit courts, which are state funded, maintain websites where some of the state-mandated forms can be found, along with local forms. These include forms for family law matters, probating an estate, fee waiver or deferral, expunging criminal charges from your record, and other purposes.

If you find an example or document, we encourage you to take whatever steps you can to verify that it is appropriate under Oregon Law. Our other research guides may be of assistance in this area.

### *SUGGESTED RESOURCES:*

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#### BOOKS:

The following titles in the Lane County Law Library contain some information and examples of legal documents, though few are “fill in the blank” forms.

*101 LAW FORMS FOR PERSONAL USE*, by Robin Leonard, Nolo Press, 2005. Located on reserve at the Lane County Law Library: KF 170 .L46 2005 RES

This publication contains very general forms on CD-ROM, which must be used in conjunction with the text. These forms may not all be applicable under Oregon law.

*AMERICAN JURISPRUDENCE LEGAL FORMS*, (2d ed.), 2002. sec 9:1-9:57: KF170.A52 Vol 1A 2002

\*\*Disclaimer: the forms in this volume are not specific to Oregon

*CURRENT LEGAL FORMS, WITH TAX ANALYSIS*, by Jacob Rabkin. West Publishing, 2004 – KF 170 .R3 2004 TRE

This is a multi-volume set of forms used primarily for business or contract purposes. Not all of the forms here are acceptable under Oregon law.

*CRIMINAL LAW FORMBOOK*, ed. By Michael E. Rose, 2004 ed with 2006 update. Located on reserve at the Lane County Law Library: KFO 2961 A65C75.

## 2 – Finding Forms

***NCLC BOOKS AND WEB SUBSCRIPTION***, a variety of books located within the treatise area at KF 1600 .A3. The website may also be accessed to get electronic copies of their forms. Very little Oregon specific materials, so be sure to consult local law.

***GUARDIANSHIPS AND CONSERVATORSHIPS***, from a CLE presented by Oregon Law Institute, located on reserve at the Lane County Law Library, call number KFO 2506. A75. Contains many forms and information on guardianships and conservatorships. The material is now ten years old, so be sure to reference ORS or any other material to ensure the law has not changed.

***OREGON LAW AND PRACTICE***, published by Thomson West, located in the Oregon Collection area of the library at KFO 2430.5 .G73. This book contains business, civil and family law forms for many different legal documents. See specifically volumes 2, 5 and 7 for forms.

***U.S. BANK WILLS AND TRUST FORMS***, by Joseph Hanna and Campbell Richardson, located on reserve at the Lane County Law library with call number KFO 2537 .H36. this volume contains Oregon specific wills and trust forms, but dates back to 2003 so be sure to check for any recent changes in the laws.

***NOLO***, is a publisher of books geared towards self-represented litigants. Many of their books contain forms or examples.

**Oregon State Bar Publications** - The Law Library also has a catalogue of all of the forms found within the Oregon State Bar CLE BarBooks. This list can be provided to you upon request.

**OTHER PRINT ITEMS**: The library catalog may direct you to other books containing forms, though likely you would want to look under the appropriate area of law, i.e. “expungement”:

<http://www.libraryworld.net/cgi-bin/opac.pl?command=signin&libraryname=lanecountylib&guest=allow>

### **WEBSITES:**

#### ***Lane County Website***

Forms: (<http://courts.oregon.gov/Lane/Forms.page?>)

#### ***Oregon Judicial Department Website***

The OJD has a limited number of forms available to print: (<http://courts.oregon.gov/OJD/forms/index.page?>)

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