



Clear Form

Print Form

Application for Employment
Extra Help Worker - County Clerk's Office
(August 2020)

Name: _____ Cell Phone _____

Address: _____ City _____ Zip _____

Email: _____ Referred by _____

Emergency Contact Name _____ Emergency Contact Phone _____

I am interested in working in the following areas (check all that apply):

- Elections Customer Service / Data Entry
- Elections Ballot Pick-Up
- Deeds and Records Clerk Assistant
- Elections Back Shop Worker
- Board of Property Tax Appeals Clerk Assistant
- Elections Board Room Worker
- Elections Ballot Counting Equipment Operator

Descriptions of these jobs, including pay and qualifications, can be found at www.lanecounty.org/elections.

1. Do you have a valid Oregon Driver's License? YES NO
2. Have you served in the United States Armed Forces? YES NO
3. Are you a member of PERS? YES NO

I certify that the information on this application is true and complete to the best of my knowledge. I understand that false information may disqualify me from employment.

Signature

Date

Interview Date: _____
Typing Speed: _____
Registered Voter: _____

OFFICE USE
ONLY

Start Date: _____
Pay Rate: _____

EMPLOYMENT HISTORY

List your last two employers, beginning with your most recent work experience.

Employer Name and Address:	
Supervisor's Name, Title, and Phone:	
Position Held:	Dates Employed:
Description of Duties:	

Employer Name and Address:	
Supervisor's Name, Title, and Phone:	
Position Held:	Dates Employed:
Description of Duties:	

SUPPLEMENTAL QUESTIONS

1. Are you involved in any political group, running for elected office, or serving a term in an elected position? YES NO

2. Describe your work experience that shows your ability to understand and accurately carry out oral and written instructions. Include an example where your primary responsibility involved accuracy.

3. Describe your work experience which required you to work as a member of a team to accomplish a task.

4. Describe your computer experience including software programs you have used.

Please return this completed application to either:

Lane County Elections
275 W 10th Ave
Eugene OR 97401
541-682-4234

-OR-

Lane County Deeds & Records
125 E 8th Ave
Eugene OR 97401
541-682-3654