



Energy Assistance Programs

LANDLORD LETTER

Applicant Name: _____ Applicant Phone: _____

Applicant Address: _____

Landlord Name: _____ Landlord Phone: _____

Landlord Address: _____

The applicant named above has applied to the Low Income Home Energy Assistance Program (LIHEAP) for energy assistance. Normally, energy assistance is paid to an applicant's energy provider (utility company) and is applied to the applicant's energy account. This applicant has requested a direct payment. A direct payment is only allowed to applicants who do not have an energy account because their energy cost is included in their rent.

The applicant has indicated that you own or manage the above residence and that all heating related costs are included in the rental payment made to you.

RENTAL INFORMATION

Check the appropriate description below. (Check one only)

_____ All of the applicant's energy costs are included in rent (applicant does not have an energy bill from a utility company or from me).

_____ The applicant pays me for their energy costs separately, in addition to their rental payment.

_____ The applicant is responsible to pay an energy bill directly to the utility company.

Primary energy source is: gas electric propane
(Check one only) fuel oil wood other _____

Please return this form to the agency processing this application within ten (10) days.

Signature of Landlord

Date

FOR OFFICIAL USE ONLY

Agency Stamp Here

Intake Worker – Landlord or Agency signature verification comments: _____