

# ROOMER/BOARDER PAYMENTS

Updated: 8/29/19

## LIHEAP Manual Descriptions

### 1.17

A Roomer/Boarder: A roomer/boarder is a person who rents a room from the building owner. A roomer/boarder does not have a separate site address from other occupants of the building – however, a roomer/boarder does not share in providing, or being provided for, the necessities of life (e.g. food, living costs) with other residents of the structure. A roomer in a single family structure must verify he or she is not part of the economic unit of the other tenants of the structure (e.g. rental agreement),

### 3.1

If everyone in the household is not interested in applying, the Roomer/Boarder or Owner may each apply separately, as an individual household. In these types of situations, the applicant would be eligible to receive 50% of a regular payment based on the Benefit Matrix.

Roomer/Boarders cannot apply for a Roomer/Boarder Payment if they are related to the landlord

### **Call the Lane County Energy Supervisor to consult on each Roomer/Boarder Payment**

#### **Applicant states they live in a household as a tenant.**

Applicant does not want to apply for LIHEAP with their landlord or housemates.

Applicant must prove they are a renter in the household

- Provide rental agreement or signed statement from the owner confirming Applicant is a renter.
- Signed statements require a phone call from the intake agency to the Owner/Landlord confirming validity of statement and signature.

**For PY20 and moving forward, the owner is **NOT** required to live in the residence. If a roommate does not want to apply for LIHEAP but the other roommate does, the roommate who wants to apply is eligible for a roomer/boarder payment.**

# ENTERING ROOM/BOARDERS INTO OPUS

Payment Type		Roomer/Boarder Min-125 Max-125	Auth #		D174521
Vendor	Amount	Account Status	Primary	Name on Acct	
EMERALD PUD	125.00 \$	CURRENT	YES	MICKEY MOUSE	
				54321	
Direct Pay	0.00 \$	CURRENT			
Agency	0.00 \$	CURRENT			
<b>Total</b>		\$125.00	<b>Balance</b>		\$0.00
<b>Comments</b> Roomer/Boarder payments <b>REQUIRE</b> a comment					
05/23/17. Client rents room in HH. Owner not interested in applying. Client provided rental agreement as proof of tenancy. Per MEB ok for Roomer/Boarder MSC					