

## **Vendor Verification Form**

Use this form any time the Utility / Vendor is called. Fill out completely.

TODAY'S DATE:			INTAKE WORKER:	
VENDOR:			VENDOR EMPLOYEE NAM	IE:
ACCOUNT #:			AMOUNT OWING: \$	
PRIMARY NAME ON ACCOUNT (EXACT):				
SPOUSE/DOMESTIC PARTNER ON ACCOUNT:				
NOTE AUTHORIZED PERSON ON VENDOR SCREEN. COMMENT ON VENDOR SCREEN IF PERSON IS NOT IN HOUSEHOLD.				
SERVICE ADDRESS:				
ACCOUNT STATUS FOR ELECTRIC OR NATURAL GAS: (CIRCLE ONE)				
CURRENT	PAST DUE	SHUTOFF 1-5 DAYS	SHUTOFF 0-24 HOURS	DISCONNECTED
ACCOUNT STATUS FOR PROPANE, WOOD, OIL OR PELLETS: (CIRCLE ONE)				
BULK FUEL (APPLICANT HAS FUEL) BULK FUEL OUT (APPLICANT HAS NO FUEL)				
Energy Assistance Programs  Vendor Verification Form Use this form any time the Utility / Vendor is called. Fill out completely.				
TODAY'S DATE:			INTAKE WORKER:	
VENDOR:			VENDOR EMPLOYEE NAM	E:
ACCOUNT #:			AMOUNT OWING: \$	
PRIMARY NAME ON ACCOUNT (EXACT):				
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NOTE AUTHORIZED PERSON ON VENDOR SCREEN. COMMENT ON VENDOR SCREEN IF PERSON IS NOT IN HOUSEHOLD.				
SERVICE ADDRESS:				
ACCOUNT STATUS FOR ELECTRIC OR NATURAL GAS: (CIRCLE ONE)				
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BULK FUEL (APPLICANT HAS FUEL) BULK FUEL OUT (APPLICANT HAS NO FUEL)