# Conference Solutions

Please use the matrix below to identify the solution that best fits your needs. Please be aware that we have a limited number of Equinox, GoToMeeting and GoToWebinar licenses available for use throughout the county. Please contact Technology Services for additional information.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | **Attendees (max)** | **Internal / Eternal** | **Supports Video?** | **Cost** | **Effort to setup** |
| **Meet Me bridge** | 6 (including host) | Both | No | Free | Medium |
| **Equinox Conferencing** | 250 | Both | No | Free | Easy/Medium |
| **GotoMeeting** | 150 | Both | Yes | Varies | Easy |
| **GotoWebinar** | 3000 | Both | Yes | Varies | Easy |

# FAQ’s

* I believe I’ve identified a solution that fits my needs, how do I request it to be setup for me?
	+ Please contact the Lane Telecom Administrators by emailing lcteleadminmb@lanecountyor.gov
* Can I use a solution not listed below i.e. Zoom/Skype/etc.?
	+ These solutions may be available to you however there are compliance regulations that may apply. Please contact your supervisor or manager and work with Technology Services and the Lane County Security Administrator to make final determination
* I will be working from home, can I forward my phone to my cell/home phone?
	+ Yes, this feature is available to employees however it requires assistance from the TS Telecom team. Please contact the Service Desk with these type of requests
* How do I access my voicemail remotely?
	+ You can access voicemail remotely by dialing 541-682-1212.
* How do I record a new out of office voicemail greeting?
	+ Once you have accessed your voicemail.

Press 4 for personal configuration, then 1 for greetings and 2 for extended absence greeting.

* I manage a shared line and may need to change the announcement
	+ Please contact TS helpdesk.