



Building Permit Application

Lane County Land Management Division

3050 N. Delta Hwy, Eugene, OR 97408 Ph: (541) 682-4651 Fax: (541) 682-3947

DEPARTMENT USE ONLY	
Permit no.:	

**Building permits are issued under Oregon Administrative Rule (OAR) 918-460-0030.
Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

JOB SITE LOCATION	
Job Site Address:	
City/State/Zip:	
Directions to job site:	
Tax Map/Parcel No.: - - - -	
DESCRIPTION OF WORK	
PROPERTY OWNER INFORMATION	
Name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	
Signature Required for Owner-Performed Residential Work: This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.	
Signature:	
CONTRACTOR INFORMATION	
Business Name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	
CCB License No.:	
Contact Name:	
PAYMENT METHOD	
<input type="checkbox"/> Check (Make Payable to Lane County) <input type="checkbox"/> Cash (Submit in Person, Do Not Mail)	
<input type="checkbox"/> Visa, Discover, or MasterCard in Person (Payment Processed at Front Counter)	
<input type="checkbox"/> Visa, Discover, or MasterCard by Phone: () -	
APPLICANT STATEMENT	
I hereby certify that: 1) The foregoing statements and other information attached hereto are true and accurate to the best of my knowledge and belief; 2) I understand that fees paid in association with this application may not be refunded even if a permit is not ultimately issued for the project; 3) I am either the owner of the property for which this permit is being applied or am an authorized agent of the owner; and 4) The owner of record is knowledgeable of this application if I am not the owner.	
Applicant Name:	
Applicant Phone:	
Applicant Email:	
Applicant is: Property Owner Agent of Owner	
Applicant Signature:	

SCOPE OF WORK	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition/Alteration/Remodel
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other:
PROJECT TYPE	
<input type="checkbox"/> 1- and 2- Family Dwelling	<input type="checkbox"/> Manuf. Dwelling <input type="checkbox"/> Residential Accessory
<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Government <input type="checkbox"/> Other:
SITE-BUILT CONSTRUCTION	
Valuation of Proposed Work: \$	
MANUFACTURED DWELLING PLACEMENT	
Brand:	
Model Year:	
Size (Width & Length):	
Number of Bedrooms:	
License # (starts with an X or L):	
If you are placing a pre-owned manufactured structure, please provide copy of ownership document from Manufactured Structures Services desk.	
DEMOLITION/REMOVAL OF STRUCTURE(S)	
Number of Structures to be Demolished/Removed:	
SOLAR ENERGY SYSTEMS	
System Type:	<input type="checkbox"/> Solar Photovoltaic Energy System <input type="checkbox"/> Solar Thermal Energy System
Configuration:	<input type="checkbox"/> Roof Mounted <input type="checkbox"/> Ground Mounted
Design:	<input type="checkbox"/> Engineered by a Registered Design Professional <input type="checkbox"/> Meets Prescriptive Standards of Oregon Solar Code (Must Submit Prescriptive Installation Checklist with Application)
Valuation of Proposed Work: \$	
Land Use Review: To demonstrate the proposed installation is permitted outright and is not subject to land use review, please complete and submit a "Self-Certification of Outright Permitted Use for Energy System".	
TRADE PERMITS	
In addition to this application, please submit separate electrical, mechanical and/or plumbing permit applications as applicable.	
BUILDING PERMIT FEES	
(A) Building Permit Fee (See Fee Schedule)	\$
(B) Investigative Fee, If Applicable (Equal to [A])	\$
(C) Plan Review Fee, If Required (65% of [A])	\$
(D) Fire Life Safety Plan Review Fee, If Required (40% of [A])	\$
(E) Damage Assessment Surcharge (1% of [A])	\$
(F) State Surcharge (12% of [A+B])	\$
(G) Long-Range Planning Surcharge (13% of [A+B+C+D])	\$
(H) LMD Admin Surcharge (15% of [A+B+C+D])	\$
(I) Technology Assessment (2% of [A+B+C+D], \$100 max)	\$
	\$