



PARKS ADVISORY COMMITTEE/LARGE EVENTS OVERSIGHT GROUP



AGENDA

Monday, April 9, 2018

5:30 pm
6:00pm

Dinner (Committee/Staff) – Lowell Rm.
Public Meeting Session - Goodson Rm.

Willamette Building
3040 N. Delta Hwy., Eugene, OR 97408

LEOG Meeting

- I. Public Comment** – (up to 10 min.)
- II. Agenda Additions/Changes/Modifications** – All (3 min.)
- III. Application and Scoring Review** – Charlie (15 min.)
- IV. Application Discussion** – All (30 min.)
- V. Adjourn LEOG – Open PAC**

PAC Meeting

- VI. Public Comment** – (up to 10 min.)
- VII. Assignment Review** – All (5 min.)
- VIII. Review of Meeting Summary** – All (2 min.)
- IX. Parks Division Manager Update** – Dan (5 min.)
- X. HBRA Habitat Management Plan Discussion** - Ed Alverson (10 min.)
- XI. Parks Master Plan Update/Discussion** – (5 min.)
- XII. Staff Updates/Reports** – Various (20 min.)
 - 1) PAC Vacancy
 - 2) Harbor Vista Project
 - 3) Internships
- XIII. Old Business:** - All (20 min.)
 - 1) Parks funding/budget discussion
 - 2) Parks project prioritization discussion
- XIV. New Business:** - All (15 min.)
 - 1)
- XV. Open** – All (5 min.)
 - 1)
- XVI. Operations Report** – (10 min.)
- XVII. Meeting wrap-up/assignments** — (5 min.)
- XVIII. Adjourn**

2018 Meeting Dates:

JANUARY 8	MAY 14	SEPTEMBER 10
FEBRUARY 12	JUNE 11	OCTOBER 8
MARCH 12	JULY NO MEETING	NOVEMBER 5
APRIL 9	AUGUST NO MEETING	DECEMBER 10

Lane County Parks Advisory

March 12, 2018
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Carl Stiefbold, Wayne Lemler, Pat Bradshaw, Greg Hyde, Kevin Shanley
Members Absent: Jim Mayo
Staff Present: Dan Hurley, Lance Englet, Ed Alverson, Sam Fox
Guests Present: None

Chair Lemler called the meeting to order at 6:02 p.m.

00:01:50 Public Comment

- Chris Orsinger, Executive Director with Friends of Buford Park & Mt. Pisgah spoke about the Habitat Management Plan.

00:07:45 Assignment Review

00:11:05 Review of February 12, 2018 Meeting Summary

- No changes

00:13:00 Parks Division Manager Vacancy Update

- The position responsibilities are currently under review and may be reclassified before being re-posted in the next couple of weeks. The posting will likely run 3-4 weeks before interviews begin.

00:14:30 Cash Audit Implementation Update

- Hurley detailed the recent cash handling audit for the parks department. Approximately 10 items came to the auditor's attention where the parks department could tighten its cash handling processes. Since the audit, parks staff has been actively working with management to implement many of the recommended processes, and staff will continue with training caretakers and new hires on new procedures while continuing their efforts to apply all of the auditor's suggested safeguards.

Lane County Parks Advisory

March 12, 2018
Meeting Summary

00:19:35 HBRA Habitat Management Plan Presentation/Discussion

- Natural Areas Coordinator Ed Alverson recapped the open house held in February, reviewed comments from the public on the document, and answered questions from committee members to see how close the plan document is to being ready to send to the BCC for approval. Alverson intends to include tonight's feedback into the plan, and then bring the complete document to next month's meeting for approval from the PAC before going to the BCC. Also in this conversation was a discussion about dogs off-leash at Mt. Pisgah.

00:45:10 Parks Master Plan Discussion/Update

- Hurley reviewed the timeline for the master plan which includes a task force meeting scheduled for May 7th, and public outreach to occur in July and August. The document would then come back to the PAC for review at the September 10th committee meeting, and if approved by the PAC would then proceed to the BCC in October. Hurley distributed a handout with Lane County Parks' version of classes for the plan that MIG and parks staff considers the best fit for this park system. Shanley voiced concern for keeping consistent with SCORP where possible, Hyde replied that although the SCORP is a good guideline, not all parks fit exactly to the SCORP but where LCP and the SCORP are the same he wants to make sure that the information stays consistent with SCORP. Hurley recapped his recent conversation with MIG on this topic and stated that he would continue to learn more about the consistency of the classifications MIG is using for the Parks Master Plan.

00:52:15 Staff Reports

- North Trailhead Parking Lot – Grading is complete and the parking lot is graveled, but paving for handicap spaces, concrete curbing, and signage is still in progress. These enhancements should help with the vehicle off-roading and vandalism that has been occurring in the parking area. LC road maintenance crews are performing this work, and progress will depend on scheduling with other County maintenance projects throughout the spring.
- HBRA Fee Machine – New credit card only machine is in place and working well. Public feedback has been positive, and staff call-outs for machine maintenance has been noticeably reduced.

00:56:40 Old Business

- Hurley discussed Public Works' intention to hire a department grant writer, as well as the consideration of adding a parks volunteer coordinator position. Additional discussions included possible project specific internships with the parks department, a maintenance update, an update on the Harbor Vista campground sewer construction project, an update on the current PAC member vacancy, and information regarding the Large Events Oversight Group meeting that is re-scheduled for April 9th.

Lane County Parks Advisory

March 12, 2018
Meeting Summary

01:16:15 New Business

- Members reviewed the meeting schedule and decided to cancel the July and August meeting dates. Meetings will resume on September 10th after a summer break.
- Stiefbold requested an update on the Orchard Point concession stand and rental house vacancy.

01:25:20 Operations Report

- Alverson referred to a handout that was provided with the agenda packet on park natural areas operations for the month.

01:26:10 Adjourn – Meeting ended at 7:29 p.m.

The next meeting is scheduled for April 9, 2018.

Draft

Parks Funding Options

User Fees | Charges

User fees and facility charges generate revenue for parks and programs by charging users some or all of the costs of providing services. Some program areas are more suitable for higher fees and charges. Park services revenues can be increased by expanding rental facilities or by increasing rental fees and other facility-use charges. An RFP is currently being developed to analyze the Parks fee structure.

For example, parking passes are a significant revenue source. Daily parks passes are \$4 per day per vehicle and annual pass for \$40. Senior and Disabled Veteran discounts are available.

Other fees include creating/increasing fees to use specific amenities and recreational facilities such as camp sites. All fee changes need to be approved by the BCC. Refer to the attached current fee schedule for specifics.

Donations

Donations of labor, land, materials, or cash by service agencies, private groups, or individuals is a popular way to raise small amounts of money for specific projects. Service agencies often fund small projects such as picnic shelters or playground improvements, or they may be involved in larger aspects of park development. The County could consider allowing people to memorialize their loved ones with a remembrance bench, plaque, or plant in the form of a formal donation program. The person would pay an amount to have the bench or plaque installed in the park of their choice. Alternatively, a donor could pay to commemorate a person with a bench that already exists in a park. People could also pay for a memorial plant, such as a tree or rhododendron, which would then be planted in a park. These ideas do not have to be exclusively for remembrances, but could also be promoted as a way for individuals and businesses to contribute to the parks as a charitable and tax-deductible gift. Establishing a non-profit Parks Foundation is an option.

General Fund

The General Fund receives its revenue primarily from property taxes, but also includes grants, fees and charges. The General Fund does not currently fund the Parks Division. Allocating General Fund resources is a Board of County Commissioners decision.

Resources from other funds

Usually there is a connection between parks and other funds such as transportation. For example, the Road Fund which includes revenue from the state gasoline tax and contributions Agreement, have supported a County Road Fund. Part of this fund is used to maintain, upgrade, or build bike lanes, bike paths, and beautification areas (such as medians, street islands, entryways, etc.) which are adjacent to many Parks properties.

General Obligation Bonds

A bond is an instrument of indebtedness of the bond issuer to the holders. It is a debt security, under which the issuer owes the holders a debt and, depending on the terms of the bond, is obliged to pay them interest (the coupon) and/or to repay the principal at a later date, termed the maturity date. The County can bond for Parks and did so for the Richardson Park Marina. It requires Board of Commissioners endorsement and requires a double majority, unless during a general election in even-numbered years. This type of property tax does not affect the overall tax rate limitation.

Taxes

Taxes are charges imposed to raise general revenues intended for purposes not directly related to the taxed asset or activity. Currently, County taxes are directed to the General Fund.

Levy

A levy is a property tax assessment that can be used for the construction, operation, and/or maintenance of parks and facilities, and for recreation programming. This type of levy is established for a given rate or amount for up to five years, or, in the case of capital only, up to ten years. Passage requires a double majority (a majority of registered voters must vote and a majority of those voting must approve the measure), unless during a general election in even-numbered years, in which case a simple majority is required. Local option levies have become more difficult to pass in Oregon because of the double-majority requirement. In the future, the use of a local option levy may be difficult due to a \$10/\$1,000 of real market value tax rate limitation for all taxing agencies in the area except schools. Potential revenue from a local option levy may be reduced due to the \$10/\$1,000 of real market value property tax rate limitations for general government taxes. If the \$10 limitation is exceeded for any individual property, all general government taxing authorities receive only a prorated share of their tax levy, so that the total general government taxes remain within the cap. This situation is called compression. Compression occurs in two stages, with local option levies compressed first and then permanent tax rates.

Systems Development Charges (SDCs)

SDCs are a one-time charge for wastewater, water, stormwater, transportation and parks. Parks receives parks SDCs. SDCs are assessed on new residential development (growth) to pay for the costs of expanding public facilities. The County does not charge a commercial SDC, but this is a legal option. Growth creates additional infrastructure demands; SDCs provide a mechanism to allow new growth in a community to pay for its share of infrastructure costs rather than existing taxpayers or utility ratepayers. The idea behind SDCs is that long-time residents have “paid their way” through property taxes, utility rates, and other means for the systems that are already in place. If those systems need to be expanded to accommodate growth, it is not paid for at the expense of the existing population. SDCs are collected when a development permit is issued. Prior to the establishment of a system development charge by ordinance, the County government has prepared a capital improvement plan, public facilities plan, master plan or comparable plan that includes a list of the capital improvements that the local

government intends to fund, in whole or in part, with revenues from an improvement fee and the estimated cost, timing and percentage of costs eligible to be funded with revenues from the improvement fee for each improvement. General obligation bonds and parks SDCs cannot be used for the operation and maintenance of parks, according to Oregon state law. Capital funding may only be used for projects that result in the creation, expansion, or restoration of park infrastructure and may not be used to maintain that infrastructure. Because of these limitations on funds, any park infrastructure restoration projects are generally done with the goal of reducing maintenance.

<https://www.oregonlaws.org/ors/223.302>

Local Improvement District

Counties *may be* able to use a Local Improvement District (LID) to subsidize specific capital improvement projects. Through the formation of a LID, special assessments are imposed on all properties benefiting from a local improvement project. LIDs are often used to subsidize transportation and infrastructure systems but may also be extended to parks and recreation areas. Because the properties within the district must receive a special benefit from the project, it is most likely to be useful for neighborhood parks and recreation areas.

Timber Revenue

Several Lane County Parks have harvestable timber, such as Blue Mountain and Howard Buford Recreational Area (HBRA). Revenue generated from timber sales can be reinvested back into the park for capital expenditures. The HBRA deed specifically states that all net timber revenue is split equally between Lane County Parks (LCP) and Oregon Parks and Recreation Division (OPRD). There is an agreement between LCP and OPRD that OPRD will waive their timber revenue is all of the revenue is used within HBRA.

Tax Foreclosed Properties

Oregon Revised Statute 275.320 allows the BCC to designate tax foreclosed properties as parkland, and that the properties can subsequently be sold with the revenue going to Parks.

Grants

Grants are a sum of money given by an organization for a particular purpose. The County regularly applies for a variety of grants. Opportunities include:

- *Oregon State Marine Board* - provides construction grants for waterfront improvements, such as boat ramps, restrooms, parking, and other related projects, as well as operations funds for maintenance and patrol. It receives its revenue for grants from the licensing of pleasure boats and a portion of the gas tax
- *Recreation Trails Program* - funded through the Oregon Parks and Recreation Department. Projects eligible under this program include: 1) maintenance and restoration of existing trails, 2) development and rehabilitation of trailhead facilities, 3) construction of new recreation trails,

and 4) acquisition of easements and fee simple title to property. Grants are distributed on an annual basis and require a 20% match.

- *County Opportunity Grant* - Oregon Parks and Recreation Department
- *Oregon Watershed Enhancement Board* - The Oregon Watershed Enhancement Board (OWEB) is a State agency led by a policy oversight board. Together, they promote and fund voluntary actions that strive to enhance Oregon's watersheds. The Board fosters the collaboration of citizens, agencies, and local interests. OWEB's programs support Oregon's efforts to restore salmon runs, improve water quality, and strengthen ecosystems that are critical to healthy watersheds and sustainable communities. OWEB administers a grant program that awards more than \$20 million annually to support voluntary efforts by Oregonians seeking to create and maintain healthy watersheds.
- *Land and Water Conservation Fund* - This is a federal grant program that receives its money from offshore oil leases. The money is distributed through the National Park Service and is administered through Oregon Parks and Recreation Department. In the past, this was one of the major sources of grant money for local agencies. The funds can be used for acquisition and development of outdoor facilities and require a 50% match.
- *Diamonds in the Rough Grant Program* – For historic preservation of structures through the Oregon Parks and Recreation Department
- *Oregon Heritage Grant Program* - Oregon Parks and Recreation Department
- *Preserving Oregon* - Oregon Parks and Recreation Department
- *Veterans and War Memorials Grant* - Oregon Parks and Recreation Department
- Community Development Block Grants (CDBG) - These grants from the Federal Department of Housing and Urban Development are available for a wide variety of projects. CDBG funds have limitations and are generally required to benefit low and moderate income residents. Grants can cover up to 100% of project costs.
- Urban Forestry Grants - There are several grant programs that provide money for urban forestry projects. While some programs fund public tree planting projects, most federal money must be spent on projects other than planting trees. United States Forest Service grants are small (usually less than \$10,000).
- Department of State Lands
- Department of Environmental Quality

Public|Private Partnerships

The basic approach is for a public agency to enter into a working agreement with a private business to help fund, build, and/or operate a public facility. Generally, the three primary incentives that a public agency can offer are free land to place a facility (usually a park or other piece of public land), certain tax advantages, and access to the facility. While the County may have to give up certain responsibilities or control, it is one way of obtaining public facilities at a lower cost.

Land Trusts

Private land trusts such as the Trust for Public Land, the Nature Conservancy, and the McKenzie River Trust employ various methods, including conservation easements, to work with willing owners to conserve important resource land. Land trusts assist public agencies in various ways. For example, land trusts may acquire and hold land for eventual acquisition by the public agency.

National Tree Trust

National Tree Trust provides trees through two programs: America's Treeways and Community Tree Planting. These programs require that trees be planted on public lands by volunteers. In addition, America's Treeways requires that a minimum of 100 seedlings be planted along public highways.

Lifetime Estates

This is an agreement between a landowner and the County that gives the owner the right to live on the site after it is sold to the County.

Exchange of Property

An exchange of property between a private landowner and the County can occur. For example, the County could exchange a less useful site it owns for a potential park site currently under private ownership.

Naming Rights

Certain parks could be developed or improved with specific facilities in mind that could then have the naming rights sold and the revenue put toward park maintenance. In addition, the naming rights of existing or future parks could be sold to generate revenue.

Volunteer Groups

County volunteers continue to play a pivotal role in the success of programs and services offered throughout the park system.

Park Adoption | Friends Organizations

Volunteers and service organizations can adopt a park, and in doing so, make an agreement to participate in supporting activities such as committing to certain number of work parties per year.

Specific User Groups

For parks that include infrastructure intended for specific activity types, such as a baseball field (e.g. Babe Ruth), soccer field or dog park, the County could consider recruiting additional community members or school teams that use those facilities for monthly work parties.

Intergovernmental Agreements

Parks can enter into agreements to operate and maintain park properties from other governmental agencies.

Innovative Funding Measures

Due to the increasing limitations on property taxes, some public agencies are looking toward alternative methods of funding the park and open space systems that citizens find essential to quality of life. These alternative mechanisms are generally taxes, and some are more viable than others as funding sources. The County has the legal option to explore the following alternative mechanisms:

- Entertainment taxes
- Utility taxes
- Corporate Income Tax
- Income Tax Surcharge
- Personal Income Tax
- Gross Receipts Tax
- Payroll Tax
- General Sales Tax
- Restaurant Tax
- Business License Tax
- New Construction Fees

18.110 Fees.

(1) The following schedule of user fees is established:

(a) Parking Fees

Day Use per vehicle:

All Lane County Parks open to public	\$	4.00
Annual Parking Pass, per vehicle (all Parks).....	\$	40.00
Annual Parking Pass, Restitution	\$	72.00
Moorage Annual Parking Pass	\$	30.00

(b) Group Picnic Reservations

Per Unit, Per Day:

Armitage, Baker Bay, Hendricks Bridge,
Orchard Point, and Richardson Parks

Sites that accommodate up to 50 people	\$	75
Sites that accommodate 51 to 100 people	\$	100
Sites that accommodate 101 to 150 people	\$	150
Sites that accommodate greater than 150 people	\$	175
Cancellation Fee with 30 days notice	\$	5
Cancellation Fee without 30 days notice	25% of Rental Rate	

(c) Resident Camping (Camp Lane)

Minimum per Day (up to 50 persons)	\$	500.00
Flat rate per each additional 1-25 persons	\$	150.00
Camp Lane Reservation Fee.....	\$	10.00
Camp Lane Reservation Cancellation Fee with 90 days or more notice.....	\$	100.00
Camp Lane Reservation Cancellation Fee with less than 90 days notice	\$	450.00
Security Deposit	\$	250.00

(d) Campsite Rental

Per Campsite, Per Day:

Primitive Site	\$	15.00
Tent Site.....	\$	20.00
Electric & Water Site.....	\$	25.00
Full Hookup Site.....	\$	30.00
Premium Campsite Location	10% above regular rate	
Additional vehicle in campsite	\$	7.00
Campsite Reservation Fee	\$	10.00
Campsite, Reservation Change Fee.....	\$	10.00
Campsite, Reservation Cancellation Fee.....	\$	5.00
Group Camp Area Rental Fee	\$	75.00
Group Camp Area, Reservation Fee.....	\$	10.00
Group Camp Area, Reservation Change Fee	\$	10.00
Use of dump station.....	\$	8.00

(e) Special Use Facilities

Park Rental, Per Day:

Howard Buford Recreation Area and Zumwalt Park:

Groups equal to or less than 150.....	\$ 200.00
Groups greater than 150	
Set by Parks Mgr	\$ 200.00
	minimum
Security Deposit	50% of
	Rental Rate
Cancellation Fee with 30 days notice	50% of
	Rental Rate
Cancellation Fee without 30 days notice	75% of
	Rental Rate

(f) Moorage

Annual Dry Moorage.....	\$ 620.00
Key Deposit (Any Marina, any duration).....	\$ 25.00
Additional Key Lease	\$ 10.00

Baker Bay Park

Seasonal Rates

Boat Length up to 10'	\$ 386.00
Boat Length 11' to 15'	\$ 417.00
Boat Length 16' to 20'	\$ 435.00
Boat Length 21' to 25'	\$ 462.00
Boat Length 26' to 30'	\$ 495.00
Boat Length 31' to 34'	\$ 519.00
Dry Moorage.....	\$ 360.00
On-shore Berth	\$ 125.00
Premium Slip Location.....	10%
	more, according to Boat Length

Monthly Rates

Boat Length up to 10'	\$ 97.00
Boat Length 11' to 15'	\$ 106.00
Boat Length 16' to 20'	\$ 112.00
Boat Length 21' to 25'	\$ 118.00
Boat Length 26' to 30'	\$ 124.00
Boat Length 31' to 34'	\$ 129.00
Dry Moorage.....	\$ 110.00
On-shore Berth	\$ 50.00

Weekly Rates

Boat Length up to 10'	\$ 36.00
Boat Length 11' to 15'	\$ 39.00
Boat Length 16' to 20'	\$ 42.00
Boat Length 21' to 25'	\$ 44.00
Boat Length 26' to 30'	\$ 46.00
Boat Length 31 to 34	\$ 47.00
Dry Moorage.....	\$ 40.00
On-shore Berth	\$ 15.00

Daily Rates

Boat Length up to 10'	\$ 10.00
Boat Length 11' to 15'	\$ 11.00
Boat Length 16' to 20'	\$ 12.00
Boat Length 21' to 25'	\$ 13.00
Boat Length 26' to 30'	\$ 14.00
Boat Length 31' to 34'	\$ 15.00
Dry Moorage.....	\$ 13.00
On-shore Berth	\$ 3.00

Orchard Point Park

Seasonal Rates

Boat Length up to 10'	\$ 388.00
Boat Length 11' to 15'	\$ 422.00
Boat Length 16' to 20'	\$ 458.00
Boat Length 21' to 25'	\$ 505.00
Boat Length 26' to 30'	\$ 555.00
Boat Length 31' to 34'	\$ 582.00
Dry Moorage.....	\$ 375.00
Premium Slip Location.....	10%
	more, according to Boat Length

Monthly Rates

Boat Length up to 10'	\$ 98.00
Boat Length 11' to 15'	\$ 110.00
Boat Length 16' to 20'	\$ 123.00
Boat Length 21' to 25'	\$ 137.00
Boat Length 26' to 30'	\$ 152.00
Boat Length 31' to 34'	\$ 157.00
Dry Moorage.....	\$ 120.00

Weekly Rates

Boat Length up to 10'	\$ 29.00
Boat Length 11' to 15'	\$ 34.00
Boat Length 16' to 20'	\$ 37.00
Boat Length 21' to 25'	\$ 40.00
Boat Length 26' to 30'	\$ 43.00
Boat Length 31' to 34'	\$ 45.00
Dry Moorage.....	\$ 40.00
.....	
Boat Length up to 10'	\$ 11.00
Boat Length 11' to 15'	\$ 12.00
Boat Length 16' to 20'	\$ 14.00
Boat Length 21' to 25'	\$ 15.00
Boat Length 26' to 30'	\$ 16.00
Boat Length 31' to 34'	\$ 17.00
Dry Moorage.....	\$ 15.00

Richardson Park

Seasonal Rates

Boat Length up to 10'	\$ 399.00
Boat Length 11' to 15'	\$ 429.00
Boat Length 16' to 20'	\$ 465.00
Boat Length 21' to 25'	\$ 513.00
Boat Length 26' to 30'	\$ 561.00
Boat Length 31' to 34'	\$ 592.00
Dry Moorage.....	\$ 390.00
Premium Slip Location.....	10%
	more, according to Boat Length

Monthly Rates

Boat Length up to 10'	\$ 100.00
Boat Length 11' to 15'	\$ 115.00
Boat Length 16' to 20'	\$ 129.00
Boat Length 21' to 25'	\$ 145.00
Boat Length 26' to 30'	\$ 158.00
Boat Length 31' to 34'	\$ 172.00
Dry Moorage.....	\$ 130.00

Weekly Rates

Boat Length up to 10'	\$ 32.00
Boat Length 11' to 15'	\$ 35.00
Boat Length 16' to 20'	\$ 40.00
Boat Length 21' to 25'	\$ 44.00
Boat Length 26' to 30'	\$ 48.00
Boat Length 31' to 34'	\$ 52.00
Dry Moorage.....	\$ 45.00

Daily Rates

Boat Length up to 10'	\$ 11.00
Boat Length 11' to 15'	\$ 12.00
Boat Length 16' to 20'	\$ 14.00
Boat Length 21' to 25'	\$ 15.00
Boat Length 26' to 30'	\$ 16.00
Boat Length 31' to 34'	\$ 17.00
Dry Moorage.....	\$ 16.00

(g) Special Use Permits

Administrative processing fee according to application \$0-\$125.00

(2) The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to negotiate with groups and organizations the payment of user fees on a lump sum or flat rate basis in lieu of the established fee schedule.*(Revised by Order No. 00-2-9-4; Effective 2.9.00; 03-4-30-4, 5.7.03; 05-12-14-11, 12.14.05; 06-3-15-10, 3.15.06; 07-3-21-6, 3.21.07, 10-11-23-10, 11.23.1; 12-2-8-8, 2.8.12; 13-06-18-07, 6.18.13)*

Lane County Parks Natural Areas Operations Report for March 2018 - Ed Alverson

-Monarch butterfly conservation grant. Lane County Parks is one of 10 regional partners who have collaborated on a pre-proposal to the National Fish and Wildlife Foundation to implement habitat restoration for monarchs and other pollinators. The effort was organized by Walama Restoration, a local non-profit. If funded, work at HBRA will be done in collaboration with Friends of Buford Park, and work at Baker Bay Park will be done in collaboration with Walama Restoration.

-Attended the March 2018 meeting of the Rivers to Ridges Partnership Implementation Team.

-HBRA Habitat Management Plan. Following the February 15th Open House, staff organized the feedback received by e-mail and phone in advance of a presentation to the PAC at the March meeting.

-Fee Machine for Daily Parking Passes at HBRA. The large round sign that was installed at the old fee machine has been modified to remove the word "cash", and has been re-installed on the post. The installation project is now complete, and the new card-only machine seems to be working well.

-HBRA East Trailhead dog waste removal. A dispenser for the special dog waste bags has been installed at the East trailhead, and a garbage can has been placed at the kiosk (at the junction of trails 2, 3, and 6) for used bags. A volunteer, Tom Holloway, will empty the garbage can as needed.

-Park Watch sign installation, HBRA East Trailhead Parking Lot. Parks arranged for the Lane County Sign Shop to install a "Park Watch" sign at the East Trailhead parking lot off Ridgeway Road.

-HBRA Web Cam. Met on site with Lane County Technology Services staff to assess the site we had identified previously (Parrish Meadow in the North Bottomlands) for placement of a web cam, which will then be linked on the Lane County Parks web site.

-HBRA prescribed burn planning. Looking ahead to later this summer, Parks staff joined Friends of Buford Park and US Fish and Wildlife staff for a site visit to review three proposed prescribed burn units for 2018.

-HBRA Trails. Participated in a site visit with the Friends Trail Committee to investigate options for routing an official trail along the Coast Fork Willamette in the vicinity of the North Trailhead parking lot.

-Planting Plan for HBRA North Trailhead Parking Lot. Met with Friends of Buford Park representatives to develop a planting concept for the North Trailhead parking lot.

Large Event Application Scoring - Combined Summary

Minimum Score = 67

More than 3 Triggers = denial/Increased review

Name	Wildflower/Music Festival		Mushroom Festival		Play in the Rain		Elmira X-Country	
	Score	Triggers	Score	Triggers	Score	Triggers	Score	Triggers
Wayne Lemler	78	1	79	2	84	0	58	1
Jim Mayo	83	1	81	1	89	0	69	1
Greg Hyde	74	1	76	2	86	1	67	0
Kevin Shanley	80	1	76	2	90	0	64	1
Pat Bradshaw	78	1	77	0	85	0	73	0
Terry Ney	80	2	76	2	84	0	67	0
Janis Ross	83	2	81	2	89	0	61	1
Alan Murphy	87	1	86	3	94	2	75	1
Nicholas Alviani	83	2	85	2	93	0	67	1
Mary Moore	80	2	78	2	87	0	66	1
Helen Oldfield	75	2	73	2	84	0	64	1
Carl Steifbold	89	1	83	1	90	1	73	1

Average Score	81	1	79	2	88	0	67	1
Most Common Score	83	1	76	2	84	0	67	1
Min	74	1	73	0	84	0	58	0
Max	89	2	86	3	94	2	75	1
Range	15	1	13	3	10	2	17	1