

Lane County Parks Advisory

February 12, 2018
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Carl Stiefbold, Pat Bradshaw, Jim Mayo, Greg Hyde, Kevin Shanley
Members Absent: Wayne Lemler
Staff Present: Dan Hurley, Lance Englet, Devon Ashbridge, Todd Bowen, Ed Alverson,
Sam Fox
Guests Present: None

Vice Chair Mayo called the meeting to order at 6:03 p.m.

00:00:00 Introductions

00:01:10 Public Comment

- Kurt Yeiter, Scott Coleman

00:18:30 Agenda Additions/Changes/Modifications

- None

00:18:45 Assignment Review

- None

00:19:00 Review of January 8, 2018 Meeting Summary

- No changes

00:19:25 Parks Division Manager Update

- Hurley gave an update on the hiring process for the vacant Parks Manager position. Members were advised that none of the candidates who were interviewed were chosen to fill the vacancy and that the Division plans to reopen the recruiting process again for this position.

00:23:45 HBRA Habitat Management Plan

- Alverson provided a presentation detailing the process for the upcoming Open House in Harris Hall on February 15, 2018 seeking public input on the HBRA Habitat Management Plan.

Lane County Parks Advisory

February 12, 2018
Meeting Summary

00:53:10 Parks Master Plan Strategies Discussion

- Hurley reviewed information and received input from members on various strategies gathered from the Master Plan Task Force meeting held January 29, 2018.

01:09:55 Staff Reports

- **PAC Vacancy:** Hurley confirmed that member Alan Bennett has resigned from the committee. Bennett was recently appointed by Commissioner Williams. Staff plans to reach out to Williams for direction on filling the vacancy.
- **Harbor Vista Campground:** Bowen reported that construction permits are in place and the contractor will break ground February 20th. Parks maintenance staff has been working in various areas of the park in preparation of the sewer installation and electrical upgrade. The campground and park is currently closed during construction and the project is to be complete in time to accommodate Memorial Day campers.
- **North Trailhead Parking Lot:** Construction is on schedule at this location with County Road Maintenance staff performing a good portion of the work. Final grade work should be completed later this week, with project completion in the next couple of months.
- **HBRA Fee Machine Installation:** The new (HBRA) Mt. Pisgah fee machine will be installed this week. The new machine will accept credit/debit cards only and will not accept or dispense cash, helping to reduce service calls by park maintenance staff and will also help reduce theft and vandalism.
- **Mobile Parking App:** Hurley reported that staff has interviewed vendors for a parking app which will make it easier for park users to pay for day use parking using their mobile device. Staff is considering using a product known as Passport and hope to be bringing this feature live in the near future.

01:23:10 Old Business

- Hurley will bring copies of the performance audit for committee members to next month's meeting.

01:24:00 New Business

- None

01:24:25 Open

- Shanley – Park funding for HBRA, parking revenue
- Bradshaw – Maintenance plan

01:39:05 Operations Report

- Bowen reviewed an updated list of projects worked on and completed since the last meeting.

01:47:26 Adjourn – Meeting ended at 7:57 p.m.

The next meeting is scheduled for March 12, 2018.