

Lane County Parks Advisory

June 11, 2018

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
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The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Wayne Lemler, Kevin Shanley, Carl Stiefbold, Greg Hyde, Ashley Adelman
Members Absent: Pat Bradshaw, Jim Mayo
Staff Present: Dan Hurley, Charlie Conrad, Lance Englet, Devon Ashbridge, Ed Alverson
Guests Present: None

Chair Lemler called the meeting to order at 6:05 p.m.

00:00:15 Introductions

- Chair Lemler introduced the new Public Works Director, Dan Hurley and also welcomed Ashley Adelman to the PAC as the newest member appointed by Commissioner Williams.

00:03:20 Public Comment

- Chris Orsinger, Executive Director with the Friends of Buford Park & Mt. Pisgah, and Anne Forrestel and Betty (B.J.) Keele each spoke about the newly adopted Habitat Management Plan for the Howard Buford Recreation Area.

00:13:50 Assignment Review

- None

00:14:05 Review of May 14, 2018 Meeting Summary

- Stiefbold advised that he was absent although the summary stated that he was present for the May meeting. The summary was approved with the correction noted.

00:15:00 Intern Project Presentations

- Summer interns Wyatt Keuter and Jordan Kletcher gave presentations regarding a Park Usage and Satisfaction Survey that they developed and implemented, and Sarah Lawlis also gave a presentation on a Park Project Prioritization Matrix she created.

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01:13:30 2019 – 2023 CIP

- Conrad reviewed the draft Capital Improvement Plan (CIP) with members and invited input prior to the document's posting to the Parks website. This proposed CIP is significantly smaller than the previous CIP which is intended to reflect a realistic plan based on current staffing levels and capacity. The CIP will be further discussed at the Sept. 10th PAC meeting.

01:30:00 HBRA Habitat Management Plan Update

- Ed Alverson reviewed the process involved in creating the habitat management plan for HBRA. Hyde recommended the Plan be forwarded to the BCC for approval and adoption. Shanley seconded. The vote was unanimous.

01:46:00 Staff Reports

- Harbor Vista Construction Project – Conrad advised that the sewer connection project is considered complete and that the campground re-opened to the public on time and appears to be operating as expected.

01:47:00 Old Business

- Shanley suggested that PAC members approach the BCC to encourage providing additional funding for the Parks division through the General Fund. Hurley discussed alternatives for future funding of Parks, as well as what other options are available for approaching a discussion with County Commissioners on the topic of funding Parks. Lemler suggested adding this topic to the September agenda for further discussion when the committee reconvenes after the summer break.
- Conrad discussed a market fee analysis study that the department will begin starting in July, and plans to bring to the PAC for review in October with a final draft going to the BCC for adoption in November. This analysis will assist the Parks department in updating its fee structure to increase funding for Parks in order to address its substantial maintenance backlog, and also to look ahead to provide funding for additional recreational opportunities for park users.
- Shanley asked for an update on the Parking Passport parking app project. Conrad will provide an update on the project to the committee in the fall when they reconvene after the summer break.

02:01:50 New Business

- Ashbridge advised that Parks will be partnering with Travel Lane County to promote LC Parks with KVAL-TV in July, August, and September focusing on three separate park locations and highlighting specific features of each location such as camping, boating, hiking, etc.

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02:06:50 Open

- Shanley asked about volunteer options for the Parks booth at the Lane County Fair. Conrad advised that coverage for this year's booth will likely be filled by internal staff but he will keep members advised as planning develops.

01:30:45 Operations Report

- Conrad included this month's report with the agenda packet for review prior to the meeting.

02:08:50 Adjourn – Meeting ended at 8:08 p.m.

The next meeting is scheduled for September 10, 2018.