

## Lane County Parks Advisory

October 14, 2019  
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.  
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

[+http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx](http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx)

Members Present: Kevin Shanley, Jim Mayo, Wayne Lemler, Pat Bradshaw,  
Greg Hyde, Ashley Adelman

Members Absent: Carl Stiefbold

Staff Present: Dan Hurley, Brett Henry, Ed Alverson

Guests Present: Mary Ann Buric – Re: Off-leash Dog Area  
Ivana Buric – Re: Off-leash Dog Area  
Mike Allen – Friends of Harbor Vista Park

Chair Lemler called the meeting to order at 6:04 p.m.

00:01:25 Public Comment – Mike Allen, coordinator Friends of Harbor Vista Park, complimented staff on the maintenance efforts at the North Jetty in Florence, which was recently signed under a maintenance agreement with Oregon State Division of State Lands.

00:02:00 Assignment Review – None

00:02:15 Review of September 2019 Meeting Summary - Approved as written

00:02:50 Staff Updates/Reports

- *Sam Fox Retirement Announcement* – Henry announced the retirement of Sam Fox and her husband after 30 years of service to the County.

00:05:00 Old Business

- *Off-Leash Dog Area at Armitage Park*- Ivan Buric recommended that Parks apply for a PetSafe Grant to assist with funding the off-leash dog area. 2020 applications will be accepted in May. The PAC voted to recommend to the Board of County Commissioners to pursue the Off-Leash Dog Area. Lemler suggested that there must be some form of available funding for the project. Adelman suggested that Parks pursue funding the project with grant resources. Motion passed with a unanimous vote.

## Lane County Parks Advisory

September 9, 2019

Meeting Summary

### 00:18:30 Staff Updates/Reports (cont.)

*Parks Volunteer Coordinator Recruitment* - Henry explained the interview process that began with 46 applications submitted. Parks staff and volunteer groups participated in the final round of the process. Michelle Hunt was hired and will start work 10/21.

- *Willamette Confluence Preserve Update* – A tour of the property is scheduled with the Army Corps of Engineers on 10/31. Henry reported that there is no response yet from the Divestment Committee on the submission of the Questionnaire from the County.
- *Facilities Condition Assessment* – The County sent out a Request for Qualifications to solicit responses from engineering firms to conduct a Facility Condition Assessment for the parks system. The Request for Qualifications are due 11/1 and Parks staff will score the applications.
- *Parks Funding Task Force* – Former Lane County Parks Manager Bob Keefer with the Special District Association of Oregon (SDAO) has agreed to facilitate the Task Force that would research and recommend sustainable funding sources for Lane County Parks. Henry, Hurley, County Administrator Steve Mokrohisky and Public Information Officer Devon Ashbridge will meet later in the week to discuss the project logistics and composition of the Task Force. Henry mentioned that a public survey to ask residents what they are willing to support could be a part of the process. Henry is working with a graduate class at the University of Oregon to assist them this fall in their assignment to complete a Case Study finding funding sources associated with the deferred maintenance backlog within the parks system.

### 00:43:30 Old Business

- *Coastal Park Tour Discussion* – Henry asked for feedback on the PAC's recent trip to the coast to visit a number of parks under the supervision of Lead Ranger Dan Anderson. Ranger Anderson and Parks Supervisor Charlie Conrad were complimented for the a job well done with the North Jetty Park and their outreach with the Florence community.

### 00:50:30 New Business

- *Action Plan Matrix* – Henry explained the Action Plan process in the 2018 Lane County Parks Master Plan where several projects are prioritized every 3 years. Henry will meet with his staff and they will score a number of capital, construction, and maintenance projects based on the established matrix scoring system. These scored projects will then be presented at the November PAC meeting where they will be evaluated using the criteria in the Master Plan. Also, administrative and planning strategies will be proposed and evaluated as recommended by Hyde. Shanley recommended creating a list of more long-term projects and goals beyond the 3-year time frame. Hyde recommended that the Action Plan process could be separate of the 5-year CIP.

## Lane County Parks Advisory

September 9, 2019

Meeting Summary

01:11:15 Open

- No items were suggested by the PAC.
- Alverson announced that he was planning the first Habitat Advisory Team Meeting with the partner agencies that were involved with the Technical Advisory Team associated with the Howard Buford Recreation Area (HBRA) Habitat Management Plan. This group will review the project list for HBRA and meet at least once a year.

01:14:00 Operations Report

- Report included in the packet for review.
- Bradshaw asked why the staff pulled the floating restroom so early at Westlake Park. Henry will follow up Maintenance Supervisor Todd Bowen.
- Henry reported that the FEMA documentation was submitted and is in the first round of reviews. The estimate is \$166,000 with the 75% debris removal cost share and the Hendricks Bridge pavilion roof repair.
- Alverson explained why Lane County Parks was involved the Stage Zero project with the McKenzie Watershed Council on the South Fork of the McKenzie River

01:18:40 Meeting Wrap-up/Assignments

- Henry – Send out a draft Action Plan to the PAC prior to the November meeting.

01:20:00 Adjourn – Meeting ended at 7:23 p.m.

The next meeting is scheduled for November 18, 2019.