

Lane County Parks Advisory

November 5, 2018
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
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The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Wayne Lemler, Carl Stiefbold, Ashley Adelman, Pat Bradshaw, Jim Mayo
Members Absent: Kevin Shanley, Greg Hyde
Staff Present: Brett Henry, Ed Alverson
Guests Present: None

Chair Lemler called the meeting to order at 6:02 p.m.

00:00:15 Introductions

00:00:50 Public Comment - None

00:01:00 Assignment Review

- None

00:01:10 Review of October 8, 2018 Meeting Summary

- Inconsistency in timing. Staff to verify and update if necessary.

00:08:10 North Jetty Acquisition

- Henry discussed the ongoing negotiation between Lane County Parks and Division of State Lands to take over maintenance of the North Jetty property located in Florence, Oregon that is between Parks-owned properties of Harbor Vista and Heceta Beach.

00:17:00 Parks & Open Space Master Plan

- A joint meeting with the Planning Commission and PAC is scheduled for November 6th that will include a work session and staff presentations for the Parks System Master Plan, the HBRA Master Plan, and the HBRA Habitat Management Plan followed by a hearing for recommendations by both committees. The first reading to the BCC will be December 4th and the second reading to the Board is scheduled for December 18th.

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00:20:50 HBRA Habitat Management Plan

- Members discussed concerns they had with the management plan in preparation for tomorrow's joint planning commission/advisory committee meeting and hearing. All members agreed they were satisfied with the document and were prepared to approve it so it could follow the same timeline as the Master Plan (above).

00:34:50 Staff Updates/Reports

- *Hendricks Bridge Boat Ramp* – Permitting process still ongoing. USACE has requested additional mitigation information to address threatened fish species. A meeting is scheduled for mid-November to discuss both on and off-site options to meet this requirement.
- *Armitage Phase 2 Campground Expansion* – Parks staff will meet later this week with engineering staff to discuss capacity and permitting. Completion goal for this project is in time for the 2021 World Track & Field Championships in Eugene. This project is identified in the CIP.
- *Willamette Confluence Preserve Transfer* – Alverson reviewed the history of the property. The Nature Conservancy plans to accept proposals next year for agencies interested in taking ownership of the property. Henry discussed LCP's interest in potential stewardship partnerships with other agencies.
- *Parks Atlas & Infrastructure Mapping* – LC Technology Services is working on an updated version of the Atlas to include a current inventory of parks properties coordinated with GIS mapping on our website and has potential to link to project management software.
- *Orchard Point* – Permits for repair on the revetment in the day use area has been approved and construction bids are currently being evaluated. Henry will meet with OSMB engineers to determine if any of the Fern Ridge parks would be a good candidate for a facilities grant for items such as transient docks, restrooms, or parking lot upgrades. The E-dock is not eligible for Marine Board assistance since docks are rented to the public.
- *HBRA Webcam* – To be installed in coming months in the North Bottomlands area and will provide a scenic view of the summit of Mt. Pisgah.

00:59:55 Old Business

- *HBRA Dog Policy* – Henry has reached out to interested parties to begin creation of a focus group of interested users such as pet owners, equestrians, bird watchers, etc. to advise on an update to the park dog on/off leash policy.
- *Large Events Oversight Committee Application Process* – Discussion on recruitment process to fill 3 to 4 more positions on this committee.
- *Facility Condition Assessment* – Staff will hire a consultant to conduct a Facility Condition Assessment similar to one recently performed by Lane Events Center.
- *Economic Impact Study* – Henry has contacted Dean Runyon & Associates to conduct an economic impact study which will dovetail with the market fee analysis currently in progress.

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01:17:00 New Business

- *Supplemental 2 Carryover* – Henry discussed the \$390,000 carried over from last year’s budget and also detailed current and future expenditures.
- *CIP* – Review of the 2019/20 CIP which has been updated to include construction of the Baker Bay caretaker house and Armitage Phase 2 campground expansion. The 5-year CIP will be discussed at the December meeting. If supported, it will go before the BCC in January.
- *Action Plan Discussion* – Discussion to create a process for implementing the core goals of Chapter 6 for both CIP and non-CIP projects.
- *PAC Member Terms* – Mayo and Stiefbold’s terms are up at the end of the year. Applications need to be submitted soon to be included in the December 11 Board of Commissioners meeting. The PAC Chair and Vice Chair positions will become vacant at the end of December and Chair Lemler encouraged members to consider these opportunities.

01:34:50 Open

- Henry discussed recent graffiti activity at Stewart Covered Bridge and the need to establish grant funding to assist the department in the preservation of the three covered bridges in the Parks inventory that are not covered by Road funds.

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01:40:00 Operations Report

- Monthly report included in agenda packet for review prior to the meeting. Lemler asked if there was an update to the cash handling process currently being implemented and Henry confirmed the department is still working with the consultant to tighten up steps taken throughout the parks system. Bradshaw asked for information about the mobile app Parks is launching over the next few months to give park users another way to self-pay for parking in day use areas. Lemler asked for an update on the creation of a preventative maintenance schedule. Henry feels that the facility conditions assessment he discussed earlier in the meeting will be key to developing the schedule. Mayo asked about a piece of land owned by Lane County that is outside Harrisburg. Alverson confirmed that it has not been designated as park land and is not currently included in the park inventory.

02:039:45 Adjourn – Meeting ended at 7:52 p.m.

The next meeting is scheduled for December 10, 2018.