

Lane County Parks Advisory

November 13, 2017

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Carl Stiefbold, Wayne Lemler, Pat Bradshaw, Jim Mayo, Greg Hyde, Kevin Shanley

Members Absent: Mary Brorby

Staff Present: Petra Schuetz, Tim Elsea, Charlie Conrad, Ed Alverson

Guests Present: None

Chair Lemler called the meeting to order at 6:01 p.m.

00:00:49 Public Comment

- None

00:01:15 Agenda Additions/Changes/Modifications

- Lemler add 1 item to the assessment tool discussion under Old Business

00:02:32 Organizational Restructuring Discussion

- Elsea detailed the current plan to fill the vacant Parks Manager position which will involve separating Parks and Animal Services to help concentrate the recruitment process on the park system. Animal Services staff will now report directly to the Assistant PW Director. Once a Parks Manager is hired, he/she will also report directly to the Assistant PW Director. Elsea invited the PAC to provide input on the desired qualifications, and also invited members to sit on interview panels along with staff, members of Friends groups and other partners.

00:01:52 Assignment Review

- Lemler reported that the subcommittee group held a meeting on October 24th. Further discussion will take place later in this meeting during the Old Business portion.

00:02:10 Review of October 9, 2017 Meeting Summary

- No changes. Hyde moved to accept the summary as written, Stiefbold seconded. Passed unanimously (5-0).

Lane County Parks Advisory

November 13, 2017

Meeting Summary

00:03:25 Staff Reports

- Zumwalt Camping Site Recovery Update: Alverson presented a slideshow demonstrating the parks' recovery since the event in early July.
- Master Plan Update: Elsea reviewed progress on the PMP and discussed the next steps which will include finalizing the system wide recommendation matrix and filling in the chapters with the vision/mission/goals. The BCC will review the draft document after the public meetings.
- PAC Committee Vacancy: Schuetz reported that the only applicant is Alan Bennett who was present at this meeting. Mr. Bennett is recommended by Commissioner Williams and is a current member of the City of Creswell Parks & Trees committee. Members asked Mr. Bennett questions about his background and interests in Parks.
- Harbor Vista Campground Project: Schuetz summarized the current status of the project and detailed the next steps of the project which include submitting an annexation application to the City of Florence and executing a construction contract to the bid winner. Discussion ensued regarding the deed restriction elements of a 50-year restriction vs. one in perpetuity.
- Smartphone Parking System – Conrad updated members on research conducted by both county parks and technology staff regarding costs, reporting abilities, technological abilities, etc. and then attended presentations from several vendors. Conrad expanded upon the detailed parking process that LCP uses in their compliance program and discussed how these programs would work in combination with a new fee machine at HBRA/Mt. Pisgah that will be credit/debit card only and will replace the cash-only model currently in place.

00:43:15 Old Business

- Large Events Oversight Group – Lemler reported that there was a sub-group meeting on 10/24 where members made revisions to the assessment tool and application and there was discussion tonight detailing those changes. Shanley moved to accept the changes to the assessment tool as provided in the packet. Stiefbold seconded. The motion was passed unanimously (5-0). Mayo later moved to accept the changes to the application as presented in the packet. Bradshaw seconded. That motion also passed unanimously (5-0).

01:17:00 New Business

- PAC Vacancy Nomination – Lemler went over the procedures to elect an applicant to the committee to fill Commissioner Williams' vacancy on the PAC. Mr. Bennett's application was the only one submitted by the commissioner for consideration. Bradshaw made a motion to the BCC recommending Bennett's appointment to the PAC representing Commissioner Williams' district. Hyde seconded. The motion was passed unanimously (5-0).
- Parks Budget/Funding Discussion – Staff will provide a brief report outlining potential funding options.

Lane County Parks Advisory

November 13, 2017

Meeting Summary

01:36:00 Open

- Bradshaw requested an update on the progress of dredging the Mapleton boat ramp. Conrad reported that staff has been pursuing permits and other measures necessary for this project. Conrad anticipates completion in 2018.
- Lemler asked staff about support for increasing the number of volunteer support groups known as Friends groups for various parks. Elsea advised that there is currently a proposal to the budget committee to create a Volunteer Coordinator position for the parks division. Staff will update members as that process continues. Lemler suggested bringing the current Friends groups together annually to strengthen their commitment to parks and to network on ideas and processes that are benefitting their park locations and to share that knowledge with one another.

01:46:05 Operations Report

- Schuetz presented an Operations Report which will become a regular topic on the agenda in order to give members a summary of projects that parks staff is working on.

01:57:45 Meeting Wrap-up

- Reminder to members to review the Operations Report each month prior to the meeting.
- Reminder to members to review brochure provided by parks on How Parks Are Funded.
- Members look forward to a field assessment from the Natural Areas Coordinator at a future meeting.
- Consult with Supervisor Ranger in preparation for presentation on parks projects including the Mapleton boat ramp project for the next meeting.
- Continue work on budget memo for review.
- Prepare board packet to BCC recommending Alan Bennett to the PAC.

01:59:06 Adjourn – Meeting ended at 8:00 p.m.

The next meeting is scheduled for December 11, 2017.