

## Lane County Parks Advisory

December 10, 2018

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.  
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Greg Hyde, Jim Mayo, Wayne Lemler, Kevin Shanley, Carl Stiefbold,  
Ashley Adelman, Pat Bradshaw

Members Absent: None

Staff Present: Brett Henry, Charlie Conrad, Ed Alverson, Dan Hurley

Guests Present: Blake Helm, Oregon Division of State Lands (DSL)

Chair Lemler called the meeting to order at 6:02 p.m.

00:00:15 Introductions

00:00:45 Public Comment - None

00:00:50 Assignment Review

- None

00:01:00 Review of November 5, 2018 Meeting Summary

- Approved as written

00:02:00 North Jetty Acquisition

- Henry discussed the ongoing negotiation between Lane County Parks and Division of State Lands to take over maintenance of the North Jetty property located in Florence, Oregon that is between Parks-owned properties of Heceta Beach and Harbor Vista. Henry introduced Blake Helm representing DSL who discussed current maintenance contracts and conditions for the parking lot and jetty area.

00:23:15 Parks & Open Space Master Plan

- Henry discussed the timeline for adoption of the Master Plan into the County Rural Comprehensive Plan which includes the first reading to the BCC on December 4<sup>th</sup>. The second reading to the Board is scheduled for December 18<sup>th</sup>. There is a 9:30 am time certain for the 12/18 meeting.

## Lane County Parks Advisory

December 10, 2018

Meeting Summary

### 00:30:25 Staff Updates/Reports

- *Willamette Confluence Preserve Transfer* – Henry gave an update on a possible property transfer. There is a meeting between The Nature Conservancy and other interested parties scheduled for December 21<sup>st</sup> in the Goodson Room at the LC PW offices.
- *Prescribed Burns at HBRA* – Alverson distributed photos of the recent burn areas to update members on the benefits of utilizing prescribed burns for vegetation management purposes.

### 00:42:40 Old Business

- *HBRA Dog Policy* – Parks has hired a paid intern from the U of O to study the impacts that dogs have on wildlife in parks whether on or off-leash. The study will also include policies at similar nature preserves that allow public access. This internship will begin in January 2019 and will work up to 100 hours on the study.
- *Armitage Phase 2 Expansion* – The current 32-site campground was completed in 2009 with plans to incorporate phase 2 in the future. The department has been exploring the potential for an additional 20-40 full-service campsites. Recent investigative work indicates the expansion will encroach into the day use area so staff will be working with the county public information officer to advertise a public review process in order to gain feedback from the community on how proposed changes in this park might impact park users. The goal for expansion completion would be in time to accommodate visitors for the 2021 World Track & Field Championships.
- *Orchard Point Marina* – Parks staff met with OSMB representatives to see if the marina infrastructure would qualify for grant funding assistance. Possibilities that could qualify include an upgrade to a boat ramp where there is significant scouring of the substrate from boaters powering onto their trailers, a slurry seal on an associated parking lot, and an upgrade for overhead lighting. It was determined that E dock would not qualify for assistance because it is for profit (rental slips), although there were other ideas suggested by OSMB staff for that dock.
- *Facility Condition Assessment* – Staff is waiting on a cost estimate from the same consulting firm used to recently prepare an assessment for the Lane Events Center.
- *Business Plan and Economic Impact Study* – Henry has contacted Dean Runyon & Associates to conduct an economic impact study and has a phone consultation appointment later in the week. This process will require an RFP, which Henry plans to include in the upcoming budget process. A copy of the Master Plan and the User Fee Analysis was submitted for review in preparation for the upcoming phone consultation.

## Lane County Parks Advisory

December 10, 2018

Meeting Summary

### 01:07:00 New Business

- Covered Bridges – Henry discussed covered bridges that are currently under Parks’ jurisdiction and possible funding opportunities to help preserve these structures which do not qualify for Road Fund monies. Chair Lemler suggested a task force to explore funding and other options to support these historic properties.
- *Annual Park Passes for PAC Members* – To be presented at the January meeting as a show of appreciation for member’s volunteer commitment on the advisory committee.
- *Capital Improvement Projects Review* – Henry stated that he plans to make it an annual agenda item to review the CIP at the end of each year for approval at the start of the new year. Staff will add the scoring matrix for each project to the document per Lemler’s request.
- *Volunteer Coordinator* – Lemler asked for an update on the creation of this position or the possibility of an internship opportunity. Staff will add this to the agenda for future discussion after adoption of the Parks Master Plan.

### 01:40:30 Open

- Shanley requested an update on the Passport parking program. Conrad confirmed there will be 43 parks included in this program due to the availability of cell phone coverage. HBRA will be the first to get signage with other parks that are open during the winter months soon after. Seasonal parks will be signed prior to opening in late spring. Staff has been working with the County Public Information Officer on a public outreach campaign which is set to begin mid-January.
- Henry discussed committee vacancies and applications for re-appointment. There was a motion by Shanley to postpone election of new officers until the February meeting. Bradshaw seconded. The motion was approved 6 to 1.
- It was decided to have the Large Events Oversight Committee Meeting on February 11<sup>th</sup> from 6-8pm and follow with the February PAC Meeting from 8-9pm

### 01:57:00 Operations Report

- Monthly report included in agenda packet for review prior to the meeting. There was no further discussion on this topic.

### 01:57:30 Meeting Wrap-up/Assignments

- 2019 Agenda meeting dates discussion
- Henry to report in February on creation of a covered bridges task force

01:59:30 Adjourn – Meeting ended at 8:02 p.m.

The next meeting is scheduled for January 14, 2019.