

Lane County Parks Advisory

December 11, 2017

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Mary Brorby, Carl Stiefbold, Wayne Lemler, Pat Bradshaw, Jim Mayo, Greg Hyde, Kevin Shanley

Members Absent: None

Staff Present: Petra Schuetz, Tim Elsea, Charlie Conrad, Todd Bowen

Guests Present: None

Chair Lemler called the meeting to order at 6:02 p.m.

00:01:00 Public Comment

- None

00:01:10 Agenda Additions/Changes/Modifications

- Schuetz – Advised that the staff report on the Master Plan Update will be presented by Elsea.

00:02:00 Assignment Review

- Conrad reported that Alan Bennett’s appointment was approved by the BCC. Mr. Bennett’s first meeting as a PAC member will be January 2018.
- Budget/Funding Options Memo – Conrad distributed the memo to members for review and discussion later in this meeting.

00:03:10 Review of November 13, 2017 Meeting Summary

- No changes.

00:04:25 Farewell for Vice Chair Mary Brorby

00:15:15 Staff Reports

- Parks Manager Vacancy Update: Schuetz stated that the position is currently posted.
- Master Plan Update: Elsea reported that the next task force member meeting will be January 29th, 2018. The discussion at that time will be to determine what level the Master Plan should take for each park going forward with an outline for the upcoming public outreach meetings. MIG will be providing a draft of the Master Plan in early spring 2018.
- Harbor Vista Campground Project: Schuetz reported that the Florence city council accepted the wastewater project and Oceanwoods deed transfer, as well as approving the deed restriction in perpetuity. The Florence city council will award a construction bid for the Harbor Vista wastewater project at their December 18 meeting with completion of the project to be the end of March 2018.

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00:27:20 Old Business

- Year-end Maintenance Review – Ranger Bowen reviewed maintenance highlights from 2017.
- Large Event Oversight Group Update – Members discussed whether or not to add the question to the assessment tool of: “Should this event have a post-event evaluation?” Yes/No. Mayo made a motion to add the post-event evaluation question to the assessment tool. Shanley seconded. The motion passes unanimously.

01:27:20 New Business

- Parks Funding Memo Discussion – Members decided to postpone this discussion until the January meeting to allow time to review the options outlined in the memo.

01:29:40 Operations Report

- Brief review and discussion of year-in-review report. Members expressed appreciation for this form of update and look forward to future reports. Staff agreed that this is a welcome addition and will continue to document projects throughout the year.

01:38:10 Open

- Schuetz updated members on the HBRA North Trailhead project. Staff presented this project proposal to PW Roads staff as a possible way to bring project costs down and have Road Maintenance staff perform the work during the winter months. The proposal was agreed upon between both departments and the project will move forward at a considerably reduced cost of \$74,000 for curbs, parking barriers, and other work needed to repair damage by off-roading in the park.
- Brorby provided some parting words to wrap up her service to the advisory committee.

01:59:06 Adjourn – Meeting ended at 7:49 p.m.

The next meeting is scheduled for January 8, 2018.