

Lane County Parks Advisory

December 9, 2019
Meeting Summary

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[+http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx](http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx)

Members Present: Kevin Shanley, Jim Mayo, Wayne Lemler, Pat Bradshaw, Greg Hyde
Ashley Adelman, Carl Stiefbold

Members Absent: None

Staff Present: Brett Henry, Charlie Conrad, Ed Alverson, Michelle Hunt

Guests Present: Mike Allen, Arron Cobb, Alyssa Gamble, Laney Wood, Katie Fields, Amelia Rhodewalt, Marianne Nolte

Chair Lemler called the meeting to order at 6:00 p.m.

00:00:32 Public Comment – None

00:01:02 Assignment Review – None

00:01:15 Review of November 2019 Meeting Summary - Approved as written

00:02:50 Staff Updates/Reports

- *Parks Funding Options Presentations* – Students from University of Oregon School of Planning, Public Policy and Management gave two 15 minute presentations on revenue enhancement strategies.
- *Pat Bradshaw Farewell* – Henry presented Bradshaw with a certificate of recognition and an annual parks pass as gratitude for his four years of service on the Parks Advisory Board.
- *Parks Advisory Committee Applicant Mike Allen* – Mike Allen who is the founder and coordinator of the Friends of Harbor Vista Park and served on the Master Plan Task Force explained why he was interested in serving on the Parks Advisory Committee representing District 4. He also mentioned that he wanted to assist Parks staff with the implementation of an interpretive program throughout the entire parks system. A motion was unanimously passed to recommend that the commissioners appoint Mr. Allen as a new member to the Parks Advisory Committee.
- *Facilities Condition Assessment RFQs* – Five responses were received and scored by Parks staff based on their prior experience with Condition Assessments in parks, their staff commitment to the project, methodology of how they will accomplish the work given the number of parks and geographic area, and their responsiveness and flexibility to minimize disruption of field staff.
- *Willamette Confluence Preserve Update* – Parks met with the Divestment Committee on 11/25 to review the Divestment Questionnaire response. Concern was raised over the capacity of Lane County, the Friends of Buford Park, and Mount Pisgah Arboretum to maintain, operate, and

steward the property. Henry noted that stewardship and maintenance will be addressed in the upcoming Parks Funding Task Force. Also the deadline for the property transfer was extended to allow time for Parks to determine funding options to potentially acquire the property.

01:22:10 Old Business

- *Action Plan Follow-up* – A motion was unanimously passed to form an Action Plan Subcommittee/Workgroup. Shanley asked if the subcommittee would be subject to public meeting laws. Chair Lemler recommended that no more than three Parks Committee members be on the subcommittee to avoid a quorum. He also recommended that Parks staff contact county counsel to confirm that the subcommittee would be subject to public meeting laws. The Action Plan members will be appointed at the January PAC meeting.

01:40:33 New Business

- *Fee increases* – Conrad reviewed a memo that contained information and recommendations from the draft Market Fee Analysis to raise the day pass fee and camping fees to keep up with market rates. The next step is to present to the Audit and Finance Committee and then go before the Board of County Commissioners with the fee recommendations. A motion was unanimously passed to recommend the fee increases to the Board of Commissioners.
- *Volunteer Program Planned Activities* – Hunt discussed the progress in establishing an Adopt a Park Program for Lane County Parks. She met with Volunteer Coordinators from the City of Eugene and Oregon State Parks to gather information on this program. Hunt will develop a volunteer Code of Conduct, Service Agreement and internal Volunteer Management Policy prior to actively recruiting volunteers.

02:09:53 Open

- Bradshaw asked about an update on county foreclosed properties. Conrad reported that there are no new surplus properties to report.

02:12:13 Operations Report

- The Committee expressed appreciation to Parks staff for preparation of the monthly report.

02:13:35 Meeting Wrap-up/Assignments

- None

02:13:40 Adjourn – Meeting ended at 8:14 p.m.

The next meeting is scheduled for January 13, 2020.