

## Parks Funding Task Force

February 25, 2021

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.  
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under Oregon law.**

The recorded minutes are available on the Lane County Parks website:

[http://lcpubw05.lanecounty.org/Information/PW\\_Parks/PFTF\\_022521.mp4](http://lcpubw05.lanecounty.org/Information/PW_Parks/PFTF_022521.mp4)

Members Present: Janelle McCoy (Chair) , John Clark (Vice Chair), Dale Weigandt, Brad van Appel, James Houghton, Randy Dersham, Art Farley, Scott Coleman, Andy Vobora, Jim Mayo, Don Mathes, Bob Warren, Ericka Thessen, Randy Dersham

Members Absent: Renee Jones, Kevin Shanley

Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel

Meeting Facilitator: Bob Keefer - SDAO

Elected Officials Present: None

Guests Present: Dean Leonard (Faithful & Gould), Dave Metz (FM3 Research), Dan Hurley

McCoy called the meeting to order at 6:02 p.m.

00:02:00 **Introductions** – Introduction of attendees

00:05:00 **Public Comment** - None

00:05:00 **Approval of January 21, 2021 Minutes**

- Andy Vobora motioned to approve the January minutes, and Scott Coleman seconded, motion passed unanimously.

00:05:19 **Deferred Maintenance Study Update**

- Henry introduced Dean Leonard, VP of Strategic Consulting with Faithful & Gould who will give a presentation on the progress of the Facility Condition Assessment (FCA).
- Dean Leonard gave a presentation on Parks' FCA. Work commenced in January. The project was initiated due to budget and budget constraints and the effect it has on the ability to maintain facilities, causing a maintenance backlog which continues to grow and causes equipment breakdowns and other reactive types of work. It also puts an organization at risk. The goal is to obtain a strategic plan to end the cycle of maintenance backlogs. Faithful & Gould is waiting for the sewer assessments to put complete the assessment.
- Currently Faithful & Gould is assessing four campgrounds; Armitage, Baker Bay, Richardson, and Harbor Vista campgrounds, conducting life cycle assessments including assessing below ground work such as water/irrigation.

- The FCA will be implemented through six phases; assessment planning, on-site data capture, analysis of data sets, data & report preparation, quality assurance, and strategic needs/capital plan.
- Final report will include a detailed narrative of the facilities including detailed photos and a comprehensive spreadsheet to include budget and capital expenditures forecast data.
- Henry is reviewing the report and Faithful & Gould will incorporate the below ground assessments when completed.

**00:23:00 Review Proposed Community Survey Questionnaire & Process**

- Keefer introduced Dave Metz from FM3 Research who will present the proposed questions for the community survey based on feedback from the Task Force.
- Dave Metz presented each question proposed for the survey. FM3 will interview about 400 past voters that have a propensity to vote. The surveys will be conducted in multiple modes; online, cell phones, and land lines.
- The survey will start with more general questions and gradually get more specific. The initial survey is to understand the building blocks of a ballot measure and what is important to the community. A second survey would be done in roughly about a year to re-test initial concept and narrow the second pole. The goal is to administer the survey during March.

**01:35:00 Schedule March Meeting for Task Force**

- The next meeting is scheduled for March 25, 2021.

**01:37:00 Task Force Member Comments**

- None

**01:38:00 Meeting Wrap-up/Assignments**

- Ask Henry about including bi-lingual (Spanish) to the survey.
- Ask FM3 for a copy of the survey questions after edits from Task Force feedback.

*McCoy called for Adjournment of meeting – Clark motioned to adjourn, Dersham seconded. Meeting ended at 7:40 p.m.*