

Concealed Handgun License Change of Address Application



Lane County Sheriff's Office
125 E. 8th Avenue
Eugene, OR
97401
Phone: 541-682-4150

Sheriff's Office business hours are 9:00 a.m. to 5 p.m., Monday through Friday (excluding legal holidays). We operate on a first-come, first-served basis. Although we close at 5:00 p.m., we encourage you to arrive no later than 4:00 p.m. to ensure that we can assist you by our closing time.

Name: _____

CHL Number: _____ **Telephone:** _____

New Residence Address: _____ **Zip Code:** _____

Mailing Address (if different) _____ **Zip Code:** _____

I have read the entire text of, and understand this application; and, the statements therein are correct and true.

_____ **Date** _____

CHL Licensee Signature

Mail or deliver this form and \$15.00 (checks payable to "LCSO") to:

Lane County Sheriff's Office / CHL
125E. 8th Avenue, Room 140
Eugene OR 97401
541-682-3906 - After 10:00 am
Email: chlinfo@co.lane.or.us

Please Read Carefully

Oregon Revised Statutes (ORS) require that CHL holder's keep their current **physical address** on file at all times with the issuer of their CHL. If you move to a different address in Lane County, you are required to change your address with us (ORS 166.295 {2}). This can now be done by mail in our county.

To process your change of address, complete the required information above, and mail or deliver it to our office at the address shown with the \$15.00 fee (check payable to "LCSO"). Upon receipt of this completed form and payment, your residence will be verified with Oregon DMV records. If you haven't notified the DMV of your address change, please do so first as we will not be able to process your request if your ODL and CHL addresses do not match. Please be sure to include a ten-digit phone number in the event we need to contact you.

Your updated CHL will be mailed to you in approximately two weeks. *If you have changed only your mailing address, and still have the same physical address, no payment is required --simply complete and submit this form. **This form is for physical address changes within Lane County only.***

- If you have moved to another **Oregon County**, please consult the Sheriff's Office of that county for hours and procedures to *transfer* your CHL to that county.
- If you have moved **outside of Oregon**, Oregon Revised Statutes require that a CHL holder be a resident of the county where their CHL is issued, or be able to meet other residency requirements as outlined in ORS 166.29(9) (a)(b)(c)(d).
- If you have **moved to Lane County** from another Oregon County, you must visit our office in person for fingerprinting and a new picture. We will issue you a Lane County Concealed Handgun License at the time of your visit. The cost is \$30 for this transfer. Please reference our office hours and address, listed above.