Date: _____

Applicant Name: _____

(Please Print clearly)

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Below on this page is for Vetting Committee Use Only

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Date

Application Received By Vetting _____

Background Check Done _____

Background Check Outcome _____

Vetting Review Done _____

Reviewers response

Initial: _____ Candidate(Y/N): ___ Observations: _____

Initial: _____ Candidate(Y/N): ___ Observations: _____

Initial: _____ Candidate(Y/N): ___ Observations: _____

Initial: _____ Candidate(Y/N): ___ Observations: _____

Initial: _____ Candidate(Y/N): ___ Observations: _____

1st Contact for Interview _____

2nd Contact for Interview _____

3rd Contact for Interview _____

Interview Date _____

Resolution and Date _____ _____

COMMUNITY AGREEMENT

Opportunity Village Eugene (OVE) is a transitional village that provides a safe and secure place to be for those currently without housing. It is a self-governing community that is based on five basic rules:

1. No violence, threats of violence, intimidation or harassment to yourselves or others
2. No theft
3. No alcohol, illegal drugs, or drug paraphernalia
4. No persistent, disruptive behavior
5. Everyone must contribute to the operation and maintenance of the Village.

I will be a positive member of this community and contribute toward making it a safe, secure, clean and pleasant place to live. Therefore I agree to the following:

- ☐ What I do will be based on love and respect for myself and others.
- ☐ I will not disrespect others based on ethnicity, religion, gender, gender identity, sexual orientation, handicap, lifestyle choices, or economic status. We all have the right to expect dignity and opportunity.
- ☐ I will help make OVE a place where everyone feels safe and respected. For my own safety as well as the safety of others, I will not carry a weapon or act violently toward others or myself.
- ☐ Since stealing is one of the most upsetting things that can happen in our community, I will not steal and will make the members of the Village Council aware of any stealing I see. I will respect other people's property and community property and I expect other people to respect mine.
- ☐ I know that illegal drugs and alcohol use can damage my community. I agree not to use illegal drugs or alcohol while residing in the Village.
- ☐ I will honor quiet hours from 10PM to 7AM so that others and myself can stay healthy and rested. I understand that no personal guests will be allowed during that time.
- ☐ I agree to live in a clean, litter-free, comfortable space where I can bring friends, family and other guests. Also, I know that many communities such as ours get closed down for "health and safety" reasons. I will keep the area in and around where I live clean and orderly, and not store any personal items outside of my building footprint or allocated storage space. I will help keep the community areas clean and will pick up after myself and my pet, if I have one, and keep my pet leashed at all times. I understand that only a limited number of pets will be allowed in the Village in order to maintain an orderly environment.
- ☐ I understand that in order to maintain a secure environment there will be a single point of entrance and exit that will that will be staffed 24/7, and that front desk shifts will be shared equally among Village residents.
- ☐ I understand that this is a transitional shelter and is not intended as a permanent dwelling. The units provided do not include electricity or plumbing and are not considered habitable under landlord/tenant laws.

- ☐ I know that it can take a lot of work to keep the Village a safe, clean and pleasant place to live. I agree to work at least 10 hours a week on the operation and maintenance of the Village. This includes serving on security teams, helping with kitchen and bathroom cleanup duties, construction projects, maintenance and clean-up crews, helping plan activities and other jobs that need to be shared by community members.
- ☐ I also know that there are financial costs to keep the Village running. I will support the goal of self-sufficiency by contributing $35 each month. Occasionally, I may be able to earn a monthly utility credit by working at a SquareOne Villages fundraising event, a village maintenance project, or similar. (This requires a signed contract with the village coordinator)
- ☐ I will attend the weekly Village meetings, unless I have an acceptable reason for absence, in which case I will find out what went on by reading the meeting notes. I understand that decisions will be made through a majority vote, and that the Board of Directors of the non-profit reserves the right to override decisions made. I agree to abide by all decisions made.
- ☐ I affirm that I have completed the Background Check Form honestly along with all other application documents. I understand that if the background check reveals otherwise, I could be asked to leave immediately.

I promise to keep all of these agreements, as well as others that are approved at Village meetings.

If I violate any agreements, the members of the Village Council are authorized to ask me to leave temporarily, or, in serious or repeat cases, to leave permanently. I will do so peacefully and not return unless I am authorized to do so. Should eviction proceedings need to be taken against me it may be at my expense and will result in both a negative housing reference and a legal blemish on my record.

I know that Opportunity Village is a place where people value community and support each other. I will try to think of ways to make our community a better place to be. When I am concerned or upset with situations in the Village, I will bring these problems to the attention of the appropriate people so that we can work together to figure things out.

I willingly sign these agreements that are a contract between SquareOne Villages and me, and I have provided a picture id or signed photo of myself to confirm my identity. Should notice need to be given for violation of this agreement it will be delivered person-to-person or first class mail.

Signature: _____ **Date:** _____

Application & Intake Questionnaire

Date: _____

Legal/Given Name: _____

Name Used: _____

Race/Ethnicity: _____ Gender: _____

Driver's License/State ID number: _____ State issued: _____

How do we contact you?

Location: _____

Phone: _____

Email: _____

Where did you sleep last night: _____
If a shelter, rental, friend or house, may we contact them for a reference? Yes / No

Contact Info of Reference Name: _____ Phone: _____

Date of birth: _____ Circle one: Single / Married / Partnered

Is your spouse/partner applying to OVE? Yes / No

If so, spouse/partner's name:_____

*Couples must agree to abide by the intervention policy in the Village Manual if they have a fallout which results in one person moving out of a couple's unit. This must be filled out during the interview process. Please choose which person in the couple will move out below:

"We, the couple, in the event of a fallout resulting in an inability to live together and causing one person to move out of couple housing, will agree to village policy that _____ will move out of the couple's unit until a single's unit is available."

Do you have children with you? Yes / No If so, how old are they? _____

Do you have a car? Yes / No Do you have an RV? Yes / No

How much stuff do you have? Backpack / Car load / Truck load / Storage Unit

Do you have a pet? Yes/No
If so, what kind? _____ How many pounds? _____ Spay/neuter? Yes/No

1. How did you become unhoused? _____

_____

_____

2. How long have you been without stable housing? _____

3. Where was your most recent permanent address? _____
   a. Reference for last address? Name/Phone_____

4. How long have you been in the Eugene/Springfield Area? _____

5. Is this your first experience being unhoused? _____

6. Do you have a source of income? Yes / No If so, what source? _____

7. Do you get food stamps? Yes / No If not, do you want help applying? Yes / No

8. Are you on OHP? Yes / No If not, do you want help applying? Yes / No

9. Do you receive SSI/SSDI? Yes / No If not, do you want help applying? Yes / No

10. Are you on any housing lists? Yes / No If so, which? _____

_____ If not, do you want help applying? Yes / No

11. Have you been active in houseless issues/activism? Yes / No If so, how? _____

_____

_____

12. Have you ever lived in a rest stop, homeless village or other community environment? Yes / No

If so, which one and for how long? _____

13. Are you a veteran? Yes / No Branch: _____ Type of discharge: _____

14. Are you employed? Yes / No If so, where and how many hours/week? _____

_____

15. Do you have a disability or special needs? Yes / No If so, please describe: _____

_____

16. Female head of household? Yes/No 17. Elderly head of household (over 65)? Yes/ No

18. What goals do you have for yourself? _____

_____

_____

19. Is there anything you would like to tell us about yourself? _____

_____

_____

Skills Inventory

1. How far have you gone in school? _____

2. What did you study? _____

3. Any plans to go back to school? Yes / No To study what? _____

4. Have you worked for pay? Yes / No If so, what kinds of work have you done?

_____

_____

_____

5. What is the best job you ever had? _____

Why? _____

_____

6. What are your hobbies? _____

_____

_____

_____

7.What of the following do you have experience with? (Check all that apply)

Rough Carpentry	Computers, Web Development
Finish Carpentry	Computers, Word
Plumbing	Processing/Spreadsheets
Electrical	Computers, Data Entry
Gardening	Computers, Desk top publishing
Farming	Writing
Security (Military/Law enforcement/Private)	Business owner
Permaculture	Activism/Comunity Organizing
HVAC	Management
Inventing	Community/Political Leader
Masonry	Spiritual Leadership
Driver	Sales
Mechanic/small engine repair	First Aid
Chimney Sweeping	Bookkeeping/managing money
Roofing	Computers, Programing
Cooking/Food Service	Office Manager
Other:	

8.Things you are interested in contribution to village life:

Creative/Artistic	Sign making/painting
Communications/Outreach	Desktop publishing
Drawing, Illustration	Computer graphics
Speaking/Presenting to groups	Office and Administrative
Writing – Promos, ads...	Performance – acting, music,dance...
Filing	Cooking
Stuffing Envelopes	Phone Calls
Sewing/knitting	Computers
Coordination Volunteers	Networking
Bookkeeping/Accounting	Note take, Keeping minutes
Computer repair	Data Entry
Legal/Paralegal	Technical
Specific Software	Driving (list license type below)
Electrical	Carpentry

Medical/first aid (list certification below)	Plumbing
Roofing	Glazing
Drafting/reading technical plans	Massage/body work
Masonry	Landscaping
Leading work parties	Gardening
Painting	Labor
Other:	

Please provide an Emergency Contact:

Name	Phone	Relationship

Background Check Form

Notice: We will conduct a background check on all applicants. If that background check does not match your answers on this form, your application to live in Opportunity Village Eugene will be denied. The only criminal offenses that automatically exclude are forcible/aggravated rape and sexual predation on children. PLEASE BE HONEST!

Last Name: _____ First Name: _____ Middle Name: _____

Date of Birth: _____Last 4 digits of SSN:_____

Have you ever been convicted of a criminal offense? Yes / No

If yes, please state the he City/Town, County and State, the date of the conviction, and charges you were convicted of. (Please use the back of the sheet if you need more room).

1. _____ _____ _____
   City, State, County Date/Yr Offense

2. _____ _____ _____
   City, State, County Date/Yr Offense

3. _____ _____ _____
   City, State, County Date/Yr Offense

4. _____ _____ _____
   City, State, County Date/Yr Offense

5. _____ _____ _____
   City, State, County Date/Yr Offense

6. _____ _____ _____
   City, State, County Date/Y Offense

The information on this form is true and accurate to the best of my knowledge. I give permission to verify all information provided.

_____ _____
Applicant Signature Date

_____ _____
OVE Representative Date