

Parks Advisory Committee Minutes

November 3, 2014

Members Present: Pat Hoover, Wayne Lemler, Damien Gilbert, Larry Dunlap, Dale Stoneburg

Members Absent: Mary Brorby

Staff Present: Mike Russell, Dave Stockdale, Sam Fox, Fraser MacDonald

Guest Present: Marsha Miller, Carl Stiefbold

Committee Chair Pat Hoover called the meeting to order at 6:02 p.m.

Agenda Additions/Changes/Modifications – None.

Approval of Minutes – Motion by Mr. Lemler to approve the October 2014 minutes as amended, Mr. Stoneburg seconded. The motion passed unanimously.

PAC Vacancy – Carl Stiefbold's application to fill an at-large vacancy on the Parks Advisory Committee will go before the BCC for review and approval on November 12th. If approved, Mr. Stiefbold will begin his term in December 2014.

Information Items:

- I. *Large Events Task Force Status* – Mr. Russell reported that the next meeting of the Large Events Task Force (LETF) is scheduled for November 12th. At this time he has not received an agenda but hopes the public opinion survey will be included on the agenda along with a timeline for implementation. Mr. Russell and Public Works Director Marsha Miller met with County Administrator Steve Mokrohisky to discuss the processes of the LETF and its progress to date. Both Mr. Russell and Ms. Miller reportedly feel that Mokrohisky is supportive of Parks staff and the outreach efforts to involve the public in this process. Mr. Mokrohisky directed staff to appoint someone to the committee who could represent the 18-34 age demographic. Parks staff will forward recommendations to Mokrohisky for evaluation and appointment.

Larry Dunlap asked the Parks Manager to characterize the meeting since he was unable to attend as the liaison to the Parks Advisory Committee. Mr. Russell stated that Commissioner Bozievich attended and showed his support for the committee's efforts and encouraged its continuation. He also noted the low attendance to this meeting and hopes that the public opinion survey will be a good way to raise community interest and better indicate the direction the community would like to go on this topic.

Chair Hoover suggested a task force tour of the 13 parks which are recommended for large events so members could become more familiar with each location. Recognizing the need for this sort of orientation but also the lack of time and resources for it, parks staff is currently working on an information packet for task force members about each of the designated parks which will include maps, type of event held, capacity, etc., at the next task force meeting.

- II. *FY 15/16 – 19/20 CIP Process* – Parks staff will be presenting a draft Capital Improvement Plan (CIP) for the 2015/16 – 2019/20 term at the December 8th meeting. The CIP is used to identify priorities within the Parks department. PAC members will review and discuss the draft and release it for public review. The January 12, 2015 PAC meeting will be publicized to invite the public to provide comments on the plan before presenting it to the BCC for approval.
- III. *Master Plan Update* – The Lane County Parks Master Plan has been under construction since 2003 with information gathered in sections over time. LCP has hired Lane Council of Governments (LCOG) to bring all of this information together in the form of the 2015 Master Plan. Mr. Russell advised that a draft document will be made available to PAC members before the December 8th meeting. Members will review and discuss the proposed plan before staff presents it to the planning commission, and then to public in the form of several Open Houses throughout the county over the next few months. It will then be returned to the PAC for approval, and then forwarded to the BCC for recommendation, with adoption in April or May of 2015. It was recommended that a paragraph or statement recognizing the Large Events Task Force and the work that is currently being conducted in relation to large events within county parks be added to this version of the MP.
- IV. *Volunteer Host Program* – The Blue Mountain Park host notified LCP that he will no longer be able to host this location. LCP has received information that a neighbor to the park is interested in taking over host responsibilities for the foreseeable future. LCP staff recognizes the benefits of having a security presence at rural park locations and has been in contact with St. Vincent de Paul (SVDP) requesting recommendations within their program for potential certified and approved volunteer hosts at Whitely Landing, Rodakowski Landing, and the McKenzie Fish Hatchery location. Mr. Russell will continue to keep PAC members updated as this program moves forward.
- V. *RTP Grant/Trail #5 Reroute* – Fraser MacDonald reported that LCP was unsuccessful in its grant application with the Rural Trails Program to obtain funding for the repair and realignment of trail #5 to protect Western pond turtle habitat on Mt. Pisgah in Buford Park. Staff will reevaluate options over the next year with plans to resubmit the application in two years when the application window reopens and funding is available.

Good of the Order – Dale Stoneburg requested discussion for reducing the length of advisory committee meetings. It was noted that oftentimes the agenda timeline does not properly

reflect the actual timing of the topic, and that manager reports sometimes turn into discussions resulting in lengthy meetings each month. Suggestions included writing the agenda to show actual time allowances for each topic, and to send all handouts as attachments in the email invitation to members for their review prior to the meeting which would allow members to formulate any questions or input prior to the meeting. Staff and members agreed these suggestions were worth trying, and everyone will work towards implementation in future meetings.

Larry Dunlap inquired why tonight's meeting was not listed in today's newspaper, and it was determined that because the November meeting was moved up one week due to the Veteran's Day holiday there may have been a lack of communication with the Register-Guard. Staff will contact county administration to advise that there will be no meeting next week because it was held tonight instead.

Adjourn – The meeting was adjourned at 7:22 p.m. The next meeting will be December 8th.