

Lane County Parks Advisory

February 13, 2017
Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
The recorded minutes created pursuant to ORS 192.650(1) are the official minutes of this body under
Oregon law.**

The recorded minutes are available on the Parks Advisory Committee website:

<http://www.lanecounty.org/Departments/PW/Parks/Pages/pac.aspx>

Members Present: Jim Mayo, Wayne Lemler, Kevin Shanley, Carl Stiefbold,
Mary Brorby, Pat Bradshaw
Members Absent: None
Staff Present: Mike Russell, Charlie Conrad, Tim Elsea, Sam Fox
Guests Present: Greg Hyde

Chair Lemler called the meeting to order at 8:42 p.m.

00:00:42 Public Comment

- None

00:00:50 Agenda Additions/Changes/Modifications

- Brorby and Shanley: each add one item to item 9

00:02:35 Assignment Review

00:02:45 Review of November 2016 Meeting Summary

- No changes. Accepted as written. Future summaries will be expanded to include details of each meeting as requested. The recordings will continue to act as the actual minutes of the meeting and are available on the Parks website. The summary is intended to provide interested persons a brief recap of each topic and to assist the reader of where information is located within the recordings.

00:06:05 Committee Vacancy Update

- The committee took a vote to recommend Greg Hyde to the advisory committee. County Counsel clarified that since Mr. Hyde also serves as chairperson of the Parks Master Plan Task Force, he must recuse himself from any vote by the PAC on MP Task Force actions until the task force work is completed. All in attendance agreed to this requirement and members voted unanimously to accept Mr. Hyde to serve on the advisory committee and fill the only current vacancy. The recommendation will now move forward to the BCC for approval at their next meeting.

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00:09:50 Staff Reports

- Accomplishments & Goals – Review of 2016 committee accomplishments and also discussion of goals for the 2017 year. Members discussed both topics and together with staff created draft versions of each to be approved and adopted at the March meeting.
- Master Plan update – Committee members designated Ms. Brorby to provide the committee with updates from the MP meetings. Once Mr. Hyde is appointed to the PAC, he will provide the updates with Ms. Brorby being the backup liaison.
- Smoke Free Parks Policy update – Discussion among members and staff to clarify what the new smoke free policy will look like in Lane County Parks. Manager Russell detailed his plan to designate specific campsites in certain campgrounds as smoking sites and to begin discussion with staff regarding educating the public on the new policy and how it will affect park users and campers. His plan is to turn to education over the next 18-month period by installing signage, post informational messages on the reservation website, and possibly even a media campaign before staff begins heavily enforcing the new policy.

00:39:30 Old Business

- Final Draft Assessment Application/Tool Review – Conrad presented the final draft of the assessment application/tool for review before forwarding it to the BCC for adoption. There was a motion by Mayo to approve the application form and the assessment tool. Shanley seconded the motion. The motion passed unanimously.
- Russell handed out copies of appendix G from the Large Events Task Force recommendations which outline the vision of an oversight committee. There was discussion on how to recruit candidates and how to set the expectations for that committee. A motion was made by Brorby to contact former PAC and LETF committee members Pat Hoover and John Helmer, and invite them to the March PAC meeting to make certain the application form and assessment tool meets the intended goals of the LETF. The motion was seconded by Shanley. The vote was 5-1 in favor of contacting Hoover & Helmer, with 1 member dissenting.

01:07:10 New Business

- Draft FY2017-FY2022 Parks SDC Capital Improvement Program – Russell provided copies of the draft CIP and reviewed the proposed changes and updates with committee members. There was a motion by Shanley to release the draft for public review at a hearing during the March PAC meeting. Bradshaw seconded. The motion passed unanimously.

01:23:25 Open

- Shanley discussed researching a mobile parking application.
- Brorby discussed topics related to concessionaires and caretakers.

01:30:50 Review of Meeting Assignments

01:32:59 Adjourn – Meeting ended at 10:15 p.m.

The next meeting is scheduled for March 13, 2017.