

## Parks Advisory Committee Minutes

February 9, 2015

Members Present: Pat Hoover, Carl Stiefbold , Mary Brorby, Dale Stoneburg , Wayne Lemler,

Members Absent: Larry Dunlap

Staff Present: Mike Russell, Dave Stockdale, Fraser Mac Donald, Sam Fox, Howard Schussler

Committee Chair Pat Hoover called the meeting to order at 6:05 p.m.

### **Agenda Additions/Changes/Modifications – None**

**Approval of Minutes** – There was discussion initiated by Chair Hoover as to when minutes are made available to the public and to the PAC's compliance with Oregon's public meetings laws. Wayne Lemler remarked that Oregon state statutes need to be followed. Extended discussion ensued and Howard Schussler agreed that Parks needs to review these items. Mr. Russell stated once again that minutes are not posted on the website or made available to the public until they are approved by committee members at the next meeting. Mr. Russell offered to contact County Council to determine if the current process needs to be revised. Mr. Russell acknowledged Chair Hoover's desire to attend the meeting with County Council. Ms. Hoover also noted that the website needed updated to include the December minutes and also the new chair and vice chair information. Mr. Stockdale will update the website. There was a motion by Mr. Lemler to approve the January 2015 minutes, Mr. Stiefbold seconded. The motion passed unanimously.

**Advisory Committee Vacancies** – Mr. Russell advised that he has not been able to make contact with Jim Mayo regarding the PAC vacancy appointment from Commissioner Leiken. Mr. Russell will continue to pursue contact with Mr. Mayo and Commissioner Leiken.

**Initial Draft Master Plan** – Continued discussion on progress of the initial draft of the Parks Master Plan. Fraser MacDonald handed out a timeline which covers the course of development over the next year. Mr. MacDonald detailed the timeline process and answered questions from PAC members. Members were encouraged to continue their review of draft documents that are currently available and to submit revisions to Dave Stockdale. Mr. Stockdale and Mr. MacDonald plan to have the remaining draft chapters to members prior to the March PAC meeting for review. Public outreach meetings are tentatively scheduled for May and will likely include the coast, Cottage Grove, east Springfield and the McKenzie area, as well as the Eugene Metro area.

**Volunteer Host Program** – Mike Russell reported that the volunteer host through the St. Vincent de Paul car camping program had found permanent housing and gave his resignation from hosting at Blue Mountain Park. Mr. Russell has been contacted by parties interested in hosting at this location. Other areas have been identified as possible locations for screened applicants of the SVDP program, however most of those locations either lack the necessary improvements to accommodate their RV's or the

locations are too far from the services needed by residents of the program. Parks staff will continue to work with SVDP when possible, but there are no SVDP residents acting as hosts with Lane County Parks at this time. Parks continues to accept applications from interested people who want to volunteer as hosts and who contact the Parks office or approach caretakers and hosts. These applications are reviewed, and applicants are screened before being placed at a Lane County Park.

**PAC Tour and Monthly Meeting Dates** – PAC members identified Saturday, October 3<sup>rd</sup> as the date for the 2015 PAC Tour of park properties. An agenda will be created closer to the October date once a route has been determined. The October 12<sup>th</sup> PAC meeting will not be held due to the tour scheduling that month.

Members also discussed the 2015 meeting calendar and determined that the several members would not be available for the June 8<sup>th</sup> meeting so that meeting will be moved to Monday, June 1<sup>st</sup>. The PAC typically does not meet in July or August, however due to the progress of the Master Plan and the desire to keep momentum moving forward on the plan, members decided it would be best to schedule a meeting for July 13<sup>th</sup>. In conclusion, the remainder of the 2015 schedule will be as follows:

March 9, April 13, May 11, June 1<sup>st</sup>, July 13, August (no meeting), Sept. 14, Oct. 3 (Tour), Oct. 12 (no meeting), Nov. 9, Dec. 14

There was a motion by Wayne Lemler to accept the amendments to the calendar. Mary Brorby seconded the motion. The motion passed unanimously.

**Good of the Order** – None

**Adjourn** – The meeting was adjourned at 7:32 p.m.