

Lane County District Attorney's Office Petition for Public Records Order

When an individual is denied a request for public records from a state agency, that person may petition the Lane County District Attorney's Office to issue a Public Records Order (PRO) by submitting this form. This form is also to be used when appealing a denial of a fee waiver.

Requestor Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

I request the Lane County District Attorney's Office to order the state agency named below to provide me with the following records (describe records):

Name of Agency: _____
Date of Records Request: _____ Date of Denial: _____
Name of Official Who Denied Request: _____
Reason for Denial, if known (this information is optional but will help facilitate the District Attorney's review). Please indicate here if this was a denial of a fee waiver:

Supporting documentation* will arrive by: _____ email _____ mail _____ fax
You may submit this form to the Lane County District Attorney's Office by email, mail or fax to:

Email: Angela.Pershern@co.lane.or.us
Mail: Lane County District Attorney's Office, Attn: PRR Appeal
125 E. 8th Ave. #400, Eugene, OR 97401
Phone: 541-682-4261
Fax: 541-682-2310

*Note: Petitioners are encouraged to attach (or enclose) copies of any supporting documentation, such as agency correspondence, with the Petition for Public Records Order form. Supporting documentation may be sent separately, if necessary, but it must arrive in a timely manner for review and proper consideration. If you have any questions, you may contact the Lane County District Attorney's Office by email or by phone at 541-682-4261.