All-Member Meeting

September 20, 2018
12:00 p.m. – 1:30 p.m.
Carmichael Room, Serbu Youth Campus
2727 Martin Luther King Junior Blvd

AGENDA

Time	Topic
11:45 a.m.	Arrival and Lunch
12:00 p.m.	Welcome and Agenda Review
12:05 p.m.	Consent Agenda - Approve Minutes of June 21, 2018 All Member Meeting - Human Services Division Budget FY 18/19 - Employment Workgroup Workplan - Youth Homelessness Solutions Workgroup Workplan
12:10 p.m.	Committee Updates ▪ LEAGUE – *Kris McAlister* ▪ Youth Homelessness Solutions Workgroup - *Susan Lopez* ▪ Employment Workgroup - *Sandra Larson* ▪ Shelter & Supportive Housing Development Committee - *Pat Farr*
12:20 p.m.	Ex Officio Membership of Coordinated Care Organization Representative- *Steve Manela, Lane County*
12:25 p.m.	Lane County Updates- *Steve Manela, Lane County; Alex Dreher, Lane County*
12:30 p.m.	Healthcare Workgroup Workplan- *Dr. Kincaid*
12:40 p.m.	Sponsors' Pay for Success- *Paul Solomon, Sponsors; Jacob Fox, Homes for Good*
12:55 p.m.	Racial Disparities in Homeless Service Provision- *Lise Stuart, Lane County*
1:20 p.m.	Public Comment *(individuals who plan to offer comment must sign in prior to beginning of the meeting)*
1:25 p.m.	Wrap up Summarize board decisions, assignments, and next steps
1:30 p.m.	Adjourn Reminder: Next meeting is the Executive Committee October 18 in Sloat Room, Atrium Building, Downtown Eugene.

The Poverty and Homeless Board (PHB) is an action oriented group of elected officials, community stakeholders, and individuals who represent low-income and homeless people's concerns. The purpose of the PHB is to create innovative partnerships and programs that use best practices to reduce poverty and homelessness in Lane County. The PHB will work to generate resources, community and legislative support for housing and services to achieve its goals.

Poverty and Homelessness Board

Governance Charter

Eugene/ Springfield / Lane County, Oregon

Updated ~~01/19/17~~09/20/18

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Poverty and Homelessness Board
Governance Charter
Eugene/ Springfield / Lane County, Oregon
December 16, 2013

Acronyms:

- Annual Homeless Assessment Report (AHAR)
- Continuum of Care (CoC)
- Emergency Solutions Grant (ESG)
- Homeless Management Information System (HMIS)
- Housing Inventory Chart (HIC)
- Human Services Commission (HSC)
- Human Services Division (HSD)
- Point in Time Count (PIT)
- Poverty and Homelessness Board (PHB)

POVERTY and HOMELESSNESS BOARD PURPOSE

The Poverty and Homelessness Board (PHB) meets both the requirements of the HUD Continuum of Care Board and the Community Action Agency. The PHB Governance Charter and organizational structure is required for all funds governed by the Continuum of Care title IV McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 and the Continuum of Care Program Interim Rule. The PHB Governance Charter and organizational structure is also required for all funds governed by Community Action Agencies, Chapter 319yy, Section 17b-885 and Sec. 17b-887.

Through a public process and Continuum of Care member participation, it was determined that Lane County be designated as the Continuum of Care (CoC) to serve as the Collaborative Applicant to operate the Continuum of Care. Lane County was also designated an Administrator of the Homeless Management Information System (HMIS) to review and approve privacy, security, and data quality plans, policies and procedures, and performance measures for the Human Services Management Information System (HMIS).

HMIS ServicePoint enhances Service Provider collaboration, service delivery and data collection capabilities. The mission of ServicePoint HMIS Project is to be an integrated network of homeless, prevention and other service providers that use a central database to collect, track and report uniform information on client needs and services. The HMIS lead agency ensures that it administers HMIS in compliance with HUD requirements

HMIS documents the demographics of homelessness, at-risk of homelessness and poverty in Lane County according to the HUD HMIS Standards. It is then the goal of the project to identify patterns in the utilization of assistance, and document the effectiveness of the services for the client. This will be accomplished through analysis of data that is gathered from the actual experiences of persons who are homeless or at-risk of homelessness and the service providers who assist them in shelters, homeless assistance programs, prevention programs, and basic needs services throughout the County.

The PHB shall serve the geographic area of the **Eugene/Springfield/Lane County, Oregon** to:

- Promote community-wide commitment to the goal of ending homelessness and assisting low-income individuals to meet their basic needs and achieve self-sufficiency.
- Promote access to and effective use of mainstream programs.

- Plan systematically for and evaluate programs, including actions to develop information as to the problems and causes of homelessness and poverty in the community, to determine how much and how effectively assistance is being provided to deal with those problems and causes, and to establish priorities among projects, activities, and areas as needed for the best and most efficient use of resources.

I. PHB BOARD ROLES AND RESPONSIBILITIES

A. Designate Lane County as Continuum of Care Collaborative Applicant to prepare and oversee the development and submission of an annual application for CoC program funds and to operate the CoC.
B. Conduct year-round Continuum of Care planning of homeless and homeless prevention housing and services in conjunction with Emergency Solutions Grant (ESG) recipients in the geographic area.
C. Adopt and follow a written process for board selection. The process must be reviewed, updated, and approved by the PHB at least once every 5 years;
D. Annually update the governance charter.
E. Establish performance targets appropriate for projects funded under the ESG and CoC grant programs and other anti-poverty programs serving low income persons.
F. Establish and operate a coordinated entry system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services.
G. Assure the coordination and implementation of a housing and service system for homeless and low income citizens that promote self-sufficiency.
H. Designate Lane County as the administrator for the Homeless Management Information System (HMIS). Review and approve privacy, security, and data quality plans, policies and procedures, and performance measures for HMIS
I. Plan for and conduct a Point-in-Time Count of homeless persons that is conducted at least biannually.
J. Review an annual gaps analysis that is conducted of both homeless and low income citizens' needs and services.
K. Develop program and financial priorities for the distribution of public funds.
L. Assure a collaborative, fair, and transparent process for developing priorities for projects to be submitted in grant applications to funders.
M. Review the efficiency and effectiveness of funding expenditures for funded activities.
N. Monitor implementation of the CoC and ongoing alignment with vision, goals and strategies.
O. Delegate activities and oversee committees, work groups and task forces as appropriate.
P. Review customer satisfaction data related to funded programs.Q. Review a community assessment every three years, including key findings and develop or modify the PHB strategic plan accordingly.

II. PHB MEMBERSHIP

A. Board Composition

The PHB shall include community representatives within the geographic area who are:

1. Appointed representatives from local government entities:

   a. The following five (5) members from local governmental entities shall be elected officials or their designees, one each, designated by Lane County and the Cities of Eugene and Springfield, a rural Lane County elected official, and an at-large elected official. If there is more than one applicant for the rural Lane County elected official position or at-large elected official, a nominee will be selected by the PHB Board and forwarded to the Board of County Commissioners for approval. Appointments are encouraged to include elected officials or designees that serve on the regional policy boards for human services, housing and employment. Elected officials' positions may be filled by the elected official or their designee and either the elected official or their designee will have full membership authority, including the ability to vote.

      i)   City of Eugene
      ii) City of Springfield
      iii) Lane County
      iv) Rural Lane County
      v) At-Large Elected Official

  b. The following five (5) members shall be representatives of community interest and may include representation from such groups as:

      i)   Law enforcement
      ii) Philanthropic sector
      iii) Faith-based organizations
      iv) Education (public schools, colleges or university)
      v) Business
      vi) Local hospitals
      vii) Victim Services Provider
      viii)Other community interests to be determined upon need

  c. The following five (5) members shall be democratically selected representatives of low income community representatives who are:

      i)   Homeless or formerly homeless individual.
      ii) A subrecipient agency of the Emergency Solutions Grants program (ESG).
      iii) The remaining two representatives may include representation from such groups as:

         ▪ non-profit supportive housing provider
         ▪ non-profit affordable housing developer
         ▪ social service representative
         ▪ homeless youth representative

2. In addition to the Board members, ~~six~~ seven (~~6~~7) Ex-Officio participants would be invited to attend meetings and participate in the discussion representing these stakeholders and may include representation from such groups as:

  a. The director of the Oregon Department of Health and Human Services or the director's designee.
  b. The director of the Housing and Community Services Agency of Lane County or the director's designee.
  c. The director of the Workforce Partnership or the director's designee.
  d. The director of the U.S. Department of Veterans Affairs, Behavioral Health Recovery & Reintegration or the director's designee.
  e. The director of the St. Vincent de Paul or their designee.
  f. The director of an emergency shelter or their designee.
  g. Others to be determined upon need.

B. PHB Selection/Election

1. The PHB will be comprised of 12 voting members. Other than those members that are appointed by the governmental entities *as set forth in Section II.A.1 above, there will be an annual call for nominations from the public to fill any vacancies* then existing on the board. The Lane County Board of Commissioners will approve new members to fill such vacancies by majority vote. Vacancies may be filled immediately or through the annual nominating process.
2. For good cause, such as missing two consecutive regular PHB meetings without notice or explanation, a letter will be sent to the member requesting clarification of membership status. The PHB may

recommend to the Board of Commissioners that the member's position be declared vacant and a replacement be selected. Such appointments shall be for the duration of the unexpired term.

3. In the event that a member is unable to complete his/her term on the PHB, the Board shall be notified as soon as possible for appropriate consideration and action. The newly appointed member shall serve the remainder of the original term.

C. PHB Conflict of Interest

1. No PHB voting board member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents (per the CoC Rule, 24 CFR 578.95).
2. In accordance with ORS Chapter 244, no PHB or subcommittee member shall participate in a decision in which he or she has a private pecuniary interest. Affected members shall disqualify themselves from participation by written notification to the PHB as mandated by ORS 244.120.
3. Board members and Ex-Officio members are to sign a copy of the PHB's Conflict of Interest form annually and submit it to Lane County staff.

D. PHB Board Terms

Elected representatives shall serve for a term of one year, which terms shall begin within thirty days after the beginning of the calendar year. Community and Citizen Members shall serve for terms of three years.

E. PHB Board Leadership

1. A Chair and Vice Chair will be elected by the PHB. The term of office shall be one year or until a successor has been elected. In the case of a vacancy occurring in the office of chairperson or vice chairperson, the PHB shall fill the position by election at its regular meeting.
2. It shall be the duty of the chairperson to preside at all meetings of the PHB; to enforce observation of the Charter; to decide all questions of order; to offer for consideration all motions regularly made; to apportion duties of the members of the PHB; to call all special meetings; to appoint all necessary subcommittees; the chair is entitled to vote on all issues.
3. In the absence of the chairperson, the vice-chairperson shall assume the duties of the office of the chairperson.

III. BROADER CoC MEMBERSHIP

Beyond the PHB membership, the Continuum of Care Interim Rule requires a description of the CoC membership beyond the board. This area highlights the broader CoC membership. These stakeholders bring their expertise with homeless subpopulations and systems are a resource to inform and/or participate in PHB activities and committees. The CoC will issue a public invitation for new members within the CoC's geographic area will occur at least annually.

The broader CoC membership consists of relevant representatives from the geographic area of Eugene/Springfield and Lane County, Oregon to carry out the responsibilities set forth by the CoC Program Interim Rule. The CoC actively seeks out participation from a variety of groups for both the PHB's workgroups and committees. The following are examples of organizations and individuals to comprise the broader CoC membership to include: mental health and substance abuse providers, hospitals, health care, universities, affordable housing developers, law enforcement, homeless and formerly homeless persons, veterans, nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, and social service providers.

IV. **PHB MEETINGS**

The PHB shall:

A. Conduct at least quarterly public meetings; a third of the PHB membership shall constitute a quorum for the transaction of business.
B. Provide prior reasonable notice of PHB meetings and such notices shall be published on the Lane County website. Each meeting shall have on its agenda the opportunity for members of the public to provide input and comment.
C. Review and approve the minutes and consider recommendations from such committees established as provided in Section II.E. above, including such meetings as may be necessary to conduct the business of CoC Operations, CoC Planning and HMIS Governance.

   1. The PHB shall hold regular meetings or as needed (with a minimum of four meetings per year). These will, to the degree possible, be the same time, day, and place. The PHB may meet more frequently during the budget process.
   2. Special meetings of the PHB may be called by the chair, or in the absence of the chair, the vice-chair, or a majority of the PHB.
   3. All meetings of the PHB shall comply with the Public Meeting Law as set forth in ORS 192.610 through 192.710. The PHB is responsible for compliance with the law, including but not limited to the requirements of notice and written minutes of meetings.
   4. A quorum for the purpose of doing business shall be a third of the PHB membership. 5. All meetings shall be conducted in accordance with Robert's Rules of Order.
   6. Each member of the PHB shall be entitled to one vote on all issues at meetings at which the member is present, except as provided in section II.C.1 and II.C.2 (Conflict of Interest), and no proxy votes shall be allowed. All actions of the PHB shall require the affirmative vote one third, regardless of any vacancies.
   7. Input from non-voting members of the PHB shall be gathered during discussion and not via any process that could be confused by the public as an official vote, such as hand raising or a verbal aye or no.

D. PHB Committees

   The PHB shall create committees as necessary to accomplish its purpose, roles and responsibilities. The PHB Chairperson may serve as an ex officio member of all committees. At least one Board Member shall serve on each standing committee. Committee meetings shall be scheduled by the Committee Chairperson. The responsibilities of Committee Chairpersons include convening and presiding over meetings, developing meeting agendas, identification and recruitment of members from the public to ensure wide community representation, and providing reports to the PHB as requested.

   1. The PHB shall have the power to create subcommittees, both permanent functional and ad-hoc, in numbers and with responsibilities believed by the committee to be necessary.
   2. Each permanent committee will consist of at least three members of the PHB.
   3. The PHB chairperson shall appoint and charge a PHB member to be the Chairperson for each subcommittee.
   4. Committee members with full membership authority may nominate individuals with expertise related to the committee focus to join the committee. Nominees shall complete a simple application or provide a resume to document this expertise. Through discussion, the committee will select nominees to recommend for addition to the committee. Final nominee(s) will be brought before the full PHB board for approval.

V. <u>EXECUTIVE COMMITTEE</u>

A. Membership

The PHB Executive Committee membership shall consist of up to seven members, including: the chair and vice-chair, three elected officials, one from each jurisdiction, two low-income representatives and two community members. The Executive Committee shall meet as often as deemed necessary.

B. Meetings

All meetings of the PHB shall comply with the Public Meeting Law as set forth in ORS 192.610 through 192.710. The PHB is responsible for compliance with the law, including but not limited to the requirements of notice and written minutes of meetings.

C. Duties of the Executive Committee:

1. Review and approve agenda for full board meeting.
2. Act in the PHB full board's name when urgent matters require immediate action. The Executive Committee will inform all Board members of such actions.
3. Monitor the implementation of the PHB Strategic Plan.
4. Review and approve state and federal reports and grant applications related to PHB programs.
5. Review and comment on relevant legislation.

D. Quorum

A majority of members of the Executive Committee shall constitute a quorum.

VI. <u>PHB REPORTS</u>

The PHB shall approve the following reports and documents prior to releasing such reports and documents to the community:

A. CoC Program Grant Project Priority List
B. Annual Report on homeless services needs and gaps
C. Annual Point In Time Count (PIT)
D. Annual Housing Inventory Chart (HIC)
E. Annual Homeless Assessment Report (AHAR)
F. Homeless Coordinated Entry System

VII. <u>AMENDMENT TO CHARTER</u>

This Governance Charter may be amended or repealed or new rules adopted by two-thirds vote of the members at any regular or special meeting called for that purpose at which a quorum is present and with the approval of the County Board of Commissioners. Written notice of such proposed amendment, and the nature of, shall have given to the membership at least 10 days prior to the date of the meeting at which the amendments are to be considered.

PHB Employment Work Group Work Plan

PRIORITY AREA #1: NEEDS AND RESOURCES			
GOAL 1: Understand the current system of resources related to employment that are available in Lane County.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Conduct a Gaps Analysis to understand current resources and service gaps within Lane County.*	Cindy Perry	Employment and related Service Providers	2017, revised annually
b. *Updated documentation or resource guide of employment services and programs currently available.*	All	United Way	2019
GOAL 2: Assess current resources for efficiency, effectiveness, and accessibility.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
c. *Review marketing of current resources to ensure all marketing is trauma informed, and that people in the community have an understanding of what is available and how to access.*	All	Employment and related Service Providers	2018
d. *Survey users of system resources and/or conduct focus groups to gauge the impact and effectiveness of current programming.*	Amanda	LEAGUE; Community Needs Assessment	2018

PRIORITY AREA #2: COLLABORATION AND COMMUNITY ENGAGEMENT			
GOAL 1: Increase collaboration with the business community or local business owners.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Build relationships with local business owners to increase availability of skill building or tranining programs for people at risk or experiencing homelessness.*	All	Local Businesses	2019
b. *Contact local community groups such as Chamber of Commerce, business associations, service clubs, etc. to provide informational presentations in order to build resources and advocate for employment opportunities.*	All	Local Organizations	2019
GOAL 2: Address transportation barriers through increased collaboration and services.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Explore mobile services that will increase employment opportunities, such as mobile hygiene units or mobile employment outreach, particularly for people in rural areas of Lane County who do not have broad access to public transportation.*	Sandra	Occupy Medical, LTD	2019
b. *Invite LTD to participate in discussions around homelessness, employment, and transportation to explore avenues for collaboration (e.g. discounted fares or programs)*	All	LTD	2019
b. *Gather additional data on where people live vs. where people work. Use available data to inform strategies around potential transportation barriers to employment.*	All		2019
GOAL 3: Advocate at the community level to spread awareness around employment needs for people at-risk or experiencing homelessness.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Recruit providers and people with lived experience to provide background for a Register Guard series on employment and housing.*	All		2018

PRIORITY AREA #3: INNOVATIVE SOLUTIONS			
GOAL 1: Increase employment opportunities for highly vulnerable populations, including those experiencing homelessness, people with high barriers, and youth.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Participate in the Oregon "Second Chance Tour" to engage employers about Second Change Employment for people with criminal records.*	Sponsors; LWP		June
b. *Address ancillary needs related to employment such as childcare, hygiene, storage, etc. by analyzing gaps in current system and determining areas for additional capacity or improved collaboration.*	All	Service Providers	2019
c. *Coordinate with Youth Homelessness Solutions Workgroup to strategize and address the unique employment needs of youth, particularly youth experiencing homelessness.*	Amanda	Youth Homelessness Solutions Workgroup	2019
GOAL 3: Increase employment resources available to rural areas of Lane County.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Explore day work programs, mobile or rotating work services, and other innovative practices from other communities to address the unique employment needs of people experiencing homelessness or at-risk populations in rural Lane County.*	Sandra		2019
GOAL 4: Explore additional opportunities to coordinate housing and employment services.	Lead	Other Entities/Resources	Timeline
Activities or Action Steps			
a. *Explore best practices (e.g. Heartland Housing) around integration of housing and employment services.*	Amanda		October
b. *Expand the existing STEP program that integrates employment and housing resources.*	Cindy Perry	LC HSD	2018

Youth Homelessness Solutions Work Group Work Plan

Core Values

Housing First: Everyone is ready for and deserving of permanent housing

Individualized, Flexible, and Choice Based: young people are empowered in their decisions toward self-sufficiency and stability. Services are flexible and tailored to individual needs.

Accessibility: young people are able to access housing and services without meeting prerequisites or additional unnecessary requirements. Services are provided in a coordinated manner that does not require young people to navigate a complicated system of resources.

Data Driven: strategies and decisions are data informed whenever possible.

Trauma-Informed: policies, procedures, and practices recognize the impact of trauma and respond appropriately.

Culturally Competent: the system is respectful, responsive, and considerate of cultural context

Developmentally Appropriate: interventions are grounded in an understanding of how children and young adults learn and develop at all stages of life

Prevention and Family Reunification: youth are offered opportunities to connect with family when appropriate. Early intervention and community support are emphasized to prevent youth from becoming homeless whenever possible

Youth Engagement: youth are engaged at every level and inform strategies to improve the system of care.

PRIORITY AREA #1: Increase Housing and Service Capacity

GOAL 1: Understand the scope of the youth homelessness in Lane County.	Resources, Support	Timeline
Activities or Action Steps		
a. *Complete an initial system mapping and gaps analysis, as well as analyze existing data, to determine service gaps or areas of need.*		Completed
b. *Survey youth experiencing homelessness and housing instability to gather additional data on needs and service gaps.*	HMIS Data, Community Needs Assessment; YAC	High Priority
c. *Conduct an annual count of youth experiencing homelessness to better demonstrate the scope of youth homelessness in Lane County and inform planning efforts, as well as resource allocation.*	PSU Intern; 15N, YAC	High Priority
GOAL 2: Develop additional youth housing and service options, as well as increase capacity of current resources, to ensure adequate availability throughout the county.	Resources, Support	Timeline
Activities or Action Steps		
NOTE: This section will be informed by the needs assessment and gaps analysis		
a. *Explore low barrier housing options, including emergency, transitional, and permanent housing.*	TBD	High Priority
a1. *Permanent Housing for Youth:*		
a2. *RRH for Youth:*		
a2. *Emergency Services:*		
a2.1 *Youth Outreach*		
a2.2 *Emergency Shelter*		
a2.3 *Drop In Centers*		
a3. *Transitional Housing:*		
a3.1 *Pregnant and Parenting Youth*		
b. *Explore other innovative housing solutions such as Host Homes, shared housing, etc. in order to ensure a wide variety of options are available to youth.*	AFFC	
c. *Improve the capacity of adult-serving programs to provide youth-centered services.*	LC HSD; NAEH; USICH	Medium Priority
GOAL 3: Further develop a Coordinated Entry System for Youth	Resources, Support	Timeline
Activities or Action Steps		
a. *Create and/or utilize a standard application for housing and other related services.*		TBD
b. *Determine appropriate prioritization for youth serving programs and tool for matching youth experiencing homelessness through Coordinated Entry (e.g. Youth VI or VI-SPDAT)*	Coordinated Entry Work Group; Existing Tools (other CoCs)	High Priority
c. *Incorporate additional housing and service partners into the Coordinated Entry process.*		Ongoing

PRIORITY AREA #2: Cross System Collaboration

GOAL 1: Increase collaboration and coordination between systems of care with which youth frequently interact.	Resources, Support	Timeline
Activities or Action Steps		
A *Determine areas of need for increased collaboration and coordination (i.e. gaps in coordination of services, referral, discharge policies, etc.) for each of the systems of care:*	DHS, LCBH, Youth Services, Schools	High Priority
a1. *DHS and Child Welfare:*		TBD
a2. *Criminal Justice system:*		TBD
a3. *Education:*		TBD
a4. *Mental Health/Behavioral Health:*		TBD
GOAL 2: Increase employment options for youth.	Resources, Support	Timeline
Activities or Action Steps		
a. *Explore innovative employment strategies including Social Innovation, Apprenticeships, Internships.*	Employment Work Group	Medium Priority
b. *Increase community collaborations with the local business community, city governments, etc. to build community initiatives around youth employment.*	Human Services Commission, PHB, Employment Workgroup	Medium Priority
GOAL 3: Increase safety of youth experiencing homelessness.	Resources, Support	Timeline
Activities or Action Steps		
a. *Provide outreach and education regarding trafficking, exploitation and victimization among youth at-risk or experiencing homelessness.*	Victim Service Providers	High Priority
b. *Increase access to safe places, system navigators and liaisons for youth who are at-risk or experiencing homelessness.*		TBD

PRIORITY AREA #3: Youth Engagement

GOAL 1: Increase youth engagement in system planning, program development, and resource allocation.	Resources, Support	Timeline
Activities or Action Steps		
a. *Develop a Youth Action Board to ensure maximum participation of young people who have lived experience of homelessness.*	15N, PHB	Completed
b. *Develop and implement a participant feedback process to better understand current programming strengths and areas for improvement, as well as ensure direct feedback to the Poverty and Homelessness Board.*		In Progress
GOAL 2: Increase leadership and peer support opportunities for youth.	Resources, Support	Timeline
Activities or Action Steps		
a. *Further develop the Youth Action Council and expand opportunities for youth to engage at the system level.*	YAC, 15N	TBD
b. *Provide training and other opportunitiesfor leadership development.*	LC HSD; 15N	TBD

Health Priority Areas Work Plan

Core Values: Use harm reduction approaches that improve health outcomes of vulnerable populations

PRIORITY AREA #1: Increase safe areas for unsheltered individuals and ensure optimal safety

GOAL 1: Increase the total number of overnight sanctioned sites for car camping and rest areas

Metrics: # Overnight safe areas available all year long; # Served

Baseline:

Activities or Action Steps	Partners	Timeline 2018	2019	2020	2021
a. Review site mapping for community with inventory of services, amenities, and characteristics to assess gaps in geography and services	City Planning Divisions, Lane County, Social service agencies		▒		
b. Explore other effective models (including siting, management, service delivery)	City Planning Divisions, Lane County, Social service agencies		▒		
c. *Assess needs and explore options for safe areas during weather advisories (e.g.extreme heat weather, poor air quality)*	City Planning Divisions, Lane County, Social service agencies, PHB Shelter & Supportive Housing Committee		▒		
c. Review and evaluate current zoning or legal requirements for designated sanctioned areas	City Planning Divisions, PHB Shelter & Supportive Housing Committee		▒		
d. Explore potential new sites and make recommendations for priority areas to consider	PHB Shelter & Supporitve Housing Committee; Local churches, Community Supported Shelters, Nightengale, St Vincent De Paul			▒	
e. Secure resources to create new safe areas that are low barrier and accessible throughout the community	TBD			▒	
f.					

GOAL 2: Increase the total number of sanctioned sites for day use safe areas

Metrics: # Day use safe areas; # Services rendered

Baseline:

Activities or Action Steps	Partners	Timeline 2018	2019	2020	2021
a. Review site mapping for community with inventory of services, amenities, and characteristics to assess gaps in geography and services	City Planning Divisions, Lane County, Social service agencies		▒		
b. Identify current "hotspots" that could function as day use safe areas	Public spaces, Parks & Rec, Police, Hospitals, Street Outreach, Social service agencies		▒		
c. Explore potential new sites and make recommendations for priority areas to consider	PHB Shelter & Supporitve Housing Committee; Local churches, Community Supported Shelters, Nightengale, St Vincent De Paul			▒	
d. Secure resources to create new safe areas that are low barrier and accessible throughout the community	TBD			▒	
e.					

GOAL 3: Improve safety of designated safe areas	Metrics: # Crisis response to sites (Police, CAHOOTS, EMS)	Baseline:			
Activities or Action Steps	**Partners**	**Planning Timeline**			
		2018	2019	2020	2021
a. Develop criteria to assess safety	Trauma Healing Project, CAHOOTS, EMS, Police, Social services providers, LEAGUE, Womenspace, Public Health		▓		
b. Assess safety of current areas and evaluate gaps in services which would improve safety	LEAGUE, City of Eugene, Public Health, DHS			▓	
c. Explore potential programs and funding for safety enhancement	LEAGUE, PHB Supportive Housing & Shelter Committee, PHB Health Workgroup			▓	
d.					

GOAL 4: Decrease length of stay in safe areas and transition time into a housing situation	Metrics: Length of stay at overnight rest areas; # Connected to benefits that improve stability; # Connected to housing	Baseline:			
Activities or Action Steps	**Partners**	**Planning Timeline**			
		2018	2019	2020	2021
a. Create access to Front Door Assessments	Lane County HSD, "Front Door Assessors"			▓	
b. Incorporate street outreach and housing specialists to safe areas	Street Outreach, Social Service Providers			▓	
c. Connect participants of safe areas to mainstream benefits (SOAR, OHP, Medicare, SNAP)	OHP Assisters, SOAR Providers, DHS			▓	
d. Establish medical care provision/access to health services	Volunteers In Medicine, Occupy Medical, White Bird, Community Health Centers, Trillium, Kaiser, HIV Alliance, PeaceHealth, Laurel Hill, Willamette Family				▓
e.					

PRIORITY AREA #2: Improve care coordination and discharge planning					

GOAL 1: Improve care coordination at discharge from an institution

Metrics: % Discharged to housing; % Discharged to sheltered situation or safe area; % Discharged to long-term housing situation after 90 days of leaving an institution; % Discharged with adequate supply of medication; % Attend follow up appointment (PCP & BH), # Available respite beds

Baseline:

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. *Assess inititutions discharge processes and policies*	Hospitals, Jail, Behavioral health providers, Social service agencies, Housing providers, Substance Abuse providers				
b. *Establish an ongoing network of community discharge coordinators and clarify common goals, roles and responsibilities*	Trillium, Hospitals, Jail, Behavioral health providers, Social service nonprofits, Housing providers				
c. *Interface discharge planning with housing specialists. Ensure clients are matched to housing and services that meet their needs*	Lane County HSD (Coordinated Entry), Lane County BH (CHOICE program), Lane County Developmental Disability Services, Senior & Disabled Svcs				
d. *Create tracking tools with feedback loops*	Hospitals, Jail, Behavioral health providers, Social service nonprofits, Housing providers,				
e.					

GOAL 2: Enhance ongoing care coordination/ case management

Metrics: # Shared care plans, # Care plans executed

Baseline:

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. *Assess esisting care coordination and case management capacity*	Trillium, Hospitals, Behavioral health providers, Social service nonprofits, Housing providers				
b. *Leverage existing technology to develop uniformshared care plan template*	Hospitals, Jail, Behavioral health providers, Social service nonprofits, Housing providers,				
c. *Develop a network of providers with common goals, defined roles & responsibilities*	Hospitals, Jail, Behavioral health providers, Social service nonprofits, Housing providers,				
d. *Cross training for mental health providers, developmental disabilities providers, and substance use providers*	TBD				
e. *Leverage tranditional health worker workforce to improve patient navigation and engagement*	AOWLC, PeaceHealth, Kaiser, Willamette Family Treatment, Cornerstone, ShelterCare, Laurel Hill				
f.					

GOAL 3: Increase capacity for respite care	Metrics: # Participants served, # respite beds	Baseline:

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. *Map out current respite resources*	Laurel Hill, ShelterCare, Hourglass, PeaceHealth, Kaiser, Trillium, McKenzie Willamette		▒		
b. *Assess level of need for different forms of respite care*	Laurel Hill, ShelterCare, Hourglass, PeaceHealth, Kaiser, Trillium, McKenzie Willamette		▒		
c. *Create X units of low intensity respite care*	Laurel Hill, ShelterCare, Hourglass, PeaceHealth, Kaiser, Trillium, McKenzie Willamette			▒	
d. *Create X units of intermediate intensity respite care*	Laurel Hill, ShelterCare, Hourglass, PeaceHealth, Kaiser, Trillium, McKenzie Willamette			▒	▒
e. *Create X units of high intensity respite care*	Laurel Hill, ShelterCare, Hourglass, PeaceHealth, Kaiser, Trillium, McKenzie Willamette				▒
f.					

GOAL 4: Establish and affirm utilization of a community wide information system to track and support vulnerable people	Metrics: # Agencies using shared tracking system consistently; # Clients tracked	Baseline:

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. *Assess current technology systems capabilities (Edie/Premanage, ServicePoint Homeless Management Information System, etc)*	Lane County HSD, Hospitals, Trillium, Social Service nonprofits		▒		
b. *Explore other technology systems that could be used across multiple systems*	Lane County HSD, Hospitals, Trillium, Social Service nonprofits		▒		
c. *Enhance existing technology systems or look into other systems that map available resources in real-time*	United Way 211, White Bird		▒		
d. *Develop policies and procedures, including MOIS, ROIs, and HMIS- and HIPAA-compliant data privacy and security requirements*	TBD			▒	
e. *Train staff on use of technology systems*	TBD			▒	
f. *Ensure healthcare providers are accurately and consistently using ICD codes that relate to homelessness and housing instability*	Hospitals, Primary Care Providers, Behavioral Health			▒	
g. *Track health outcomes, housing, service utilizatio, and costs to facilitate continued quality improvement*	TBD			▒	▒
h.					

PRIORITY AREA #3: Increase direct care in sheltered environments

GOAL 1: Make services more accessible by increasing the number of services provided in sheltered areas | **Metrics: # Clients served; # Services rendered** | **Baseline:**

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. Perform inventory and do gap analysis on services in existing facilities (Assess medication safe storage, physical space to assist with health needs, etc)	Shelters, Lane County HSD				
b. Make recommendations on type of services & leverage existing health services	TBD				
c. Explore telemedicine options	TBD				

GOAL 2: Increase shelter capacity | **Metrics: # Services** | **Baseline:**

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. Work with existing shelter providers to explore expansion opportunities	Shelters				
b. Evaluate potential new vendors or partners for shelter services	PHB Shelter and Supportive Housing Committee				
b.					

GOAL 3: Increase mobile services and outreach capacity | **Metrics: # Services** | **Baseline:**

Activities or Action Steps	Partners	Planning Timeline			
		2018	2019	2020	2021
a. Work with mobile services partners to evaluate expansion	White Bird, Occupy Medical, Laurel Hill, Willamette Family, ShelterCare, HIV Alliance				
b.					